Field   Service Sector

Review of *Distribution* and *Stock Control* unit standards

Subfield	Domain	ID
Retail, Distribution, and Sales	Distribution	414, 415, 418, 11977, 11979, 11980, 11982, 11983, 11984, 11985, 12001, 12002, 19580, 19582
	Stock Control	406, 11958, 11959, 11960, 11963, 11967, 11975, 11976, 11986, 22014, 23544

ServiceIQ has completed the review of the unit standards listed above.

Date new versions published   16 April 2015

Planned review date   31 December 2020

Summary

The *Distribution* and *Stock Control* standards were reviewed as a result of the Targeted Review of Qualifications (TRoQ) process led by ServiceIQ on behalf of the distribution industry.

Several standards were combined and the level of the new standards changed to better reflect the knowledge and skills required by the distribution industry. This process meant that the replacement standards are sometimes in different domains to the domain of the replaced standards.

The draft standards were approved by Distribution Standards Working Group, comprising representatives of industry, providers and other ITOs supporting the TRoQ process.

In addition, to reflect the increasing technical, administrative, safety and security demands of the work of the distribution industry, the level of standards was raised. New standards were required at level four to match the outcomes of the New Zealand qualifications and cover the skills of supervisory work in the industry. Owing to the existence of duplication and repetition of skill sets some standards were designated to expire. For others the skills were grouped together into coherent standards. The content of the standards was determined by wide consultation with the Distribution Sector Advisory Group.

Main changes

- Standard 23544 was raised to Level 3.
- The skill sets from standards from Distribution and Stock Control Domains were blended to form new standards in one Domain or the other.
- Standard 28497 replaced standard 414 and standard 19580.
- Standard 28499 replaced standard 11959, standard 11967 and standard 11976.
- Standard 28500 replaced standard 406, standard 418, standard 11958, standard 11984 and standard 22014.
- Standard 28501 replaced standard 11979 and standard 11980.
- Standard 28502 replaced standard 11975 and standard 11982.

- Standard 28504 replaced standard 11960, standard 12001 and standard 19582.
- Standards 415, 11983, 11985, and 12002 were designated expiring.
- Standards 28498, 28503, 28505, and 28506 were created at level 4 to reflect the supervisory work required in distribution facilities.

Category C and D unit standards will expire at the end of December 2017

Impact on existing organisations with consent to assess

Current consent for			Consent extended to		
Nature of consent	Classification or ID	Level	Nature of consent	Classification or ID	Level
Domain	Distribution	2	Standard	28497, 28501, 12001, 28502	3
		3	Standard	28500, 19582	3
		4	Standard	28505	4
	Stock Control	2	Standard	28500, 28502,	3
			Standard	28505	4
Standard	414	2	Standard	28497	3
Standard	19580	2			
Standard	11959	3	Standard	28499	3
Standard	11967	3			
Standard	11976	3			
Standard	406	2	Standard	28500	3
Standard	418	3			
Standard	11958	2			
Standard	11984	3			
Standard	22014	2			
Standard	11979	2	Standard	28501	3
Standard	11980	2			
Standard	11975	2	Standard	28502	3
Standard	11982	2			
Standard	11960	3	Standard	28504	3
Standard	12001	2			
Standard	19582	3			
Standard	11963	2	Standard	28505	4
Standard	11977	4			
Standard	11986	4			

Impact on Consent and Moderation Requirements (CMR)

None.

Impact on registered qualifications

Key to type of impact	
Affected	The qualification lists a reviewed classification (domain or subfield) in an elective set The qualification lists a standard that has changes to level or credits The qualification lists a C or D category standard
Not materially affected	The qualification lists a standard that has a new title The qualification lists a standard that has a new classification

The following ServiceIQ qualifications are impacted by the outcome of this review and will expire and be replaced by New Zealand qualifications. The classifications and/or standards that generated the status *Affected* are listed in **bold**.

Ref	Qualification Title	Classification or ID
0311	National Certificate in Tourism (Visitor Information) with an optional strand in i-SITE Visitor Centre Information	**11986**
0618	National Certificate in Aeronautical Storekeeping	**11963,11985, 11976, 11979, 11982, 11983, 12001, 12002, 11958, 11967**
0990	National Certificate in Distribution (Level 2)	**11963, 11979, 11980, 11982, 11983, 12001, 12002, 11958**
0991	National Certificate in Distribution (Level 3)	**11960, 11976, 11985**
0992	National Certificate in Distribution (Level 4)	**11967, 11976, 11977**
0994	National Certificate in Retail (Level 3) with optional strands in Bicycle Sales and Servicing, Garden Retail, Visual Merchandising, Delicatessen, and Produce	**406**
0995	National Certificate in Retail (Level 4)	**11959, 11967, 11976, 11986**
1689	National Certificate in Retail (Level 3)	**11967, 11986**

The following table identifies qualifications developed by other SSBs that are impacted by the outcome of this review. The SSBs have been advised that the qualifications require revision. The classifications and/or standards that generated the status *Affected* are listed in **bold**.

Ref	Qualification Title	Classification or ID	SSB Name
0469	National Certificate in Pharmacy (Assistant) (Level 3)	**406**	Pharmacy Industry Training Organisation
1219	National Certificate in Snowsport (Supervision) with strands in Lift Operation, Patrol Leader, Snowsport Equipment, Snowgrooming, Snowmaking, Snowschool, and Ticketing and Guest Services	**11986**	Skills Active Aotearoa Limited
1254	National Certificate in Rural Servicing (Level 3)	**11958**	Primary Industry Training Organisation
1308	National Certificate in Wood Handling and Distribution (Level 3) with strands in Log Yard and Wood Preparation, and Timber Yarding and Despatch	**11984**	Competenz
1380	National Certificate in Motor Industry (Sales and Service) with strands in Automotive Parts and Accessories, Automotive Service Reception, Service Station, and Vehicle Sales	**406, 11963, 11975, 11986**	NZ Motor Industry Training Organisation (Incorporated)
1413	National Certificate in Motor Industry (Automotive Body) with strands in Coachbuilding, Collision Repair, Dismantling and Recycling, Refinishing, and Vehicle Detailing	**406, 11958, 11959, 11963, 11975,**	
1415	National Certificate in Motor Industry (Automotive Specialist Engineering) (Level 3) with strands in Automotive Heating, Ventilation, and Air Conditioning; Automotive Machining; Diesel Fuel Injection; and Motorsport	**406, 11986**	
1421	National Certificate in Motor Industry (Automotive Electrical and Mechanical Engineering) (Level 3) with strands in Electrical and Electronics, Light Vehicle, Motorcycle, Outdoor Power Equipment, and Trailer Boat Systems	**11963, 11975**	
1422	National Certificate in Motor Industry (Automotive Electrical and Mechanical Engineering) (Level 4) with strands in Electrical and Electronics, Light Vehicle, Motorcycle, Outdoor Power Equipment, and Trailer Boat Systems	**11986**	
1469	National Certificate in Electrical Equipment (Level 3)	**418, 11959**	The Skills Organisation
1472	National Certificate in Marine Sales and Services (Marine Retail and Distribution) (Level 4)	**11976, 11986**	NZ Marine Industry Training

1493	National Certificate in Boatbuilding (Level 3) with strands in Fill and Fair Marine Substrates, Interior Marine Painting, and Exterior Marine Painting	**414**	Organisation
1628	National Certificate in Maritime (On-board Passenger Services) (Level 3)	**11959**	Competenz
1684	National Certificate in International Freight Forwarding (Intermediate)	**414**	NZ Motor Industry Training Organisation (Incorporated)
1692	National Certificate in Wood Manufacturing Foundation Skills (Wood Handling and Distribution) (Level 2)	**11963, 11976, 11975**	Competenz

Detailed list of unit standards – classification, title, level, and credits

All changes are in **bold**.

Key to review category	
A	Dates changed, but no other changes are made - the new version of the standard carries the same ID and a new version number
B	Changes made, but the overall outcome remains the same - the new version of the standard carries the same ID and a new version number
C	Major changes that necessitate the registration of a replacement standard with a new ID
D	Standard will expire and not be replaced

Service Sector > Retail, Distribution, and Sales

ID	Domain	Title	Level	Credit	Review Category
406	Stock Control	Maintain and take care of stock	2	4	C
418	Distribution	Monitor stock in a distribution facility	3	4	C
11958	Stock Control	Demonstrate knowledge of stock management procedures and systems in a retail or distribution environment	2	4	C
11984	Distribution	Maintain quality of individual goods in a distribution facility	3	3	C
22014	Stock Control	Maintain stock control data in a retail or distribution environment	2	3	C
28500	**Stock Control**	**Maintain stock in a retail or distribution facility**	**3**	**15**	**New**
414	Distribution	Demonstrate knowledge of the distribution environment	2	4	C
19580	Distribution	Demonstrate knowledge of storekeeping operations in a distribution facility	2	6	C
28497	**Distribution**	**Demonstrate technical knowledge of distribution facility operations**	**3**	**10**	**New**
415	Distribution	Apply health and safety practices in a distribution facility	3	8	D

ID	Domain	Title	Level	Credit	Review Category
11\979	Distribution	Package goods in a distribution facility	2	2	C
11980	Distribution	Outerwrap goods using automated wrapping equipment in a distribution facility	2	3	C
28501	**Distribution**	**Package goods in a retail or distribution facility**	**3**	**5**	**New**
11959	Stock Control	Order goods to meet pre-set stock levels in a retail or distribution environment	3	2	C
11967	Stock Control	Manage redundant and obsolescent stock in a retail or distribution environment	3	4	C
11976	Stock Control	Access and provide information using a computerised inventory management system in a retail or distribution environment	3	4	C
28499	**Stock Control**	**Manage inventory in a retail or distribution facility**	**3**	**10**	**New**
11960	Stock Control	Receive inwards goods in a retail or distribution environment	3	2	C
12001	Distribution	Receive returned goods in a distribution facility	2	2	C
19582	Distribution	Receive inwards goods in a distribution facility	3	4	C
28504	**Stock Control**	**Receive inwards good in a retail or distribution facility**	**3**	**10**	**New**
11975	Stock Control	Pick and assemble goods for dispatch in a retail or distribution environment	2	3	C
11982	Distribution	Pick and assemble goods using a computerised inventory management system	2	2	C
28502	**Distribution**	**Pick and assemble goods for dispatch in a retail or distribution facility**	**3**	**5**	**New**
11963	Stock Control	Dispatch goods within an agreed timeframe in a retail or distribution environment	2	4	C
11977	Distribution	Plan and coordinate manual picking and collation of customer orders in a distribution facility	4	4	C
11986	Stock Control	Establish and maintain stock levels in a retail or distribution environment	4	4	C
28505	**Stock Control**	**Establish and maintain stock levels, and collate and dispatch customer orders in a retail or distribution facility**	**4**	**10**	**New**

ID	Domain	Title	Level	Credit	Review Category
11983	Distribution	Operate electrical goods movement equipment in a distribution facility	2	2	D
11985	Distribution	Maintain safety in a distribution facility	2	3	D
12002	Distribution	Deliver goods to customers	2	2	D
23544	Stock Control	Move goods using mechanical equipment in a retail or distribution environment **Move goods using mechanical equipment in a retail or distribution facility**	2 **3**	3	B
28498	**Distribution**	**Monitor and maintain the procedures for dispatch of goods in a distribution facility**	**4**	**10**	**New**
28503	**Distribution**	**Monitor and maintain receipt of goods in a distribution facility**	**4**	**10**	**New**
28506	**Distribution**	**Monitor and maintain storage of goods in a distribution facility**	**4**	**15**	**New**