

**FIELD Business and Law and Security**

**Review of *Public Sector Services and Compliance and Regulatory Control* qualifications**

**National Certificate in Public Sector Services (Client/Customer Service) (Level 3) [Ref: 0659]**

**National Certificate in Public Sector Services (Client/Customer Services) (Level 4) [Ref: 0660]**

**National Certificate in Compliance and Regulatory Control (Local Government Committee Management) (Level 4) [Ref: 0959]**

**National Certificate in Public Sector Services (Leadership Development - Middle Management) (Level 5) [Ref: 1019]**

**National Certificate in Public Sector Services (Community Advisor) (Level 5) [Ref: 1106]**

**National Certificate in Compliance and Regulatory Control (Rates Officer) [Ref: 1237]**

**National Certificate in Compliance and Regulatory Control (Rates Management) [Ref: 1238]**

**National Certificate in Public Sector Services (Official Statistics) [Ref: 1283]**

**National Diploma in Public Sector Management (Leadership Development) (Level 6) [Ref: 1419]**

**National Certificate in Public Sector Services (Induction) (Level 3) [Ref: 1453]**

**National Diploma in Public Sector Māori (Level 5) [Ref: 1642]**

The Skills Organisation has completed the review of the qualifications listed above.

**Replacement qualifications**

New Zealand Certificate in Public Sector Practice (Level 3) [Ref: 3635]

New Zealand Certificate in Public Sector Service Delivery (Level 4) [Ref: 3636]

New Zealand Certificate in the Use of Data and Statistics for Policy Development (Level 5) [Ref 3637]

New Zealand Certificate in Public Sector Management (Level 5) (Ref: 3638)

New Zealand Diploma in Public Sector Leadership (Level 6) [Ref: 3639]

**Date new versions published**

**June 2017**

The next qualification review is planned to take place by 31 December 2022.

**Summary of review and consultation process**

During 2013-16, a mandatory sector review of qualifications in the Public Sector and Local Government sector occurred. The review encompassed broad consultation with the sector and training provider stakeholders to ensure that the new qualifications meet current and future needs. The review resulted in the recommendation that the national qualifications listed above should be replaced by New Zealand qualifications. The New Zealand qualifications have been published so the national qualifications will, therefore, be phased out.

## Main changes resulting from the review

**National Certificate in Public Sector Services (Client/Customer Service) (Level 3)**  
[Ref: 0659]

**National Certificate in Compliance and Regulatory Control (Rates Officer)**  
[Ref: 1237]

**National Certificate in Public Sector Services (Induction) (Level 3)** [Ref: 1453]  
*replaced by*

New Zealand Certificate in Public Sector Practice (Level 3) [Ref: 3635]

Review category	<b>C</b>	See Key to Qualification Review Categories at the end of report.
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**National Certificate in Public Sector Services (Client/Customer Services) (Level 4)**  
[Ref: 0660]

**National Certificate in Compliance and Regulatory Control (Local Government Committee Management) (Level 4)** [Ref: 0959]

*replaced by*

New Zealand Certificate in Public Sector Service Delivery (Level 4) [Ref: 3636]

Review category	<b>C</b>	See Key to Qualification Review Categories at the end of report.
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Please note that the Business Administration Elective of Ref: 0660 contains expired and expiring standards. People wishing to complete the requirements for this qualification and wishing to use standards 2781 and 6743, must gain credit for these standards before they expire at the end of 2019.

**National Certificate in Public Sector Services (Official Statistics)** [Ref 1283]

*replaced by*

New Zealand Certificate in the Use of Data and Statistics for Policy Development (Level 5)  
[Ref: 3637]

Review category	<b>C</b>	See Key to Qualification Review Categories at the end of report.
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**National Certificate in Public Sector Services (Leadership Development - Middle Management) (Level 5)** [Ref: 1019]

**National Certificate in Public Sector Services (Community Advisor) (Level 5)**  
[Ref: 1106]

**National Certificate in Compliance and Regulatory Control (Rates Management)**  
[Ref: 1238]

**National Diploma Public Sector Māori (Level 5)** [Ref: 1642]

*replaced by*

New Zealand Certificate in Public Sector Management (Level 5) [Ref: 3638]

Review category	<b>C</b>	See Key to Qualification Review Categories at the end of report.
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Ref: 1019 contains standards which are expiring and have replacements. For the purposes of this qualification, people can use the replacement standards to meet the requirements of the qualification – see table below.

Credit for	Exempt from
27520, 27521	25463
27567, 27568	23400

## National Diploma in Public Sector Management (Leadership Development) (Level 6)

[Ref: 1419]

*replaced by*

New Zealand Diploma in Public Sector Leadership (Level 6) [Ref: 3639]

Review category	<b>C</b>	See Key to Qualification Review Categories at the end of report.
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### Transition

The last date for entry into programmes leading to the replaced qualifications is 31 December 2018, when the replaced qualifications will be designated expiring. The last date for assessments to take place for the replaced qualifications is 31 December 2020.

People currently working towards one of the replaced qualifications may either complete the requirements by 31 December 2020 or transfer their results to the replacement qualification.

It is anticipated that no existing candidates will be disadvantaged by these transition arrangements. However, anyone who feels that they have been disadvantaged may appeal to The Skills Organisation at the address below:

The Skills Organisation  
 FREEPOST 5164  
 PO Box 24469  
 Royal Oak  
 Auckland 1345  
 Telephone 09 525 2590  
 Email [reviewcomments@skills.org.nz](mailto:reviewcomments@skills.org.nz)

### Key to Qualification Review Categories

<b>Category A</b> The qualification is published as a new version with the same NZQF ID	Changes are made to SSB name, contact details or purpose statement
	No change is made to title, rules or components of the qualification
	No transition arrangements are required
<b>Category B</b> The qualification is published as a new version with the same NZQF ID	Changes are made to title, rules or components
	The new version of the qualification recognises a similar skill set to that recognised by the previous version
	The SSB is confident that people awarded the new or previous version are comparable in terms of competence
<b>Category C</b> A new (replacement) qualification is published with new NZQF ID	Transition arrangements are required if candidates must gain additional/different credits for the new version
	Significant changes are made to the qualification in terms of components, structure, type or level
	The SSB views people with the replacement qualification as being significantly different in terms of competence from those with the replaced qualification
	Transition arrangements are required
<b>Category D</b> Qualification will expire. There is no replacement qualification	Transition may be limited to phase-out dates
	Qualification is no longer required by industry
	The qualification is designated as expiring and a last date for meeting the qualification requirements is set