

Field Service Sector**Review of *Funeral Services* unit standards**

Subfield	Domain	ID
Funeral Services	Embalming	8349-8360
	Funeral Directing	8340-8345, 8347, 8348

The Funeral Services Training Trust has completed the review of the unit standards listed above.

Date new versions published

March 2017

Planned review date

December 2020

Summary

The Funeral Services Training Trust has reviewed the unit standards listed above to bring them up to date and align them to their qualifications which have been through the Targeted Review of Qualifications process. The Advisory Group met to discuss the changes in August 2016, the unit standards were amended and circulated to the industry for endorsement in November 2016. Workplace practices in the Funeral Services sector have changed over the last five years requiring some major changes to the existing unit standards. The review of the qualifications has meant that the credit values on the unit standards no longer align with the qualification outcomes and have had to be revised.

The levels on some of the unit standards are also no longer aligned with the roles and responsibilities of the people carrying out that type of work and have also been revised.

New practices in the industry have necessitated some outcomes to be moved between unit standards and five new unit standards have been developed to cover new skill sets and replace some existing skill sets. Content of the unit standards has also been revised to bring them up to date and fit for purpose.

Main changes

- Eight unit standards have had their titles amended to more accurately reflect the unit standard content.
- 14 unit standards have changed in credit value to reflect the change in qualification outcome credits.
- Five unit standards have had their levels raised to reflect the responsibilities of the role holders.
- Three existing unit standards have been replaced by two new unit standards.
- Three new unit standards have been developed to cover skill sets not previously recognised in the industry.
- Explanatory notes have been brought up to date.
- Outcomes, evidence requirements and range statements have been brought up to date.
- A last date for assessment of the superseded versions of the Category B standards was specified.

Category C unit standards will expire at the end of December 2018

The last date for assessment of the superseded versions of Category B unit standards is December 2018

Impact on registered qualifications

Key to type of impact	
Affected	The qualification lists a reviewed classification (domain or subfield) in an elective set The qualification lists a standard that has changes to level or credits The qualification lists a C or D category standard
Not materially affected	The qualification lists a standard that has a new title The qualification lists a standard that has a new classification

The following Funeral Services Training Trust qualifications are impacted by the outcome of this review and will be updated when they are revised in 2017. The standards that generated the status *Affected* are listed in below.

Ref	Qualification Title	Classification or ID
1942	New Zealand Diploma in Funeral Directing (Level 5)	Funeral Services
1943	New Zealand Diploma in Embalming (Level 5)	Funeral Services

Detailed list of unit standards – classification, title, level, and credits

All changes are in **bold**.

Key to review category	
A	Dates changed, but no other changes are made - the new version of the standard carries the same ID and a new version number
B	Changes made, but the overall outcome remains the same - the new version of the standard carries the same ID and a new version number
C	Major changes that necessitate the registration of a replacement standard with a new ID
D	Standard will expire and not be replaced

Service Sector > Funeral Services > Embalming

ID	Title	Level	Credit	Review Category
8349	Demonstrate knowledge of the history and philosophy of embalming and its legal and ethical responsibilities Outline the history and philosophy of embalming	4	10 5	B
8350 30117	Demonstrate knowledge of mortuary design Explain the law and its application to embalming in New Zealand	4 4	8 10	C
8351	Apply health and safety practices to working in a mortuary	4	6 5	B
8352	Operate and maintain a mortuary	4 5	6 10	B
8353	Apply knowledge of anatomy and physiology to embalming Apply knowledge of anatomy, physiology, micro-organisms and chemicals to embalming	5	15	B

ID	Title	Level	Credit	Review Category
8354	Apply knowledge of micro-organisms to the embalming process	4	6	C
8355	Apply knowledge of chemistry to the embalming process	4	6	C
30118	Demonstrate knowledge of anatomy, physiology, micro-organisms and chemicals in relationship to the embalming process	4	10	
8356	Demonstrate knowledge of the effect of trauma and disease on the body and the implications for embalming Explain the effect of trauma and disease on the body and the implications for embalming	5	7 5	B
8357	Embalm a dead human body	5	30	B
8358	Apply specialist embalming skills Explain specialist embalming procedures	5	25 10	B
8359	Restore a dead human body with complications Explain the process of restoring a dead human body with complications	5	20 5	B
8360	Present the dead human body	4 5	20 10	B

Service Sector > Funeral Services > Funeral Directing

ID	Title	Level	Credit	Review Category
8340	Demonstrate knowledge of the history and philosophy of funeral directing Outline the history and philosophy of funeral directing in New Zealand	4	7 5	B
8341	Demonstrate knowledge of the law and its application to funeral directing Explain the law and its application to funeral directing in New Zealand	3 4	10	B
8342	Plan a funeral	5	35 20	B
8343	Organise a funeral	5	30 20	B
8344	Direct a funeral	5	30 20	B
8345	Implement post-funeral activities	4	12 5	B
8347	Communicate with and provide support information to bereaved families and relatives Communicate with and provide support information to families and relatives during the course of the funeral process	4 5	7 10	B
8348	Prepare caskets for viewing or burial or cremation	3 4	6 5	B
30119	Explain care options for treating a deceased person	5	5	New
30120	Explain the options for pre-planning a funeral	5	10	New

ID	Title	Level	Credit	Review Category
30121	Explain the process for transferring and caring for a deceased person in the mortuary	5	5	New