

**Field: Engineering and Related Technologies,  
Process and Resources Engineering**

**Change report for the review of Primary Products Food Processing  
Qualifications**

**Reviewed qualification**

Reference	Version	Qualification title	Level	Credits
2917	1	New Zealand Certificate in Primary Products Food Processing (Level 3) with strands in Laboratory Skills, Environmental Systems, and Product Quality Implementation	3	40
2918	1	New Zealand Certificate in Primary Products Food Processing (Level 4) with strands in Laboratory Skills, Environmental Systems, and Product Quality Auditing	4	45-55

**Review information**

<b>Qualification Developer</b>	Primary Industry Training Organisation
<b>Reason for the review</b>	Scheduled review
<b>Review date</b>	July 2020
<b>Outcome date</b>	February 2021
<b>Next review date</b>	February 2026

**Summary of review and consultation process**

Expressions of interest were sought in June 2020. The External Working Group (EWG) comprising key primary products food processing industry personnel had the responsibility of contributing their expertise to qualification updates as well as liaising with their networks on findings over the duration of the review. EWG meetings to review the qualifications were held between August and September 2020 via Skype, to ensure that the reviewed qualifications met the current and future needs of the Primary Products Food Processing industries.

EWG members contributed their expertise to qualification updates and liaised with their networks on qualification changes over the duration of the review. Follow up discussions were carried via Skype meetings and final drafts were sent out by email for wider consultation in October 2020. Agreement of qualification content was reached; and stakeholder attestation was affirmed.

The recommendations of the EWG were that the current qualifications needed some minor updates with amendments to graduate profile outcomes to meet industry requirements.

The Primary ITO qualification lead is confident that members within the EWG, their roles held within their respective organisations, and the wider consultation process provides an appropriate level of feedback to assess stakeholder opinion, and that the changes made to qualifications reflect current industry requirements

both now and over the next five years.

### Main changes resulting from the review

#### Summary of changes to both qualifications:

- Qualification template updated
- Strategic purpose statement updated to reflect graduate training pathways
- Employment pathways updated to include other processing industries
- General conditions updated to better meet current industry criteria
- Version information updated

#### Specific Changes:

#### **New Zealand Certificate in Primary Products Food Processing (Level 3) with strands in Laboratory Skills, Environmental Systems, and Product Quality Implementation [Ref: 2917]**

- GPO 2 reworded to reflect improved teamwork and communication
- GPO 3 updated to include sampling and/or analysis, as this is what a trainee will do
- GPO 4 updated to include data input and audit checks to reflect what the entry level trainee will be required to do
- GPO 5 updated to include basic product quality management, using quality management tools and data collection

#### **New Zealand Certificate in Primary Products Food Processing (Level 4) with strands in Laboratory Skills, Environmental Systems, and Product Quality Auditing [Ref: 2918]**

- GPO 1 reworded to reflect industries needs
- GPO 2 reworded to carry out and monitor as this is what industry expects of a level 4 graduate
- GPO 3, 4 and 5 updated, as trainee will be expected to plan, prepare as well as carry out the laboratory activities, advanced environmental systems requirements, and products certification

### Review outcome

Reference	Version	Reviewed qualification	Outcome category	New qualification details/version (if applicable)
2917	1	New Zealand Certificate in Primary Products Food Processing (Level 3) with strands in Laboratory Skills, Environmental Systems, and Product Quality Implementation	<i>B-New version of qualification</i>	2917-2
2918	1	New Zealand Certificate in Primary Products Food Processing (Level 4) with strands in Laboratory Skills, Environmental Systems, and Product Quality Auditing	<i>B-New version of qualification</i>	2918-2

## Qualification Review outcome categories

Outcome	Result	Category
No changes are identified to the qualification	Qualification version number and NZQF ID remain the same. New review date is required.	A
Minor changes are identified to the qualification	New version of qualification is required (NZQF ID remains the same). New review date is required.	B
Significant changes are required to the qualification	New replacement qualification is required with a new NZQF ID. The existing qualification will expire.	C
The qualification is no longer required by industry	The qualification will expire with no replacement.	D

## Transition information

Reference	Version	Qualification title	Last date of entry	Last date of assessment
2917	1	New Zealand Certificate in Primary Products Food Processing (Level 3) with strands in Laboratory Skills, Environmental Systems, and Product Quality Implementation	N/A	31/12/2022
2918	1	New Zealand Certificate in Primary Products Food Processing (Level 4) with strands in Laboratory Skills, Environmental Systems, and Product Quality Auditing	N/A	31/12/2022

*\*only required for outcome category C or D*

## Any additional information

It is the intention of Primary ITO that no existing trainee should be disadvantaged by these transition arrangements. Any person who considers they have been disadvantaged by these transition arrangements may appeal to Primary ITO at the address below.

Appeals will be considered on a case-by-case basis.

Primary ITO  
PO Box 10-383  
The Terrace  
Wellington 6143

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Phone: (04) 801-9616