

FIELD: *Business*

Change report for the republication of New Zealand Business Qualifications

Reviewed qualifications

[Ref]	Qualification title	Level	Credits
2452	New Zealand Certificate in Business (Administration and Technology) (Level 3)	3	60
2453	New Zealand Certificate in Business (Introduction to Team Leadership) (Level 3)	3	45
2454	New Zealand Certificate in Business (Introduction to Small Business) (Level 3)	3	60
2455	New Zealand Certificate in Business (Accounting Support Services) (Level 4)	4	50
2456	New Zealand Certificate in Business (First Line Management) (Level 4)	4	60
2457	New Zealand Certificate in Business (Small Business) (Level 4)	4	60
2459	New Zealand Diploma in Business (Level 5) with strands in Accounting, Administration and Technology, Human Resource Management, Leadership and Management, Marketing and Sales, and Project Management	5	120
2460	New Zealand Diploma in Business (Level 6) with strands in Accounting, Administration and Technology, Human Resource Management, Leadership and Management, Māori Business and Management, and Marketing and Sales.	6	120
2461	New Zealand Certificate in Business (Administration and Technology) (Level 4)	4	60
2462	New Zealand Certificate in Project Management (Level 4)	4	60

Review information

Review completed by	Ringa Hora Services Workforce Development Council
Reason for the review	To extend last date for entry of superseded versions
Review date	May 2022
Outcome date	July 2022
Next qualification review date	July 2025

Summary of republication process

The extension of the last date for assessment (LDA) of the superseded version of the above qualifications has been undertaken following requests and discussions with providers.

This one-year extension is to enable cohorts of recently enrolled learners/ākonga to complete the prior version of the qualifications. There were some quite significant changes between versions of these qualifications. There were also some significant changes to credit values and new standards created to align with the reviewed versions of the qualifications.

This extension also enables providers to avoid duplication of effort for programme and resource redevelopment, and alignment with the 31 December 2023 last date for assessment of the prior version of the associated business unit standards.

For information on the previous qualification review, see the [July 2020 change report for the review of NZ Business qualifications](#).

Main changes resulting from the review

- The last date for assessment of the superseded version of the qualifications was extended from 31 December 2022 to 31 December 2023.
- The Qualification Developer was updated from NZQA National Qualifications Services to Ringa Hora Services Workforce Development Council.

Review outcome

[Ref:]	Qualification title	Outcome category	Republished qualification
2452	New Zealand Certificate in Business (Administration and Technology) (Level 3)	A	2452-2
2453	New Zealand Certificate in Business (Introduction to Team Leadership) (Level 3)	A	2453-2
2454	New Zealand Certificate in Business (Introduction to Small Business) (Level 3)	A	2454-2
2455	New Zealand Certificate in Business (Accounting Support Services) (Level 4)	A	2455-2
2456	New Zealand Certificate in Business (First Line Management) (Level 4)	A	2456-2
2457	New Zealand Certificate in Business (Small Business) (Level 4)	A	2457-2
2459	New Zealand Diploma in Business (Level 5) with strands in Accounting, Administration and Technology, Human Resource Management, Leadership and Management, Marketing and Sales, and Project Management	A	2459-3

2460	New Zealand Diploma in Business (Level 6) with strands in Accounting, Administration and Technology, Human Resource Management, Leadership and Management, Māori Business and Management, and Marketing and Sales.	A	2460-5
2461	New Zealand Certificate in Business (Administration and Technology) (Level 4)	A	2461-2
2462	New Zealand Certificate in Project Management (Level 4)	A	2462-2

Qualification Review outcome categories

Outcome	Result	Category
No changes are identified to the qualification	Qualification version number and NZQF ID remain the same. New review date is required.	A
Minor changes are identified to the qualification	New version of qualification is required (NZQF ID remains the same). New review date is required.	B
Significant changes are required to the qualification	New replacement qualification is required with a new NZQF ID. The existing qualification will expire.	C
The qualification is no longer required by industry	The qualification will expire with no replacement.	D

Transition information

[Ref:]	Qualification title	Last date of entry	Last date of assessment
2452-1	New Zealand Certificate in Business (Administration and Technology) (Level 3)	N/A	31 December 2023
2453-1	New Zealand Certificate in Business (Introduction to Team Leadership) (Level 3)	N/A	31 December 2023
2454-1	New Zealand Certificate in Business (Introduction to Small Business) (Level 3)	N/A	31 December 2023
2455-1	New Zealand Certificate in Business (Accounting Support Services) (Level 4)	N/A	31 December 2023
2456-1	New Zealand Certificate in Business (First Line Management) (Level 4)	N/A	31 December 2023
2457-1	New Zealand Certificate in Business (Small Business) (Level 4)	N/A	31 December 2023

2459-2	New Zealand Diploma in Business (Level 5) with strands in Accounting, Administration and Technology, Human Resource Management, Leadership and Management, Marketing and Sales, and Project Management	N/A	31 December 2023
2460-3 2460-4	New Zealand Diploma in Business (Level 6) with strands in Accounting, Administration and Technology, Human Resource Management, Leadership and Management, Māori Business and Management, and Marketing and Sales.	A	31 December 2023
2461-1	New Zealand Certificate in Business (Administration and Technology) (Level 4)	N/A	31 December 2023
2462-1	New Zealand Certificate in Project Management (Level 4)	N/A	31 December 2023

Any additional information

Version 2 of the Certificate qualifications were published in [July 2020](#), and republished in July 2022 to extend the late date for assessment of version 1.

Version 3 of the Level 5 and Version 5 of the Level 6 Diploma qualifications was published in [August 2020](#), and republished in July 2022 to extend the late date for assessment of the superseded version.

It is the intention of Ringa Hora Services Workforce Development Council that no existing learner should be disadvantaged by these transition arrangements. Any person who considers they have been disadvantaged may contact the Qualification Developer:

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