

**Field: Community and Social Services**

**Review of Cycle Skills Instruction New Zealand qualification**

**Reviewed qualification**

Ref	Version	Qualification Title	Credits
4092	1	New Zealand Certificate in Cycle Skills Instruction (Level 4) with strands in Beginner Skills, Intermediate Skills, and Advanced Skills	40-45

**Review information**

Qualification Developer	Services Industry Skills Board
Reason for the review	Scheduled review
Review date	November 2025
Outcome date	February 2026
Next review date	February 2031

Summary of review and consultation process
<p>Toi Mai Workforce Development Council reviewed this qualification. Input and feedback from key stakeholders were invited and incorporated into the review through August-October 2025. Key phases in the process included:</p> <ul style="list-style-type: none"> <li>• The only provider support the content: enrolments had been steady over the last two years; the resources and assessment support resources had been discussed regularly with the cycle skills industry senior assessor mentors which included the content of both online and hard copy resources.</li> <li>• Industry and key stakeholders reported positively of the qualification graduate profile outcomes with no changes required.</li> <li>• Toi Mai consulted on the review through direct email, and via the Toi Mai website.</li> <li>• Qualification confirmed fit for purpose.</li> </ul> <p>Responsibility for the qualification was transferred from Toi Mai Workforce Development Council to the Services Industry Skills Board to reflect the VET reforms.</p>

Main changes resulting from the review process
<p>Minor updates to qualification, including education pathways, award and programme conditions to ensure currency.</p>

**Development/Review outcome**

Ref:	Version	Qualification Title	Outcome category	New qualification ID/version (as applicable)
4092	1	New Zealand Certificate in Cycle Skills	B-New version	4092-2

		Instruction (Level 4) with strands in Beginner Skills, Intermediate Skills, and Advanced Skills	of qualification	
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### Qualification review outcome categories

Outcome	Result	Category
Minor changes to the qualification	Qualification version number and ID (Ref) remain the same. New review date is required.	A
Moderate changes to the qualification	New qualification version number. Ref/ID remains the same. New review date is required.	B
Significant changes to the qualification	New replacement qualification with a new Ref/ID The existing qualification will expire.	C
The qualification is no longer required by industry	The qualification will expire with no replacement.	D

### Transition information

Ref:	Version	Qualification Title	Last date of entry*	Last date of assessment
4092	1	New Zealand Certificate in Cycle Skills Instruction (Level 4) with strands in Beginner Skills, Intermediate Skills, and Advanced Skills	N/A	31 December 2027

*\*only required for outcome category C or D*

### Any additional information, including Qualification Developer contact details.

It is anticipated that no existing candidates will be disadvantaged by these transition arrangements. However, anyone who feels that they have been disadvantaged may appeal to Services Industry Skills Board at the address below. Appeals will be considered on a case-by-case basis.

Services Industry Skills Board  
PO Box 445  
Wellington 6140

Email: [qualifications@servicesisb.nz](mailto:qualifications@servicesisb.nz)  
Web: [www.servicesisb.nz](http://www.servicesisb.nz)  
Phone: 04 909 0306