

Review of Medical Transcription New Zealand qualification

Reviewed qualification

Ref	Version	Qualification Title	Credits
2970	2	New Zealand Certificate in Medical Transcription and Editing	95

Review information

Qualification Developer	Education, Health and Community Industry Skills Board
Reason for the review	Scheduled 5-year review
Review date	April 2026
Outcome date	June 2026
Next review date	June 2031

Summary of development/review and consultation process

The scheduled review of the New Zealand Certificate in Medical Transcription and Editing (Level 4) commenced in 2026 by Sue's Unlimited Limited. The review included consultation with industry stakeholders to ensure that current and future needs of the medical transcription industry were met.

The industry confirmed that the qualification remains fit for purpose. The main change to the qualification is a title change, in line with international trends.

The Qualification Developer responsibilities for this qualification were transferred from Sue's Unlimited Limited to the Education, Health and Community Industry Skills Board.

Main changes resulting from the development/review process

- Qualification Developer details were updated to reflect the transfer to the Education, Health and Community Industry Skills Board.
- Qualification title was updated from New Zealand Certificate in Medical Transcription and Editing (Level 4) to New Zealand Certificate in Healthcare Documentation (Level 4).

Minor changes include:

- Legislative requirements previously included in other requirements repositioned into general conditions for programmes.
- Qualification award updated.
- Evidence requirements for assuring consistency removed.

Review outcome

Ref:	Version	Qualification Title	Outcome category	New qualification ID/version
2970	2	New Zealand Certificate in Medical Transcription and Editing (Level 4) New Zealand Certificate in Healthcare Documentation (Level 4)	B-New version of qualification	2970-3

Qualification review outcome categories

Outcome	Result	Category
Minor changes to the qualification	Qualification version number and ID (Ref) remain the same. New review date is required.	A
Moderate changes to the qualification	New qualification version number. Ref/ID remains the same. New review date is required.	B
Significant changes to the qualification	New replacement qualification with a new Ref/ID The existing qualification will expire.	C
The qualification is no longer required by industry	The qualification will expire with no replacement.	D

Transition information

Ref:	Version	Qualification Title	Last date of entry*	Last date of assessment
2970	2	New Zealand Certificate in Medical Transcription and Editing (Level 4)	N/A	31 December 2027

**only required for outcome category C or D*

Any additional information, including Qualification Developer contact details.

It is anticipated that no existing candidates will be disadvantaged by these transition arrangements. However, anyone who feels that they have been disadvantaged may appeal to the qualification developer at the address below. Appeals will be considered on a case by case basis.

Education, Health and Community Industry Skills Board

PO Box 445

Wellington 6140

Email: qualifications@ehcisb.nz

Website: www.ehcisb.nz