

Title	Collaborate within a team which has an objective		
Level	4	Credits	5

Purpose	People credited with this unit standard are able to collaborate within a team working towards achievement of an objective; and evaluate contributions to the team objective.
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Classification	Communication Skills > Interpersonal Communications
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Available Grade	Achieved
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Explanatory notes

1 All assessment activities must comply with - policies, procedures, and requirements of the organisations involved; the ethical codes of relevant professional bodies; any relevant legislative and/or regulatory requirements.

2 Definitions

To *collaborate* means to work with other people in a team and involves self-direction, creativity, and innovation.

A *team* is any temporary or permanent group of at least three people with a shared purpose or objective. For this unit standard, the team does not require formal structures or reporting structures.

3 People must be assessed against this unit standard in a real-life context using naturally occurring evidence or in simulated conditions that demand performance equivalent to that required in the real-life context.

In the absence of video evidence, a verifier's checklist is acceptable if accompanied by evidence that includes examples from the candidate's performance.

4 Meeting the team objective is not a requirement for award of credit.

5 This unit standard is one of a sequence about working as part of a team:
 Unit 3503, *Communicate in a team or group to complete a routine task* (Level 1)
 Unit 9677, *Communicate in a team or group which has an objective* (Level 2)
 Unit 9681, *Contribute within a team or group which has an objective*, (Level 3)
 Unit 11101, *Collaborate within a team which has an objective* (Level 4).

Outcomes and evidence requirements

Outcome 1

Collaborate within a team working towards achievement of an objective.

Evidence requirements

- 1.1 Team purpose and requirements/expectations are identified.
- 1.2 Own contribution and required/expected behaviours and attitudes are identified.
- 1.3 Communication of information and ideas and/or opinions made are relevant toward achievement of the objective.
- 1.4 Questions are used to clarify and obtain information from other team members.
- 1.5 Decision-making relevant to the team objective is demonstrated.
- 1.6 Own communication and contribution and behaviour is in accordance with agreed team requirements and expectations.
- 1.7 Actions relevant to achievement of the objective are carried out in accordance with team requirements and expectations.
- 1.8 Constructive feedback is offered in response to contributions from other team or group members.

Outcome 2

Evaluate contributions to the team objective.

Evidence requirements

- 2.1 Own contributions are evaluated in terms of achieving the team objective.
- 2.2 Contributions of others are evaluated in terms of achieving the team objective.

Replacement information	This unit standard replaced unit standard 3505.
Planned review date	31 December 2021

Status information and last date for assessment for superseded versions

Process	Version	Date	Last date for Assessment
Registration	1	24 March 1998	31 December 2012
Review	2	25 July 2006	31 December 2013
Review	3	17 November 2011	31 December 2017
Review	4	18 June 2015	31 December 2020
Review	5	16 February 2017	N/A

Consent and Moderation Requirements (CMR) reference	0113
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact NZQA National Qualifications Services nqs@nzqa.govt.nz if you wish to suggest changes to the content of this unit standard.