

Title	Receive and deliver cargo		
Level	3	Credits	5

Purpose	People credited with this unit standard are able to: receive cargo; carry out border control requirements; and deliver cargo.
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Classification	Stevedoring and Ports Industry > Cargo Operations
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Available grade	Achieved
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Explanatory notes

- 1 Legislation and formal requirements relevant to this unit standard may include:
Health and Safety in Employment Act 1992;
Approved Code of Practice for Health and Safety in Port Operations available at <http://www.business.govt.nz/worksafe/information-guidance/all-guidance-items/port-operations-code-of-practice-for-health-and-safety-in>.
Biosecurity Act 1993;
Customs and Excise Act 1996;
Resource Management Act 1991;
Hazardous Substances and New Organisms Act 1996;
Maritime Security Act 2004.
- 2 Any new, amended or replacement Acts, regulations, standards, codes of practice, guidelines, or authority requirements or conditions affecting this unit standard will take precedence for assessment purposes, pending review of this unit standard
- 3 Definition
Company policies and procedures refers to relevant workplace documents which are current and accessible to candidates, trainers, and assessors, and which comply with legal requirements.

Outcomes and evidence requirements

Outcome 1

Receive cargo.

Evidence requirements

- 1.1 A check is made as to whether or not cargo is labelled with destination and consignee identification. Unmarked cargo is held for the consignor to rectify in accordance with company policies and procedures.

- 1.2 Checks are made to ensure all cargo details are correct on supporting export documentation. Non-compliant cargo is handled in accordance with legal requirements and company policies and procedures.
- 1.3 Information about receipt documents is entered into the recording system and filed in accordance with company policies and procedures.

Outcome 2

Carry out border control requirements.

Evidence requirements

- 2.1 A check is made to ensure all relevant documentation has been presented prior to cargo delivery. Any documentation problems are dealt with in accordance with company policies and procedures.
- 2.2 Ministry for Primary Industries and New Zealand Customs Service requirements for stops are followed.
- 2.3 Cargo is inspected in the presence of authorised persons and in accordance with company policies and procedures.

Range: examples of authorised persons are – Ministry for Primary Industries, New Zealand Customs, shipping lines.

Outcome 3

Deliver cargo.

Evidence requirements

- 3.1 Cargo is delivered upon being presented with correct New Zealand Customs delivery order or shipping company release, shipping company delivery order, and any required Ministry for Primary Industries clearances, in accordance with company policies and procedures.
- 3.2 Details of delivered cargo are entered in the recording system, and any damage is noted or marked, in accordance with company policies and procedures.
- 3.3 Shipping company is immediately advised of damage to cargo in accordance with company policies and procedures.

Planned review date	31 December 2020
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	26 November 1997	N/A
Revision	2	23 April 1999	N/A
Revision	3	10 April 2000	N/A
Review	4	26 July 2003	N/A
Review	5	17 September 2015	N/A

Consent and Moderation Requirements (CMR) reference	0145
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMRs). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact the NZ Motor Industry Training Organisation (Incorporated) (MITO) info@mito.org.nz if you wish to suggest changes to the content of this unit standard.