

Title	Allocate and manage berths for vessels' port operations		
Level	4	Credits	10

Purpose	People credited with this unit standard are able to: allocate resources for visiting vessels; maintain the berthage plan; and liaise with customers regarding requirements for vessel port visits.
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Classification	Stevedoring and Ports Industry > Vessels' Port Operations
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Available grade	Achieved
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Guidance Information

- 1 Compliance requirements include but are not limited to the Health and Safety in Employment Act 1992 and the Maritime Transport Act 1994.
- 2 Any new, amended or replacement Acts, regulations, standards, codes of practice, guidelines, or authority requirements or conditions affecting this unit standard will take precedence for assessment purposes, pending review of this unit standard
- 3 Definition
Company policies and procedures refer to relevant workplace documents which are current and accessible to candidates, trainers, and assessors, and which comply with legal requirements.

Outcomes and performance criteria

Outcome 1

Allocate resources for visiting vessels.

Performance criteria

- 1.1 Resources are allocated in accordance with company policies and procedures to meet the requirements of other port users while not interfering with the efficient running of the port as a whole.

Range resources may include but are not limited to – pilots, tugs, launches, berthage, mooring, shore power, waste management, emergency services, access, security,

Outcome 2

Maintain the berthage plan.

Performance criteria

- 2.1 The berthage plan is continually updated to reflect customers' changing requirements and port operational needs, in accordance with company policies and procedures and to ensure efficient turnaround of all vessels.

Outcome 3

Liaise with customers regarding requirements for vessel port visits.

Performance criteria

- 3.1 Customer resource requirements are addressed in accordance with company policies and procedures.
- 3.2 The information relating to vessel visits is collected and disseminated in accordance with company policies and procedures.
- Range information may include but is not limited to – name of vessel, arrival and departure time, draft, cargo type, receipt and delivery, specific service requirements.
- 3.3 Frequent communication with the vessel master or port agent is maintained and information relating to the vessels' movements and service requirements is updated, in accordance with company policies and procedures.
- 3.4 Liaison with cargo and shore service providers is maintained and any required actions are taken, in accordance with company policies and procedures.

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	26 November 1997	31 December 2022
Revision	2	23 April 1999	31 December 2022
Revision	3	10 April 2000	31 December 2022
Review	4	28 June 2005	31 December 2022
Rollover and Revision	5	17 September 2015	31 December 2022
Review	6	29 July 2021	31 December 2022

Consent and Moderation Requirements (CMR) reference	0145
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.