

<b>Title</b>	<b>Quality assure assessment</b>		
<b>Level</b>	<b>5</b>	<b>Credits</b>	<b>10</b>

<b>Purpose</b>	<p>This standard is for those who wish to become professional adult and tertiary teaching practitioners.</p> <p>People credited with this unit standard are able to quality assure assessment materials and assessor decisions.</p> <p>This unit standard has been developed primarily for assessment within programmes leading to the New Zealand Certificate in Adult and Tertiary Teaching (Level 5) [Ref: 2993].</p>
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<b>Classification</b>	Generic Education and Training > Assessment of Learning
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<b>Available grade</b>	Achieved
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<b>Entry information</b>	
<b>Recommended skills and knowledge</b>	<p>Unit 11552, <i>Design and evaluate assessment materials</i>.</p> <p>The New Zealand Certificate in Adult and Tertiary Teaching (Level 4) [Ref: 2746] provides underpinning skills and knowledge and it is recommended that candidates hold that qualification or are able to demonstrate equivalent knowledge and skills before assessment against this standard.</p>

### Explanatory notes

- 1 Range  
Minimum evidence requirements for this unit standard are quality assurance of: two different sets of assessment materials for the same or different standards; and four assessor decisions.
  
- 2 Candidates must act professionally, ethically, and with cultural sensitivity during assessment against this standard. This will include compliance with relevant legislation and organisational requirements. Legislation may include the:
  - Health and Safety at Work Act 2015,
  - Privacy Act 1993,
  - Human Rights Act 1993,
  - Copyright Act 1994,
  - Vulnerable Children Act 2014,
  - and any subsequent amendments.

### 3 Definitions

*Candidate* is the person who is being assessed against this standard.

*Good assessment practice* will occur when the assessor focuses on outcomes, gives due consideration to all evidence requirements within the performance standard(s) and judges, overall, that the candidate has provided sufficient evidence that the outcomes have been met.

*Learner* is the person who is taught/trained by the candidate.

*Quality assurance* means a process of monitoring assessment to ensure that it is valid, consistent, fair and sufficient and supports equitable outcomes for all learners. Depending on the context, it may also be called moderation, verification, validation, audit, or other similar terms. Quality assurance activities may include but are not limited to – combinations of discussion with and observations of assessors, meetings of assessors, analysis of assessment documents and materials and assessor decisions.

*Standard(s)* are statements of performance with measurable outcomes against which assessment occurs. Standards may include but are not limited to – New Zealand Qualifications Framework unit standards, other national standards, organisational standards.

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## Outcomes and evidence requirements

### Outcome 1

Explain the purposes and principles of quality assurance of assessment.

#### Evidence requirements

- 1.1 The purposes and principles of quality assurance of assessment are explained in terms of assessment design and assessor judgements.

### Outcome 2

Quality assure assessment materials.

#### Evidence requirements

- 2.1 Assessment materials are quality assured against required outcomes.
- 2.2 Feedback on the quality assured assessment materials is given that informs and supports good assessment practice.

### Outcome 3

Quality assure assessor decisions.

#### Evidence requirements

- 3.1 Assessor decisions are quality assured against materials and required outcomes in accordance with good assessment practice.

3.2 Feedback on the assessor decisions is given that informs and supports good assessment practice.

Range includes but is not limited to feedback which is – timely, clear, unambiguous, constructive, confined to relevant aspects of the decisions.

#### Outcome 4

Follow quality assurance administration requirements.

#### Evidence requirements

4.1 Recording, reporting, and any other quality assurance processes are completed in accordance with the administration requirements of the relevant quality assurance system.

4.2 Recommendations for any improvements are documented and implemented as agreed with stakeholders.

<b>Planned review date</b>	31 December 2021
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#### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 August 1997	31 December 2015
Review	2	19 October 2000	31 December 2015
Revision	3	10 March 2005	31 December 2015
Review	4	18 June 2010	N/A
Rollover and Revision	5	20 March 2014	N/A
Review	6	19 January 2017	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0045
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

#### Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the quality assurance system that applies to those standards.

Requirements for consent to assess and an outline of the quality assurance system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

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**Comments on this unit standard**

Please contact NZQA National Qualifications Services [nqs@nzqa.govt.nz](mailto:nqs@nzqa.govt.nz) if you wish to suggest changes to the content of this unit standard.