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| Title | Demonstrate knowledge of loss prevention techniques in a distribution facility | | |
| Level | 2 | Credits | 2 |

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| Purpose | People credited with this unit standard are able to demonstrate knowledge of loss, and loss prevention techniques in a distribution facility. |
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| Classification | Retail, Distribution, and Sales > Distribution |
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| Available grade | Achieved |
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Guidance Information

1 Definitions

Distribution facility refers to workplaces where the primary focus is on storage and distribution of stock.

Workplace procedures refer to applicable procedures found in the following: organisational performance guidelines and standards; manufacturer's procedures and specifications; Government and local body legislation.

2 Legislation relevant to this unit standard includes but is not limited to – Consumer Guarantees Act 1993, Fair Trading Act 1986, Credit Contracts and Consumer Finance Act 2003, Contract and Commercial Law Act 2017, Privacy Act 1993, Employment Relations Act 2000, Health and Safety at Work Act 2015, Human Rights Act 1993.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of loss in a distribution facility.

Performance criteria

1.1 Causes of loss are described in accordance with workplace procedures.

Range causes may include but are not limited to – theft, handling damage, clerical errors, administration errors, wastage, poor storage techniques; evidence for four causes is required.

1.2 Distribution workplace processes and activities that create opportunities for loss are described in terms of risks.

Range includes but is not limited to – stock rotation, storage, picking, packing, movement.

1.3 Methods used to identify losses are described in accordance with workplace procedures.

Range methods may include but are not limited to – stocktake, audit, stock monitoring, security surveillance, observation.

1.4 Behaviours which may lead to losses are identified in accordance with workplace procedures.

Range behaviours may include but are not limited to – loitering, loitering in groups, furtive movements, carrying suspicious containers.

Outcome 2

Demonstrate knowledge of loss prevention techniques in a distribution facility.

Performance criteria

2.1 Loss prevention techniques used in the workplace are described in accordance with workplace procedures.

Range loss prevention techniques may include but are not limited to – observation and supervision of personnel, use of restricted areas, stock management procedures, reporting of suspicious behaviour.

2.2 Procedures for dealing with suspected losses are described in accordance with workplace procedures.

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| Planned review date | 31 December 2027 |
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Status information and last date for assessment for superseded versions

| Process | Version | Date | Last Date for Assessment |
|--------------|---------|-----------------|--------------------------|
| Registration | 1 | 31 October 1997 | 31 December 2018 |
| Review | 2 | 29 July 2002 | 31 December 2018 |
| Review | 3 | 8 December 2016 | 31 December 2024 |
| Review | 4 | 2 March 2023 | N/A |

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| Consent and Moderation Requirements (CMR) reference | 0112 |
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council qualifications@ringahora.nz if you wish to suggest changes to the content of this unit standard.