

Title	Guide clients through an adventure tourism activity of less than a day		
Level	4	Credits	10

Purpose	People credited with this unit standard are able to guide clients through an adventure tourism activity of less than a day and maintain client safety during the activity.
----------------	--

Classification	Tourism > Adventure Tourism
-----------------------	-----------------------------

Available grade	Achieved
------------------------	----------

Prerequisites	Recommended skills and knowledge: Unit 6401, Provide first aid, or Unit 6402, Provide basic life support.
----------------------	--

Guidance Information

1 Definitions

Adventure tourism activity refers to a planned activity undertaken in a natural environment which involves some physical challenge.

Codes of practice refer to a set of documented or preferred processes, actions or organisational structures to be applied in a given setting. These may include but are not limited to – Maritime New Zealand, Civil Aviation Authority, Qualmark, Ministry of Agriculture and Forestry, NZ Transport Agency, Green Globe 21, OutdoorsMark.

Client refers to the participant in the adventure tourism activity.

Less than a day means an activity that requires more than three hours and less than twelve for completion.

Tourism workplace policies and procedures refer to documented instructions about workplace expectations. These must include but are not limited to – customer service delivery, personal presentation, legislation, organisational structure, business objectives.

2 Legal provisions relevant to this standard include but are not limited to – Health and Safety at Work (Adventure Activities) Regulations 2016, available at:

www.legislation.govt.nz; CAA Rules Part 115, Adventure Aviation, and CAA Rules Part 105, Parachuting – Operating Rules, available at: www.caa.govt.nz; Maritime New Zealand Rules, available at: www.maritimenz.govt.nz.

Any relevant Acts, regulations, and bylaws must be complied with during assessment against this standard.

- 3 The following resources can be used to support the environmental responsibility aspects of this unit standard:
Integrating Sustainability into Business Vol. 1: A Management Guide for Responsible Tour Operations (Nairobi, Kenya: United Nations Environment Programme, 2005), available at: www.unep.fr.
A Manual for Water and Waste Management: What the Tourism Industry Can Do to Improve Its Performance (Nairobi, Kenya: United Nations Environment Programme, 2003), available at: www.unep.fr.
Switched On: Renewable Energy Opportunities in the Tourism Industry (Nairobi, Kenya: United Nations Environment Programme, 2003), available at: www.unep.fr.
- 4 A minimum of one adventure tourism activity with a group or single client is required for competence.

Outcomes and performance criteria

Outcome 1

Guide clients through an adventure tourism activity of less than a day.

Performance criteria

- 1.1 Skills and techniques are applied to maximise client comfort and enjoyment.
- Range skills and techniques may include but are not limited to – interpersonal, technical, interpretive.
- 1.2 Clients are informed about the features of the natural environment in accordance with tourism workplace policies and procedures.
- Range features may include but are not limited to – history, flora, fauna, hazards.
- 1.3 Clients are guided through the activity at a pace commensurate with their enjoyment and comfort.
- 1.4 Environmental care practices are explained and practised in accordance with tourism workplace policies and procedures.
- 1.5 Timeframes and deadlines are met in accordance with tourism workplace policies and procedures.

Outcome 2

Maintain client safety during an adventure tourism activity of less than a day.

Performance criteria

2.1 The safety and emergency procedures are described in accordance with tourism workplace policies and procedures.

Range must include but is not limited to – emergency procedures, first aid, on the spot rescue techniques and procedures, external rescue agencies.

2.2 Factors affecting client safety are monitored and dealt with in accordance with tourism workplace policies and procedures.

Range factors may include but are not limited to – pace and level of activity, client competency, shelter, refreshments, group leadership, weather.

2.3 Contingency planning demonstrates preparedness for unscheduled incidents in accordance with tourism workplace policies and procedures.

Replacement information	This unit standard, unit standard 12406, and unit standard 25988 have been replaced by unit standard 33197.
--------------------------------	---

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	22 October 1997	31 December 2018
Revision	2	20 July 1998	31 December 2018
Revision	3	20 April 2001	31 December 2018
Revision	4	12 June 2001	31 December 2018
Review	5	21 August 2009	31 December 2018
Review	6	16 March 2017	31 December 2025
Review	7	30 March 2023	31 December 2025

Consent and Moderation Requirements (CMR) reference	0078
--	------

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.