

Title	Carry out lost and found property security tasks in a casino		
Level	3	Credits	3

Purpose	People credited with this unit standard are able to complete documents for lost and found property in a casino, and process return and/or disposal of property found in a casino.
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Classification	Tourism > Casino Security
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Available grade	Achieved
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Guidance Information

- 1 **Definition**
Industry procedures refer to all workplace requirements in operation in casinos. These may include, but are not limited to, relevant statutory and regulatory requirements, Minimum Operating Standards, Gazetted Rules, Licence Conditions, and procedures described in training courses for the conduct of games, as approved by the Department of Internal Affairs or the Gambling Commission respectively. Industry procedures may also include procedures specific to an enterprise involved in the casino gaming industry. These additional enterprise procedures may include, without limitation, quality assurance, documentation, security, communications, health and safety, and personal behaviour.
- 2 The Gambling Act 2003 is the principle piece of legislation relevant to this unit standard. Other relevant legislation may include but is not limited to – Health and Safety at Work Act 2015, Privacy Act 1993, Official Information Act 1982, New Zealand Bill of Rights Act 1990, Crimes Act 1961, Summary Offences Act 1981, Trespass Act 1980, and their subsequent amendments and regulations.
- 3 Security duties, roles, and responsibilities are governed by a range of standard and special instructions or orders.
- 4 Persons intending to work as a casino security officer require a Certificate of Approval issued by the Department of Internal Affairs.
- 5 This unit standard may be assessed against in a casino environment when appropriate situations arise, or in a training environment if simulated workplace conditions are able to be provided that reflect the standards of a casino workplace.

Outcomes and performance criteria

Outcome 1

Complete documents for lost and found property in a casino.

Performance criteria

- 1.1 Details of finder are recorded in accordance with industry procedures.
Range name, address, position, contact phone.
- 1.2 Details of property are recorded in accordance with industry procedures.
Range details include – colour, make, identifying marks;
property may include but is not limited to – cash, chips, bags,
personal effects.

Outcome 2

Process return and/or disposal of property found in a casino.

Performance criteria

- 2.1 Action to locate owner is logged in accordance with industry procedures.
- 2.2 Return of property to owner or agent follows proof of entitlement.
- 2.3 Disposal of property is in accordance with industry procedures.
- 2.4 Trace is in accordance with industry procedures.
- 2.5 Trace through police conforms to police requirements.
- 2.6 Details of enquiries for lost property are logged in accordance with industry procedures.
Range name, address, contact phone.

Planned review date	31 December 2020
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	18 November 1997	N/A
Revision	2	20 April 2001	N/A
Review	3	21 May 2008	N/A
Revision and Rollover	4	1 November 2018	N/A

Consent and Moderation Requirements (CMR) reference	0078
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact ServiceIQ qualifications@serviceiq.org.nz if you wish to suggest changes to the content of this unit standard.