

Title	Speak to a known audience in a predictable situation		
Level	3	Credits	3

Purpose	People credited with this unit standard are able to give a presentation and deliver a social speech to a known audience in a predictable situation.
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Classification	Communication Skills > Interpersonal Communications
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Available grade	Achieved
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Guidance Information

- 1 Definition
Predictable situation refers to an event or occasion with a known audience and a known purpose.
- 2 For assessment, the candidate must speak to an audience of at least three people. The speech and/or presentation could be face-to-face or in a digital context.
- 3 A verifier's checklist is acceptable if accompanied by evidence that includes examples from the candidate's performance. The presentation and speech must be timed and attested to.
- 4 For participants from the deaf community, New Zealand Sign Language (NZSL) may be used between signing individuals and a signing group in order to demonstrate the requirements for this unit standard. A sign language interpreter must not be used in a group where all participants are using NZSL.

For mixed groups of hearing and deaf participants, an interpreter may be used to interpret spoken and signed language only when NZSL users are interacting with hearing participants.
- 5 All activities relevant to this standard must reflect ngā kaupapa o te Tiriti o Waitangi (the principles of the Treaty of Waitangi).
- 6 All activities must, as relevant to candidates and/or this standard, reflect the peoples of the Pacific and other cultures, and their world views.

Outcomes and performance criteria

Outcome 1

Give a presentation to a known audience in a predictable situation.

Range the subject of the presentation can be based on personal or audience interest; the duration of the presentation must be at least five minutes.

Performance criteria

- 1.1 The purpose of the presentation is explained.
- 1.2 The presentation is given to be consistent with its purpose and appropriate to the audience.
- 1.3 Any visual aids and demonstrations are used to be clear and to complement the presentation.
- 1.4 The presentation is given with a structure and length that are suited to the situation.
- 1.5 The presentation is given to fit the situation, content, and audience.

Range includes – pace, volume, pitch, posture/movement, gestures, eye contact, facial expression, personal presentation.

Outcome 2

Deliver a social speech to a known audience in a predictable situation.

Range the speech may include but is not limited to – welcome, farewell, congratulations, thanks, introduction, karakia, whakapapa; the duration of speech must be at least three minutes.

Performance criteria

- 2.1 The social speech is delivered to be consistent with its purpose and appropriate to the audience.
- 2.2 The social speech is delivered with a structure and length that are suited to the situation.
- 2.3 The social speech is delivered to fit the situation, content, and audience.

Range delivery includes – rhythm, pace, volume, pitch, posture, gestures, eye contact, facial expression, movement, personal presentation.

Planned review date	31 December 2027
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	26 January 1995	31 December 2012
Review	2	9 August 1996	31 December 2012
Review	3	24 March 1998	31 December 2012
Revision	4	12 September 2002	31 December 2012
Review	5	25 July 2006	31 December 2013
Review	6	17 November 2011	31 December 2020
Rollover	7	24 October 2014	31 December 2020
Review	8	16 February 2017	N/A
Review	9	24 March 2022	N/A

Consent and Moderation Requirements (CMR) reference	0113
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZQA National Qualifications Services nqs@nzqa.govt.nz if you wish to suggest changes to the content of this unit standard.