Title | Speak to a known audience in a predictable situation
---|---
Level | 3
Credits | 3

Purpose | People credited with this unit standard are able to give a presentation and deliver a social speech to a known audience in a predictable situation.

Classification | Communication Skills > Interpersonal Communications

Available grade | Achieved

Explanatory notes

1 Definition
The term *predictable situation* refers to an event or occasion with a known audience and a known purpose.

2 For assessment, the candidate must speak to an audience of at least three people.

3 In the absence of video evidence, a verifier’s checklist is acceptable if accompanied by evidence that includes examples from the candidate’s performance. The presentation and speech must be timed and attested to.

4 For participants from the deaf community, New Zealand Sign Language (NZSL) may be used between signing individuals and a signing group in order to demonstrate the requirements for this unit standard. A sign language interpreter must not be used in a group where all participants are using NZSL.

For mixed groups of hearing and deaf participants, an interpreter may be used to interpret spoken and signed language only when NZSL users are interacting with hearing participants.

Outcomes and evidence requirements

Outcome 1

Give a presentation to a known audience in a predictable situation.

Range | the subject of the presentation can be based on personal or audience interest; the duration of the presentation must be at least five minutes.

Evidence requirements

1.1 The purpose of the presentation is explained.

1.2 The presentation is consistent with the purpose and appropriate to the audience.
1.3 Any visual aids and demonstrations used are clear and complement the presentation.

1.4 The structure and length of the presentation are suited to the situation.

1.5 Delivery fits the situation, content, and audience.

Range delivery includes – pace, volume, pitch, posture/movement, gestures, eye contact, facial expression, personal presentation.

**Outcome 2**

Deliver a social speech to a known audience in a predictable situation.

Range the speech may include but is not limited to – welcome, farewell, congratulations, thanks, introduction, karakia, whakapapa; the duration of speech must be at least three minutes.

**Evidence requirements**

2.1 The social speech is consistent with its purpose and is appropriate to the audience.

2.2 The structure and length of the speech are suited to the situation.

2.3 Delivery fits the situation, content, and audience.

Range delivery includes – rhythm, speed, volume, pitch, posture, gestures, eye contact, facial expression, movement, personal presentation.

| Planned review date | 31 December 2021 |
### Status information and last date for assessment for superseded versions

<table>
<thead>
<tr>
<th>Process</th>
<th>Version</th>
<th>Date</th>
<th>Last date for Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td>1</td>
<td>26 January 1995</td>
<td>31 December 2012</td>
</tr>
<tr>
<td>Review</td>
<td>2</td>
<td>9 August 1996</td>
<td>31 December 2012</td>
</tr>
<tr>
<td>Review</td>
<td>3</td>
<td>24 March 1998</td>
<td>31 December 2012</td>
</tr>
<tr>
<td>Revision</td>
<td>4</td>
<td>12 September 2002</td>
<td>31 December 2012</td>
</tr>
<tr>
<td>Review</td>
<td>5</td>
<td>25 July 2006</td>
<td>31 December 2013</td>
</tr>
<tr>
<td>Review</td>
<td>6</td>
<td>17 November 2011</td>
<td>31 December 2020</td>
</tr>
<tr>
<td>Rollover</td>
<td>7</td>
<td>24 October 2014</td>
<td>31 December 2020</td>
</tr>
<tr>
<td>Review</td>
<td>8</td>
<td>16 February 2017</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### Consent and Moderation Requirements (CMR) reference

| CMR reference | 0113 |


**Please note**

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

### Comments on this unit standard

Please contact NZQA National Qualifications Services [nqs@nzqa.govt.nz](mailto:nqs@nzqa.govt.nz) if you wish to suggest changes to the content of this unit standard.