

Title	Clean carpets under supervision		
Level	2	Credits	2

Purpose	<p>This unit standard is for people training in the carpet cleaning industry.</p> <p>People credited with this standard are able to: demonstrate knowledge of carpet cleaning by identifying carpet cleaning equipment and chemicals; conduct a risk assessment of the worksite, under supervision; prepare for carpet cleaning, under supervision; perform carpet cleaning, under supervision; and complete job-related tasks.</p>
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Classification	Cleaning and Caretaking > Carpet and Textile Cleaning
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Available grade	Achieved
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Prerequisites	Unit 25918, <i>Follow safe work practices in the carpet cleaning and restoration industry</i> , or demonstrate equivalent knowledge and skills.
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Guidance Information

- 1 *Under supervision* means that the trainee being assessed for this standard must be supervised by a person with competency in cleaning carpets to at least the level of Unit 13346, *Clean carpets*, who has authority to direct the activity onsite to be undertaken by the candidate in relation to:
- i prior selection of the site to be cleaned;
 - ii provision of a range of possible cleaning methods and materials for the candidate to select from.

Such supervision will enable repetition of tasks by the candidate in a sequential order and on a regular basis, to promote the safe and effective demonstration of competency.

A supervisor can be either an owner/operator or a delegated employee of a carpet cleaning business.

- 2 Competence demonstrated during assessment against this standard must comply with the requirements of:
- Consumers Guarantee Act 1993;
 - Employment Relations Act 2000;
 - Hazardous Substances and New Organisms Act 1996;
 - Health and Safety in Employment Act 1992;
 - Resource Management Act 1991;
 - AS/NZS 2455.1:2007 *Textile floor coverings – Installation practice – General*;

AS/NZS 2455.2:2007 *Textile floor coverings – Installation practice – Carpet tiles*;
AS/NZS 3733:1995 *Textile floor coverings – Cleaning and maintenance of residential and commercial carpeting*;
S100 *Standard and Reference Guide for Professional Carpet Cleaning – 2002*
(IICRC Publications).

3 Definitions

Industry best practice refers to enterprise and/or establishment requirements and practices which are in accordance with applicable legislation, regulations and safety data sheets.

Organisational requirements refers to instructions to staff on policy procedures and methods relating to cleaning in the workplace (including health and safety) and the application of any written procedures which are documented in memo or manual format and are available in the workplace.

Contract specifications set down the tasks to be done and how often these tasks are to be done.

4 Assessor will note that for performance criterion 1.1 trainees are asked to *identify* various pieces of carpet cleaning equipment and chemicals. Trainees may do this in a range of ways: orally, in writing, by demonstration, by recognition, or by a combination of any of these.

The performance criteria in this standard are to test a trainee's knowledge, **not** their writing or English skills by formal examination practice.

5 Assessment must take place on-the-job using natural and synthetic carpets.

6 All vacuum cleaner filtration systems must comply with AS/NZS 3733:1995 (Section 4.3.2).

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of carpet cleaning by identifying carpet cleaning equipment and chemicals.

Range carpet cleaning equipment – carpet sweeper, power head vacuum cleaner or vacuum cleaner, carpet cleaning machines listed as per table 2.2 AS/NZS 3733:1995, encapsulation machine.

Chemicals – neutral pre-spray detergent, acid pre-spray detergent, alkaline pre-spray detergent, neutral rinsing detergent, acid rinsing detergent, alkaline rinsing detergent.

Performance criteria

1.1 Carpet cleaning equipment and chemicals are identified.

1.2 Selected carpet cleaning equipment is clean and in working condition.

1.3 Carpet cleaning equipment is safety checked and damaged and/or non-operational equipment reported in accordance with organisational requirements.

Outcome 2

Conduct a risk assessment of the worksite, under supervision.

Performance criteria

- 2.1 A risk assessment of the worksite is completed in accordance with industry best practice and organisational requirements.
- Range immediate and secondary risks.
- 2.2 Client is provided with written details of the risk assessment in accordance with industry best practice and organisational requirements.
- 2.3 Client's written acceptance of the risk assessment is obtained prior to carpet cleaning in accordance with industry best practice and organisational requirements.

Outcome 3

Prepare for carpet cleaning, under supervision.

Performance criteria

- 3.1 Personal protective equipment (PPE) for the task being undertaken is selected and used in accordance with industry best practice.
- Range gloves, footwear, eye or face protection, head protection, overalls or uniform, ear protection, respiratory protection.
- 3.2 Warning signs are displayed in accordance with industry best practice.
- Range at least one of – signs, cordons, barriers.
- 3.3 Condition of carpet to be cleaned is assessed.
- Range split seams, moisture, soiling, stains, mould, any other pre-existing conditions.
- 3.4 Results of assessment and recommendations for the cleaning of carpets are documented and reported to the client in accordance with industry best practice.
- 3.5 Cleaning solution is prepared in accordance with manufacturer's recommendations.
- 3.6 Risk of damage to carpet is minimised by the application of prepared cleaning solution to an inconspicuous area.
- Range colour bleeding/fastness, change in pile texture.
- 3.7 Chattels are moved in accordance with client requirements and/or organisational requirements.

- 3.8 Surfaces to be cleaned are cleared of loose litter in accordance with industry best practice.
- Range items which are unsuitable for equipment being used in terms of size and composition.
- 3.9 Provision of ventilation ensures comfort and safety of technician and public.
- 3.10 Potential damage to surrounding area is avoided by minimising overspray.

Outcome 4

Perform carpet cleaning, under supervision.

Performance criteria

- 4.1 Cleaning equipment is used and cleaning solution is applied in accordance with manufacturer's recommendations.
- Range application, dwell time, extraction, rinse, neutralising, agitation, solution temperature.
- 4.2 Selected cleaning solution avoids potential damage to carpet or voiding of applicable warranties.
- 4.3 Carpet is groomed in accordance with industry best practice.
- 4.4 Carpet is dried in accordance with industry best practice.
- 4.5 Visual inspection ensures that the standard of cleaning is to the contract specifications or to the approval of the supervisor.
- 4.6 Health and safety requirements are met throughout the cleaning process in accordance with industry best practice.
- 4.7 All work is completed according to the schedule determined by contract specifications and/or the supervisor's direction.
- 4.8 Soiled solutions and waste are disposed of in accordance with the Resource Management Act 1991.
- 4.9 Possible damage to surrounding area is minimised by removal of overspray.

Outcome 5

Complete job-related tasks

Performance criteria

- 5.1 Chattels are replaced in accordance with client requirements and/or organisational requirements.

- 5.2 Furniture is replaced so as to prevent damage caused by contact with damp carpet.
- Range at least one of – plastic, foil, polystyrene protectors.
- 5.3 Client is provided with written report for approval and sign-off in accordance with organisational requirements.
- 5.4 Documentation relating to job is processed in accordance with organisational requirements.
- Range any required job or worksite reports.
- 5.5 Task is completed without damage or risk to technician, client, furniture, fixtures, or fittings.
- 5.6 Equipment, PPE and cleaning materials are cleaned, checked and stored in accordance with industry best practice.
- 5.7 Premises are secured in accordance with client requirements and/or instructions.

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 December 1998	31 December 2014
Review	2	27 April 2004	31 December 2014
Review	3	16 October 2009	31 December 2014
Review	4	18 October 2012	31 December 2021
Review	5	24 January 2019	31 December 2021

Consent and Moderation Requirements (CMR) reference

0004

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.