

Title	Manage aerodrome emergency planning at an airport		
Level	5	Credits	20

Purpose	People credited with this unit standard are able to manage: a current airport emergency plan; a current evacuation plan for an airport building; and a current safety inspection programme for airport buildings.
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Classification	Aviation > Airport Operations
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Available grade	Achieved
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Guidance Information

- 1 This unit standard is intended for airport employees or contractors only, as airside assessment opportunities are restricted to those persons holding an Airport Identity Card issued by the New Zealand Civil Aviation Authority under the sponsorship of an airport employer, or New Zealand Defence Force (NZDF) equivalent.
- 2 Definitions
Aerodrome means any defined area of land or water intended or designed to be used either wholly or partly for the landing, departure, and surface movement of aircraft; and includes any building, installations, and equipment on or adjacent to any such area used in connection with the aerodrome or its administration;
The term *airport* refers to aerodrome as per Civil Aviation Rules.
- 3 Reference to *enterprise procedures* means that all activities must comply with the requirements contained in the current airport exposition, current airport company manuals and procedures, and any relevant legislative and/or regulatory requirements, which may include but are not limited to: Civil Aviation Act 1990, Airport Authorities Act 1966, Building Act 2004, Fire and Emergency New Zealand Act 2017, Health and Safety at Work Act 2015, Hazardous Substances and New Organisms Act 1996, Resource Management Act 1991, Health Act 1956, Arms Act 1983, Smokefree Environments and Regulated Products Act 1990, local district plan, International Civil Aviation Organization (ICAO) Airport Services Manual, International Air Transport Association (IATA) conventions, relevant Civil Aviation Rules, NZDF Policy.

Outcomes and performance criteria

Outcome 1

Manage a current airport emergency plan.

Performance criteria

- 1.1 An emergency services committee is convened in accordance with enterprise procedures.
- 1.2 The emergency plan is rehearsed in accordance with enterprise procedures.
- 1.3 The emergency plan is amended as required in accordance with enterprise procedures.
- 1.4 An internal audit system is established and implemented to maintain the currency of the emergency plan, and routine exercise is conducted.
- 1.5 An emergency alerting system is established and implemented to activate aerodrome emergency services in accordance with enterprise procedures.

Range may include but is not limited to – testing, reporting irregularities, addressing irregularities, maintaining the integrity of the system.

Outcome 2

Manage a current evacuation plan for an airport building.

Performance criteria

- 2.1 The plan is registered with Fire and Emergency New Zealand.
- 2.2 Implementation of the plan is rehearsed and monitored to ensure wardens are trained and equipped in accordance with the plan, and any irregularities are addressed in accordance with enterprise procedures.
- 2.3 The plan is amended as required in accordance with enterprise procedures.
- 2.4 A system is in place to ensure compliance with the building Warrant of Fitness.
- 2.5 Any tenants are monitored to ensure that they have a valid evacuation plan in accordance with enterprise procedures.

Outcome 3

Manage a current safety inspection programme for airport buildings.

Performance criteria

- 3.1 Procedures are developed and implemented to detect non-compliance with the programme, and any irregularities are addressed in accordance with enterprise procedures.

Range may include but is not limited to – hazard identification, hazard reporting; evidence for three procedures is required.

- 3.2 Procedures are developed and implemented for independent audit of programme in accordance with enterprise procedures.

Range evidence for three procedures is required.

Planned review date	31 December 2026
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	24 June 1998	31 December 2014
Revision	2	8 May 2001	31 December 2014
Revision	3	22 July 2005	31 December 2014
Review	4	18 February 2011	31 December 2016
Review	5	24 October 2014	31 December 2023
Review	6	29 July 2021	N/A

Consent and Moderation Requirements (CMR) reference	0028
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact ServiceIQ qualifications@serviceiq.org.nz if you wish to suggest changes to the content of this unit standard.