

<b>Title</b>	<b>Manage airside work at an airport</b>		
<b>Level</b>	<b>5</b>	<b>Credits</b>	<b>15</b>

<b>Purpose</b>	People credited with this unit standard are able to: develop a method of works plan; brief contractors and suppliers; and ensure compliance with the method of works plan, at an airport.
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<b>Classification</b>	Aviation > Airport Operations
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 This unit standard is intended for airport employees or contractors only, as airside assessment opportunities are restricted to those persons holding an Airport Identity Card issued by the New Zealand Civil Aviation Authority under the sponsorship of an airport employer, or New Zealand Defence Force (NZDF) equivalent.
- 2 Definitions  
*Airside* means the operations side of an airport security boundary.  
The term *airport* refers to aerodrome as per Civil Aviation Rules.  
*Works or work* mean construction and maintenance work in an airport or on an airfield.
- 3 Reference to *enterprise procedures* means that all activities must comply with the requirements contained in the current airport exposition, current airport company manuals and procedures, and any relevant legislative and/or regulatory requirements, which may include but are not limited to: Civil Aviation Act 1990, Airport Authorities Act 1966, Arms Act 1983, Building Act 2004, Fire and Emergency New Zealand Act 2017, Health and Safety at Work Act 2015, Hazardous Substances and New Organisms Act 1996, Health Act 1956, Resource Management Act 1991, Smokefree Environments and Regulated Products Act 1990, local district plan, International Civil Aviation Organization (ICAO) Airport Services Manual, International Air Transport Association (IATA) conventions, relevant Civil Aviation Rules, NZDF Policy.

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### Outcomes and performance criteria

#### Outcome 1

Develop a method of works plan at an airport.

#### Performance criteria

- 1.1 The plan is developed and formatted in accordance with enterprise procedures.

1.2 All operational implications of the work are specified in accordance with enterprise procedures.

Range safety, security, commercial.

**Outcome 2**

Brief contractors and suppliers at an airport.

Range all affected agencies.

**Performance criteria**

2.1 Briefing is conducted in accordance with enterprise procedures.

Range format, content, delivery, question and response techniques.

2.2 The consequences of non-compliance are detailed in accordance with industry procedures.

Range implications for – the contract, safety, security.

**Outcome 3**

Ensure compliance with the method of works plan at an airport.

**Performance criteria**

3.1 Procedures are established and implemented to enforce compliance with the method of works plan.

Range safety, audit.

3.2 Any required corrective action is carried out to ensure compliance with the method of works plan in accordance with enterprise procedures.

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<b>Planned review date</b>	31 December 2026
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**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	24 June 1998	31 December 2014
Revision	2	8 May 2001	31 December 2014
Revision	3	22 July 2005	31 December 2014
Review	4	18 February 2011	31 December 2016
Review	5	24 October 2014	31 December 2023
Review	6	29 July 2021	N/A

**Consent and Moderation Requirements (CMR) reference**

0028

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Comments on this unit standard**

Please contact ServiceIQ [qualifications@serviceiq.org.nz](mailto:qualifications@serviceiq.org.nz) if you wish to suggest changes to the content of this unit standard.