

Title	Carry out an in-vehicle driver training		
Level	5	Credits	10

Purpose	People credited with this unit standard are able to: prepare for an in-vehicle training session; conduct an in-vehicle training session; and conclude an in-vehicle training session.
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Classification	Driving > Driver Educator
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Available grade	Achieved
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Guidance Information

- 1 Legislation, regulations and/or industry standards relevant to this unit standard include but are not limited to the:
 - Health and Safety at Work Act 2015;
 - Land Transport Act 1998;
 - Road User Charges Act 2012;
 - Land Transport Amendment Act 2009;
 - Land Transport (Driver Licensing) Rule 1999;
 - Land Transport (Road User) Rule 2004;
 - Privacy Act 2020;
 - The *Learning System for Driving Instructors* (LSFDI) (2015) available from Waka Kotahi NZ Transport Agency at <https://www.nzta.govt.nz/assets/resources/learning-systems-driving-instructors/docs/learning-systems-for-driving-instructors.pdf>;
 - The *Restricted Licence Test Guide (Class 1)* available from Waka Kotahi NZ Transport Agency at <https://www.nzta.govt.nz/assets/resources/driver-licence-test-guides/restricted-test-guide.pdf>;
 - The *Full Licence Test Guide (Class 1)* available from Waka Kotahi NZ Transport Agency at <https://www.nzta.govt.nz/assets/resources/driver-licence-test-guides/full-test-guide.pdf>.

Any new, amended or replacement Acts, regulations, standards, codes of practice, guidelines, authority requirements, conditions or Waka Kotahi NZ Transport Agency procedures affecting this unit standard will take precedence for assessment purposes, pending review of this unit standard.

- 2 Definitions
 - Driver difficulties* are strong emotional reactions and language barriers.
 - External disruptions* are situations caused by other road users.
 - A *lesson plan* addresses a specific instructional period and provides the driving instructor with trainee details and progressive teaching points for a lesson. It includes a performance statement and/or guideline for assessment of the lesson objective.

Optimal safety means that crash risk has been reduced, to the greatest extent practicable in a given situation, as a consequence of the decisions made by the candidate, without danger to other road users and to occupant(s) of the driven motor vehicle.

Other road users, where the training is conducted on a driving range such as a car park or driveway, are other drivers concurrently using the driving range.

Performance discrepancies are the differences between actual driving and the required standard of driving.

3 Assessment information

Evidence relating to performance criteria 2.6 and 2.7 may be from a real or simulated risk and/or emergency situation.

Assessment of this unit standard requires the candidate to successfully plan, conduct, and administer three practical driver training sessions using a lesson plan with clearly defined performance standards. One lesson is to be at a basic level on a driving range, one at an intermediate level on a public road, and the third at a more advanced level on public roads with a range of driving conditions. These lessons do not have to be sourced from the references.

4 Range

Lesson plans may include – hard copy, electronic copy.

5 Recommended skills and knowledge

It is recommended that assessment for Unit 16646, *Develop and manage individual driver training plans* is attempted concurrently with this unit standard.

Outcomes and performance criteria

Outcome 1

Prepare for an in-vehicle training session.

Performance criteria

- 1.1 Lesson plan is selected that reflects the training needs of the trainee driver.
- 1.2 Training environment, routes and vehicle are selected that minimises risk and meets trainee driver's current learning needs and abilities through consulting with learner.
- 1.3 Lesson plan is prepared which includes anticipating and planning for external disruptions, driver difficulties, and vehicle problems.
- 1.4 A pre-session briefing is delivered explaining the learning sequence and training objectives clearly and in a logical order.
- 1.5 The training vehicle is inspected to confirm it is fit for use and the trainee driver's licence is checked.

Outcome 2

Conduct an in-vehicle training session.

Performance criteria

- 2.1 Specific instructions are given in a logical, timely, and accurate manner.
- 2.2 Training material is chosen and used to complement, and is consistent with, session objectives, content, and outline processes with the learner.
- Range may include but is not limited to – models, diagrams, illustrations.
- 2.3 Revision of previously learnt skills is conducted prior to new training and demonstration of competency.
- 2.4 Training is followed according to the lesson plan in a logical sequence, progressively addresses individual training needs, extends the driver's vehicle control and response skills, and promotes driver's self-awareness, driving safety, and awareness of road rules.
- 2.5 Demonstration and explanation of the skills required of the trainee driver is conducted and monitoring of progress through controlled practice is carried out.
- 2.6 Exposure of the trainee driver to risk in order to meet their learning needs is managed with the employment of risk reduction techniques and strategies and consistently results in optimal safety.
- 2.7 Emergencies are responded to in order to minimise risk for the trainee driver and other road users.
- Range talking driver through the situation, taking partial or full control of the vehicle.
- 2.8 Positive reinforcement of trainee driver's learning is used throughout the drive and responsibility is transferred progressively.

Outcome 3

Conclude an in-vehicle training session.

Performance criteria

- 3.1 Trainee's performance is assessed in terms of the defined expectations for the training.
- 3.2 Where performance discrepancies are noted, a possible solution is communicated to the trainee and/or sponsor and this is noted on the lesson and training plans.

3.3 Debriefing is completed in relation to session achievements.

Range solicits trainee feedback on instruction; addresses the dangers of increased risk-taking due to increased driving confidence in trainee; provides positive reinforcement to trainee.

3.4 Documentation is completed and the lesson plan is attached to the trainee driver's training file.

Planned review date	31 December 2027
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	6 May 1999	31 December 2024
Review	2	28 July 2003	31 December 2024
Review	3	16 April 2010	31 December 2024
Review	4	30 June 2022	N/A

Consent and Moderation Requirements (CMR) reference	0014
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Hanga-Aro-Rau Manufacturing, Engineering and Logistics Workforce Development Council qualifications@hangaarorau.nz if you wish to suggest changes to the content of this unit standard.