

Title	Hand fill cushions in upholstery		
Level	2	Credits	3

Purpose	People credited with this unit standard are able to: demonstrate knowledge of and prepare to hand fill cushions; use loose fill to hand fill cushions; and use foam to hand fill cushions, in upholstery.
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Classification	Furniture > Upholstery
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Available grade	Achieved
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Guidance Information

- 1 **Assessment information**
This unit standard may be assessed against on-job or off-job. However, job specifications, equipment used, and job output must conform to current commercial industry practice.
All activities and performance criteria must be carried out in accordance with worksite policies and procedures.
- 2 **Personal protective equipment, appropriate to job requirements, is to be selected and used in accordance with worksite policies and procedures and manufacturer's instructions.**
- 3 **Definitions**
Manufacturer's instructions are instructions provided by manufacturers of substances, equipment, and machinery used in furniture making. These instructions may include details on safe and correct handling, use and storage of substances and/or details on substance properties. Examples are labels on substance containers, product data sheets, and operator's manuals.
Worksite policies and procedures refer to documented policies and to documented or other directions provided to staff. These may include, but are not limited to, ways of managing health and safety, environmental considerations, quality, and production, and must conform to legislation. Examples include standard operating procedures, company health and safety plans, on-site briefings, and supervisor's instructions.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of and prepare to hand fill cushions in upholstery.

Performance criteria

- 1.1 Job specifications are obtained and interpreted.
Range filling type, cushion type, covers, number of cushions.
- 1.2 Different materials used to fill cushions are identified and techniques for filling with each are explained.
Range foam fill, loose fill.
- 1.3 Materials for filling cushions are selected and measured or weighted in accordance with job specifications.

Outcome 2

Use loose fill to hand fill cushions in upholstery.

Range scatter cushion, back cushion.

Performance criteria

- 2.1 Cushion cover is filled with loose fill by hand.
- 2.2 Cushion is filled in accordance with job specifications.
Range seam salvage is uniform, corners filled out, even fill.
- 2.3 Work area is left clean, clear, and safe.

Outcome 3

Use foam to hand fill cushions in upholstery.

Range seat cushion, back cushion.

Performance criteria

- 3.1 Foam is folded and fitted into cushion cover by hand.
- 3.2 Cushion is filled in accordance with job specifications.
Range seam salvage is uniform, corners filled out, even fill.
- 3.3 Work area is left clean, clear, and safe.

Planned review date	31 December 2024
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 August 1998	31 December 2011
Revision	2	19 August 2004	31 December 2011
Review	3	19 June 2009	31 December 2018
Review	4	19 March 2015	N/A
Review	5	26 November 2020	N/A

Consent and Moderation Requirements (CMR) reference

0173

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Competenz qualifications@competenz.org.nz if you wish to suggest changes to the content of this unit standard.