

<b>Title</b>	<b>Demonstrate knowledge of the key features, trends and legislation in the security industry</b>		
<b>Level</b>	<b>6</b>	<b>Credits</b>	<b>18</b>

<b>Purpose</b>	<p>This unit standard is for those who work, or intend to work, as managers in the security industry.</p> <p>People credited with this unit standard are able to:</p> <ul style="list-style-type: none"> <li>- demonstrate knowledge of the features and characteristics of the security industry;</li> <li>- identify and assess trends in the delivery of security services in New Zealand; and</li> <li>- demonstrate knowledge of the application of contract, consumer and employment law in the security industry.</li> </ul>
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<b>Classification</b>	Security > Security Management
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<b>Available grade</b>	Achieved
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## Guidance Information

- 1 References
  - Aviation Crimes Act 1972;
  - AS/NZS 31000:2009 *Risk Management - Principles and guidelines*, available from <https://www.standards.govt.nz/>;
  - Building Act 2004;
  - Biosecurity Act 1993;
  - Civil Defence Emergency Management Act 2002;
  - Crimes Act 1961;
  - Employment Relations Act 2000;
  - Evidence Act 2006;
  - Fire and Emergency New Zealand Act 2017;
  - Good Practice Guidelines, New Zealand Security Association, available from <https://www.security.org.nz/>;
  - HB 167: 2006 *Security risk management*, available from <https://www.standards.govt.nz/>;
  - Health and Safety at Work Act 2015;
  - Human Rights Act 1993;
  - Intelligence and Security Act 2017;
  - ISO 31000:2018 *Risk management guidelines*, available from <https://www.standards.govt.nz/>;
  - Maritime Security Act 2004;
  - Maritime Security Regulations 2004;
  - New Zealand Bill of Rights Act 1990;
  - Official Information Act 1982;

Oranga Tamariki Act 1989;  
 Policing Act 2008;  
 Privacy Act 2020;  
 Private Security Personnel and Private Investigators Act 2010;  
 Resource Management Act 1991;  
 Sale and Supply of Alcohol Act 2012;  
 Search and Surveillance Act 2012;  
 Secret Commissions Act 1910;  
 Summary Offences Act 1981;  
 Terrorism Suppression Act 2002;  
 Trespass Act 1980;  
 and all subsequent replacements and amendments.

## 2 Definitions

*Best practice* – an industry approved current method or way of doing something that, in the circumstances, achieves the required outcome.

*Relevant instructions* – oral, written or electronically transmitted instructions issued to govern the performance of security tasks, duties, and responsibilities. These may be in the form of policies, procedures, manuals, directives, or legal and compliance requirements. They may relate to a particular assignment, organisation, site or operation of equipment.

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## Outcomes and performance criteria

### Outcome 1

Demonstrate knowledge of the features and characteristics of the security industry.

#### Performance criteria

- 1.1 Explain the concept of security as a service industry in terms of customer service and quality management.
- 1.2 Describe the nature and scope of operational security activities and explore their practical interaction through relevant case studies.
- Range security management, risk analysis, physical security hardware, security staff services, electronic security, security communications, loss prevention, investigation, data and information security, emergency planning, personnel security, and substance abuse management.
- 1.3 Explain the operational impact of legislation and its application in terms of the authority and responsibilities of security personnel and their employers in accordance with relevant instructions.

1.4 Identify and describe industry standards in terms of their scope, content outline, and relevance for organisations providing security services in accordance with best practice.

Range recognised industry codes of practice, skill standards, qualifications.

1.5 Describe the nature and scope of commerce and business administration in terms of company viability in the security market.

Range strategic and operational planning, marketing, business relationships, financial control, human resource management, business administration.

## Outcome 2

Identify and assess trends in the delivery of security services in New Zealand.

### Performance criteria

2.1 Identify factors influencing the delivery of security services and assess their impact on security operations in New Zealand.

Range factors – threat assessment, level and nature of crime, technology, commercialisation, government policy, police policies and procedures, government department and agency policies and procedures, overseas practices and developments, industry structure and ownership, demographics; time-frame – past three years to future three years.

## Outcome 3

Demonstrate knowledge of the application of contract, consumer and employment law in the security industry.

### Performance criteria

3.1 Identify the elements of a valid contract in accordance with relevant legislation.

Range intention, offer, acceptance, consideration, consent.

3.2 Explain the application of consumer legislation in terms of consumer rights and fair competition.

3.3 Explain the application of employment legislation in accordance with the Employment Relations Act 2000.

Range contractual basis of employment relationships, minimum employee rights, the negotiation and variation of individual and collective employment contracts, dispute procedures and personal grievance procedures.

<b>Planned review date</b>	31 December 2025
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#### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	30 September 1998	31 December 2023
Revision	2	3 April 2001	31 December 2023
Rollover and Revision	3	23 April 2008	31 December 2023
Review	4	28 January 2021	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0003
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

#### Comments on this unit standard

Please contact The Skills Organisation [reviewcomments@skills.org.nz](mailto:reviewcomments@skills.org.nz) if you wish to suggest changes to the content of this unit standard.