

Title	Store and pick aviation parts or materials		
Level	3	Credits	10

Purpose	<p>This unit standard is intended for people who carry out warehousing activities as part of their aviation storekeeping duties.</p> <p>People credited with this unit standard are able to: position aviation parts or materials in an aviation store; record storage of aviation parts or materials; and pick and distribute aviation parts or materials.</p>
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Classification	Aeronautical Engineering > Aeronautical Storekeeping
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Available grade	Achieved
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Guidance Information

- 1 All tasks must be carried out in accordance with enterprise procedures.
- 2 **Definition**
Enterprise procedures – procedures used by the organisation carrying out the work and applicable to the tasks being carried out. Examples are – standard operating procedures, safety procedures, equipment operating procedures, codes of practice, quality management practices and standards, procedures to comply with legislative and local body requirements.
- 3 Aviation parts or materials referred to in this unit standard are those that require evidence of authenticity and traceability to the manufacturer prior to their release for use on aircraft.

Outcomes and performance criteria

Outcome 1

Position aviation parts or materials in an aviation store.

Performance criteria

- 1.1 Aviation parts or materials are labelled.

- 1.2 Aviation parts or materials are binned or positioned.
- Range may include but is not limited to – binning location matched with binning documentation, stacking order, segregation of incompatible materials, reallocation of storage areas.
- 1.3 Aviation parts or materials are binned in a way that ensures the oldest stock is used first.
- 1.4 Aviation parts or materials handling, and storage methods minimise danger to personnel and damage to items.
- 1.5 Quality of aviation parts or materials is maintained in storage.
- Range may include but is not limited to – cleanliness, physical security, re-preservation, inhibiting, visual inspection of condition, temperature, light, humidity.

Outcome 2

Record storage of aviation parts or materials.

Performance criteria

- 2.1 Location and binning records are updated.
- 2.2 Stocktaking is carried out.
- 2.3 Shelf-life requirements are controlled.
- Range may include but is not limited to – expiry dates monitored, records updated, re-living.

Outcome 3

Pick and distribute aviation parts or materials.

Performance criteria

- 3.1 Picking sequence minimises time and distance and maintains order of priority.
- 3.2 Inspection of picked parts or materials ensures fitness for issue.
- Range inspection may include but is not limited to – freedom from damage, correct labelling, within shelf life, integrity of packaging.
- 3.3 Picked aviation parts and/or materials are distributed.
- 3.4 Stock records are updated.

Planned review date	31 December 2027
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	4 May 1999	31 December 2016
Review	2	20 April 2006	31 December 2016
Review	3	24 October 2014	31 December 2022
Review	4	23 July 2020	N/A
Rollover and Revision	5	27 June 2024	N/A

Consent and Moderation Requirements (CMR) reference	0028
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council qualifications@ringahora.nz if you wish to suggest changes to the content of this unit standard.