

<b>Title</b>	<b>Store and pick aviation parts or materials</b>		
<b>Level</b>	<b>3</b>	<b>Credits</b>	<b>10</b>

<b>Purpose</b>	<p>This unit standard is intended for people who carry out warehousing activities as part of their aviation storekeeping duties.</p> <p>People credited with this unit standard are able to: position aviation parts or materials in an aviation store; record storage of aviation parts or materials; and pick and distribute aviation parts or materials.</p>
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<b>Classification</b>	Aeronautical Engineering > Aeronautical Storekeeping
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 All tasks must be carried out in accordance with enterprise procedures.
- 2 **Definition**  
*Enterprise procedures* – procedures used by the organisation carrying out the work and applicable to the tasks being carried out. Examples are – standard operating procedures, safety procedures, equipment operating procedures, codes of practice, quality management practices and standards, procedures to comply with legislative and local body requirements.
- 3 Aviation parts or materials referred to in this unit standard are those that require evidence of authenticity and traceability to the manufacturer prior to their release for use on aircraft.

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### Outcomes and performance criteria

#### Outcome 1

Position aviation parts or materials in an aviation store.

#### Performance criteria

- 1.1 Aviation parts or materials are labelled.

- 1.2 Aviation parts or materials are binned or positioned.
- Range may include but is not limited to – binning location matched with binning documentation, stacking order, segregation of incompatible materials, reallocation of storage areas.
- 1.3 Aviation parts or materials are binned in a way that ensures the oldest stock is used first.
- 1.4 Aviation parts or materials handling, and storage methods minimise danger to personnel and damage to items.
- 1.5 Quality of aviation parts or materials is maintained in storage.
- Range may include but is not limited to – cleanliness, physical security, re-preservation, inhibiting, visual inspection of condition, temperature, light, humidity.

## Outcome 2

Record storage of aviation parts or materials.

### Performance criteria

- 2.1 Location and binning records are updated.
- 2.2 Stocktaking is carried out.
- 2.3 Shelf-life requirements are controlled.
- Range may include but is not limited to – expiry dates monitored, records updated, re-lifing.

## Outcome 3

Pick and distribute aviation parts or materials.

### Performance criteria

- 3.1 Picking sequence minimises time and distance and maintains order of priority.
- 3.2 Inspection of picked parts or materials ensures fitness for issue.
- Range inspection may include but is not limited to – freedom from damage, correct labelling, within shelf life, integrity of packaging.
- 3.3 Picked aviation parts and/or materials are distributed.
- 3.4 Stock records are updated.

<b>Planned review date</b>	31 December 2025
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#### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	4 May 1999	31 December 2016
Review	2	20 April 2006	31 December 2016
Review	3	24 October 2014	31 December 2022
Review	4	23 July 2020	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0028
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

#### Comments on this unit standard

Please contact ServiceIQ [qualifications@serviceiq.org.nz](mailto:qualifications@serviceiq.org.nz) if you wish to suggest changes to the content of this unit standard.