

Title	Assist a person to identify their own whakapapa in an Iwi/Māori social services setting		
Level	4	Credits	6

Purpose	People credited with this unit standard are able to: assist a person to gather information on their own whakapapa in an Iwi/Māori social services setting; and assist a person to organise and record information on their own whakapapa in an Iwi/Māori social services setting.
----------------	---

Classification	Social Services > Iwi/Māori Social Services
-----------------------	---

Available grade	Achieved
------------------------	----------

Guidance Information

- 1 Legislation relevant to this unit standard includes but is not limited to:
 - Official Information Act 1982;
 - Privacy Act 2020.
- 2 Definitions:
 - *Organisational policies and procedures*: policies, procedures, and methodologies of an organisation. They include legislative and regulatory requirements which may apply across an organisation, a specific site, or a workplace. Requirements are documented in organisational health and safety plans, contract work programmes, quality assurance programmes, policies, and procedural documents such as job descriptors and employment contracts.
 - *Social service worker* refers to the person seeking credit for the unit standard. Social service workers include but are not limited to – community workers, counsellors, kaiāwhina, social workers, kaitautoko, youth workers, and others who deliver social services; whether paid or unpaid.
- 3 This unit standard may be assessed against evidence of demonstrated performance in the workplace, and through the use of simulated workplace situations that closely approximate the performance required in workplace settings. Workplace settings can include field placements.
- 4 Local iwi or hapū aims and objectives underpin this unit standard. The definitions of Māori words and concepts in local dialects must be verified by the local iwi and/or hapū.
- 5 The context of the unit standard is limited to local rohe or takiwā; where local rohe are also occupied by a number of other iwi or hapū, the tangata whenua or mana whenua view will take precedence. Other iwi or hapū views should be encouraged in order to enrich and enhance understanding of key Māori concepts and practices.

- 6 All information related to the individual's whakapapa is dealt with according to tikanga practices of te ao Māori and the standards of the Iwi/Māori social services environment in which assessment for this unit standard is taking place.
- 7 People awarded credit in this unit standard must be able to demonstrate knowledge of Te Tiriti o Waitangi for social service purposes and apply this competence to the context of assessment for this unit standard.
- 8 Confidentiality issues are defined through negotiation and informed consent, and criteria established by service provider guidelines. Other relevant criteria may include but are not limited to – Official Information Act 1982, Privacy Act 2020 service provider codes of conduct, codes of practice issued by the Privacy Commissioner, social service codes of ethics, and service provider staff manuals, strategic plans, kawa, and tikanga.

Outcomes and performance criteria

Outcome 1

Assist a person to gather information on their own whakapapa in an Iwi/Māori social services setting.

Performance criteria

- 1.1 The person is assisted to identify sources of information in terms of reliability and knowledge of the person's whakapapa.
- Range sources of information may include but are not limited to – kaumātua, kuia, other sources within whānau, hapū, iwi, Registrar of Births, Deaths, and Marriages, Māori Land Court records, Māori Trustee, church records, Native School records; evidence is required for six sources.
- 1.2 The person is assisted to gather information within criteria established by tikanga, legislation, ethical practice, and organisational policies and procedures.

Outcome 2

Assist a person to organise and record information on their own whakapapa in an Iwi/Māori social services setting.

Performance criteria

- 2.1 The person is assisted to organise information on their whakapapa in accordance with traditional whakapapa structures.
- Range whakapapa structures include – descent from nga tipuna, whānau, hapū, and iwi, marriage connections, and may include whāngai relationships.

- 2.2 The person is assisted to identify genealogical connections between themselves and their whānau, hapū, and iwi.
- 2.3 The person is assisted to record their own whakapapa in accordance with traditional whakapapa structures and any specific purpose for recording.
- 2.4 The person is assisted to record their own whakapapa in accordance with the tikanga of their own whānau.
- 2.5 Facilitation is conducted in accordance with the requirements of the tikanga of the person's whānau.

Planned review date	31 December 2025
----------------------------	------------------

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	17 August 1999	31 December 2022
Revision	2	20 March 2003	31 December 2022
Review	3	25 February 2008	31 December 2022
Review	4	25 February 2021	N/A

Consent and Moderation Requirements (CMR) reference	0024
--	------

This CMR can be accessed at <https://www.nzqa.govt.nz/framework/search/index.do>

Comments on this unit standard

Please contact Careerforce info@careerforce.org.nz if you wish to suggest changes to the content of this unit standard.