

Store goods and/or materials at a manufacturing or industrial site

Level 2

Credits 4

Purpose People credited with this unit standard are able to place and maintain goods and/or materials in storage.

Subfield Supply Chain Management

Domain Materials Management

Status Registered

Status date 22 December 1999

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Entry information Open.

Accreditation Evaluation of documentation by NZQA and industry.

Standard setting body (SSB) Competenz

Accreditation and Moderation Action Plan (AMAP) reference 0173

This AMAP can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Special notes

- 1 For the purpose of this unit standard:
Organisational requirements include all documented policies, procedures and instructions pertaining to materials management.
Legislative requirements include the provisions of: Hazardous Substances and New Organisms Act 1996; Health and Safety in Employment Act 1992; Health and Safety in Employment Regulations 1995; other published statutes, regulations, codes of practice, guidelines, and standards relevant to the particular work site; and their subsequent amendments and replacements.
- 2 Some range statements within this unit standard are indicative and dependent on organisational policy, procedures and practices and the type of application being processed. Candidates are therefore to be assessed against as many items in each range note as are available and relevant.

Elements and performance criteria

Element 1

Place goods and/or materials in storage.

Performance criteria

- 1.1 Storage requirements are matched to type of materials and/or goods in accordance with organisational requirements.
- 1.2 Stock is stored using stock location system on site in accordance with organisational requirements.

Range manual label, bar-coding and/or computer.
- 1.3 Equipment used in storing materials and/or goods is used in accordance with organisational requirements.
- 1.4 Waste packaging is disposed of in accordance with organisational requirements.
- 1.5 Procedures comply with legislative requirements.

Element 2

Maintain goods and/or materials in storage.

Performance criteria

- 2.1 Prescribed storage requirements ensure that optimum condition of stock is maintained in accordance with organisational and legislative requirements.

Range dust, dryness, humidity, temperature, dangerous goods.
- 2.2 Stock is rotated in accordance with organisational requirements.
- 2.3 Housekeeping of storage areas is maintained in accordance with organisational and legislative requirements.

Please note

Providers must be accredited by NZQA, or an inter-institutional body with delegated authority for quality assurance, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be accredited by NZQA before they can register credits from assessment against unit standards.

Accredited providers and Industry Training Organisations assessing against unit standards must engage with the moderation system that applies to those standards.

Accreditation requirements and an outline of the moderation system that applies to this standard are outlined in the Accreditation and Moderation Action Plan (AMAP). The AMAP also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact the Competenz at info@competenz.org.nz if you wish to suggest changes to the content of this unit standard.