

Dispatch goods and/or materials from a manufacturing or industrial site

Level 3

Credits 6

Purpose People credited with this unit standard are able: to prepare goods and/or materials for dispatch from a manufacturing or industrial site; and dispatch goods and/or materials from a manufacturing or industrial site.

Subfield Supply Chain Management

Domain Materials Management

Status Registered

Status date 22 December 1999

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Entry information Open.

Accreditation Evaluation of documentation and visit by NZQA and industry.

Standard setting body (SSB) Competenz

Accreditation and Moderation Action Plan (AMAP) reference 0173

This AMAP can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Special notes

- 1 For the purpose of this unit standard:
Organisational requirements include all documented policies, procedures and instructions pertaining to materials management.
Customers include both internal and external customers.
- 2 Legislation relevant to this unit standard:
Health and Safety in Employment Act 1992;
Health and Safety in Employment Regulations 1995;
and all subsequent amendments and replacements.

- 3 Some range statements within this unit standard are indicative and dependent on organisational policy, procedures and practices and the type of application being processed. Candidates are therefore to be assessed against as many items in each range note as are available and relevant.

Elements and performance criteria

Element 1

Prepare goods and/or materials for dispatch from a manufacturing or industrial site.

Performance criteria

- 1.1 Goods and/or materials are assembled, inspected, checked, packaged, and labelled in accordance with organisational and customer requirements.
- 1.2 Product and packaging are checked in accordance with organisational and customer requirements.
- 1.3 Dispatch documentation is identified, completed, processed, and checked in accordance with organisational requirements.
- Range sales advice note, loading sheet, consignment note, insurance documents, export documentation.
- 1.4 Handling equipment at the site is selected in accordance with organisational requirements.
- Range forklift, forkhoist, overhead crane, hand truck.
- 1.5 Transportation is prepared for loading according to the type in accordance with organisational requirements.
- Range includes but is not limited to – road, rail, air.

Element 2

Dispatch goods and/or materials from a manufacturing or industrial site.

Performance criteria

- 2.1 The consignment is loaded safely, and without damage to product or transportation in accordance with organisational requirements.
- 2.2 Equipment used for loading consignment is operated in accordance with organisational requirements.
- 2.3 Load is secured and checked in accordance with organisational requirements.

Please note

Providers must be accredited by NZQA, or an inter-institutional body with delegated authority for quality assurance, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be accredited by NZQA before they can register credits from assessment against unit standards.

Accredited providers and Industry Training Organisations assessing against unit standards must engage with the moderation system that applies to those standards.

Accreditation requirements and an outline of the moderation system that applies to this standard are outlined in the Accreditation and Moderation Action Plan (AMAP). The AMAP also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact the Competenz at info@competenz.org.nz if you wish to suggest changes to the content of this unit standard.