

Title	Load and unload a goods vehicle		
Level	3	Credits	4

Purpose	People credited with this unit standard are able to plan the loading of a goods vehicle; load the goods vehicle; restrain, secure, and protect the load; and unload the goods vehicle.
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Classification	Commercial Road Transport > Goods Service
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Available grade	Achieved
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Guidance Information

- 1 Evidence presented for assessment against this unit standard must be consistent with safe working practices and be in accordance with applicable service information, company requirements and legislative requirements. This includes the knowledge and use of suitable tools and equipment.
- 2 Legislation, regulations and/or industry standards relevant to this unit standard include but are not limited to the current version of the:
 - Health and Safety at Work Act 2015;
 - Land Transport Act 1998;
 - Land Transport Rule: Vehicle Dimensions and Mass 2016 available at <https://www.nzta.govt.nz/resources/rules/land-transport-rule-vehicle-dimensions-and-mass-2016-index/>;
 - Heavy rigid vehicles (Factsheet 13a) available at <https://www.nzta.govt.nz/resources/factsheets/13a/>; and any subsequent amendments and replacements.
- 3 Definitions

Company requirements refer to instructions to staff on policy and procedures that are available in the workplace. These requirements may include – company policies and procedures, work instructions, product quality specifications and legislative requirements.

Documentation includes proof of delivery docket (POD), written delivery instructions.

Load planning means the load arrangement (includes recognising symbols on freight) and/or distribution, ie order of loading and unloading.

Load restraint systems are methods of securing loads to prevent load movement during deceleration in forward or rearward direction, during cornering or while travelling over undulating roads. Normally provided by anchor points, baulking arrangements securely attached to the vehicle, or direct or indirect restraint between the load and the load platform.

Service information may include – technical information for a vehicle, machine, or product detailing operation; installation and servicing procedures; manufacturer instructions; technical terms and descriptions; and detailed illustrations.

Goods vehicle refers to a goods vehicle as defined by NZTA available at <https://www.nzta.govt.nz/vehicles/vehicle-types/vehicle-classes-and-standards/vehicle-classes/>.

- 4 This unit standard does not include the loading or unloading of dangerous goods, hazardous substances or overdimension loads.
- 5 Assessment against this unit standard shall be conducted under practical workplace conditions.
- 6 Loading and unloading of fragile goods may be assessed using simulated rather than actual situations.

Outcomes and performance criteria

Outcome 1

Plan the loading of a goods vehicle.

Performance criteria

- 1.1 Load planning is relevant to the vehicle.

Range may include – loading and unloading locations, characteristics of the load, use of materials handling equipment, unloading sequence, customer requirements, consignment documentation.

- 1.2 The load weight and dimensions are determined.

Outcome 2

Load a goods vehicle.

Performance criteria

- 2.1 Vehicle is loaded in accordance with the load plan.

Outcome 3

Restrain, secure, and protect the load.

Performance criteria

- 3.1 Load restraint systems and securing devices are selected and applied as appropriate to the load.
- 3.2 Load is appropriately protected.

Outcome 4

Unload a goods vehicle.

Performance criteria

- 4.1 The vehicle is unloaded safely.
- 4.2 Redistribution of remaining load is carried out.
- 4.3 Consignment documentation is completed.

Planned review date	31 December 2023
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	9 April 1996	31 December 2017
Review	2	25 May 1999	31 December 2017
Revision	3	2 November 2000	31 December 2017
Review	4	22 March 2005	31 December 2017
Review	5	25 May 2007	31 December 2017
Review	6	16 April 2015	31 December 2020
Review	7	29 November 2018	N/A

Consent and Moderation Requirements (CMR) reference	0014
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact MITO New Zealand Incorporated info@mito.org.nz if you wish to suggest changes to the content of this unit standard.