

Title	Produce Weekly and Unpaid Prize Reports, and process banking in a Class 4 gambling environment		
Level	2	Credits	3

Purpose	People credited with this unit standard are able to, in a Class 4 gambling environment: demonstrate knowledge of a Weekly Venue Activity Report, Weekly Gaming Machine Profits Report, Weekly Banking Reconciliation Report, and Unpaid Prize Report; and manually produce a Weekly Gaming Machine Profits Report, Weekly Banking Reconciliation Report, and Unpaid Prize Report, and process banking.
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Classification	Hospitality >Hospitality - Gambling
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Available grade	Achieved
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Explanatory notes

1 Definitions

Class 4 – the category of gambling defined in the Gambling Act 2003.

Licence conditions – refer to conditions set by the Department of Internal Affairs to maintain a licence to operate Class 4 gambling.

Venue licence – as defined in the Gambling Act 2003.

Establishment requirements – any policy, procedure, or agreed requirement, either written or oral, that is made known to the candidate prior to assessment against this unit standard.

Gaming machine – as defined in the Gambling Act 2003.

Game Rules – those prescribed in Game Rules 2016, pursuant to the Gambling Act 2003.

Weekly Venue Activity Report, Weekly Gaming Machine Profits Report, Weekly Banking Reconciliation Report, and Unpaid Prize Report are as defined in the Game Rules.

- 2 Any relevant Acts, regulations, and bylaws must be complied with during assessment against this standard.

Outcomes and evidence requirements

Outcome 1

Demonstrate knowledge of a Weekly Venue Activity Report, Weekly Gaming Machine Profits Report, Weekly Banking Reconciliation Report, and Unpaid Prize Reports.

Evidence requirements

- 1.1 The purposes of a Weekly Venue Activity Report, Weekly Gaming Machine Profits Report, Weekly Banking Reconciliation Report, and Unpaid Prize Report are described in accordance with Game Rules.
- 1.2 The requirements for generation and/or completion of the Weekly Venue Activity Report, Weekly Gaming Machine Profits Report, Weekly Banking Reconciliation Report, and Unpaid Prize Report are described in accordance with Game Rules and venue licence conditions.
- 1.3 Soft (electronic), turnover, total wins, and download jackpot wins meters are identified and located. Their purpose is described in terms of their relevance to the Weekly Venue Activity Report and completing a Weekly Gaming Machine Profits Report.
- 1.4 Meter increment unit and game denomination are defined and used in terms of their relevance to a Weekly Gaming Machine Profits Report.
- 1.5 The different types of jackpot systems that impact on the Weekly Gaming Machine Profits Report are identified and their impact on the return is described.

Outcome 2

Manually produce a Weekly Gaming Machine Profits Report, Weekly Banking Reconciliation Report, and Unpaid Prize Report, and process banking.

Evidence requirements

- 2.1 Meters relevant to the Weekly Gaming Machine Profits Report are read and recorded.
- 2.2 Weekly Gaming Machine Profits Report, Weekly Banking Reconciliation Report, and Unpaid Prize Report details are complete and accurate.
- 2.3 Banking is processed in accordance with the Gambling Act 2003, regulations, and establishment requirements.
- 2.4 Hard copies of documentation are stored in accordance with Game Rules, the Gambling Act (Class 4 Net Proceeds) Regulations 2004, establishment requirements, and taxation requirements.

Planned review date	31 December 2017
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	21 March 2001	31 December 2017
Review	2	26 April 2005	31 December 2017
Revision	3	25 June 2007	31 December 2017
Rollover and Revision	4	19 September 2008	31 December 2017
Review	5	20 November 2009	N/A
Rollover and Revision	6	16 June 2016	N/A

Consent and Moderation Requirements (CMR) reference

0112

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMRs). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact ServicelQ qualifications@ServicelQ.org.nz if you wish to suggest changes to the content of this unit standard.