

Title	Construct and ticket air fares using International Air Transport Association (IATA) principles		
Level	4	Credits	12

Purpose	People credited with this unit standard are able to demonstrate knowledge of global indicators, terminology, abbreviations, fare differences, and journey definitions as they relate to fare construction and IATA definitions; construct normal fares using the IATA mileage system; construct special fares using the IATA mileage system; and recalculate ticketed fares and produce ticket information for reissues.
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Classification	Tourism > Travel
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Available grade	Achieved
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Guidance Information

- Definitions

Destination refers to the place visited that is central to the decision to take the trip.

Normal fare refers to unrestricted first class, business class, and economy class fares.

Special fares refer to those indicated as special fares in the Passenger Air Tariff and, for the purpose of this unit standard, indicate excursion and advance purchase only.
- The International Air Transport Association (IATA) principles and definitions can be found in the Passenger Standards Conference Tariffs Manual, and Mileage Manual. These books can be obtained from IATA at www.iata.org/.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of global indicators, terminology, abbreviations, fare differences, and journey definitions as they relate to fare construction and IATA definitions.

Performance criteria

- Global indicators are identified and described in terms of IATA definitions and in relation to a specific journey.

Range AP, AT, EH, PA, TS.

1.2 Terminology and abbreviations are described in terms of IATA definitions.

Range terminology – origin, destination, unit origin, unit destination, transfer, journey, stopover, turnaround point; abbreviations – GI, NUC, MPM, TPM, EMA, EMS, HIP, LSF.

1.3 Differences between normal and special fares are identified and described in accordance with IATA definitions.

Range evidence is required for three differences.

1.4 Journey definitions are identified and described in terms of IATA definitions.

Range one way, return, open jaw.

Outcome 2

Construct normal fares using the IATA mileage system.

Performance criteria

2.1 Fare construction points are determined in accordance with IATA principles.

2.2 Fare construction rules and route references are complied with in accordance with IATA principles and are consistent with the journey.

2.3 Mileage system is applied in accordance with IATA principles.

Range MPM, TPM, EMA (TPMD), EMS.

2.4 Higher Intermediate Point (HIP) check is completed in accordance with IATA principles.

2.5 Journey and fare component checks are applied and recorded in accordance with IATA principles.

Range one way backhaul check, circle trip minimum check, round the world minimum check; recording may be automated or manual.

2.6 Local selling fare, including any applicable taxes and/or other charges, is obtained in accordance with IATA principles.

2.7 Ticket information is produced in accordance with IATA principles.

Outcome 3

Construct special fares using the IATA mileage system.

Performance criteria

3.1 Fare construction points are determined in accordance with IATA principles.

- 3.2 Special fare rules and route references are complied with in accordance with IATA principles and are consistent with the journey.
- 3.3 Mileage system is applied in accordance with IATA principles.
- Range MPM, TPM.
- 3.4 Local selling fare, including any applicable taxes and/or other charges, is obtained in accordance with IATA principles.
- 3.5 Ticket information is produced in accordance with IATA principles.

Outcome 4

Recalculate ticketed fares and produce ticket information for reissues.

Range one normal fare requiring no ADC, one special fare requiring an ADC.

Performance criteria

- 4.1 Ticketed fares are recalculated in accordance with changed customer requirements and IATA principles.
- 4.2 Reissued ticket information is produced in accordance with IATA principles.

Replacement information	This unit standard replaced unit standard 3738 and unit standard 3739.
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Planned review date	31 December 2025
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	30 April 2001	31 December 2018
Revision	2	18 January 2005	31 December 2018
Review	3	16 July 2010	31 December 2018
Review	4	16 February 2017	31 December 2022
Review	5	26 November 2020	N/A

Consent and Moderation Requirements (CMR) reference	0112
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact qualifications@ServiceIQ.org.nz if you wish to suggest changes to the content of this unit standard.