

Title	Move goods using a pallet jack		
Level	2	Credits	1

Purpose	People credited with this unit standard are able to describe safe working practices for use of a pallet jack, and move goods safely using a pallet jack.
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Classification	Retail, Distribution, and Sales > Stock Control
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Available grade	Achieved
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Explanatory notes

- 1 Definitions
Organisational procedures referred to in this unit standard may include but are not limited to the applicable procedures found in the following: organisational performance guidelines and standards; Government and local body legislation.
Pallet jack refers to equipment used for manual raising and moving of loads on pallets.
- 2 Legislation relevant to this unit standard includes but is not limited to: Health and Safety at Work Act 2015.
- 3 Evidence is required for moving of two different sets of goods.

Outcomes and evidence requirements

Outcome 1

Describe safe working practices for use of a pallet jack.

Evidence requirements

- 1.1 Safety requirements for use of a pallet jack are described.

Range	safety of self and others.
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- 1.2 Strategies for safe movement of loads are described in accordance with organisational procedures.

Range	may include but is not limited to – stability of load, size of load, projections from load, maintenance of quality of goods, clearances, warnings, tracking, speed of movement, adapting to surface and conditions, minimal disruption.
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Outcome 2

Move goods safely using a pallet jack.

Evidence requirements

- 2.1 The pallet jack is checked and confirmed as operational and fit for purpose in accordance with organisational procedures.
- 2.2 Goods are moved safely in accordance with organisational procedures.

Planned review date	31 December 2021
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	23 January 2002	31 December 2018
Revision	2	19 November 2002	31 December 2018
Review	3	20 November 2006	N/A
Review	4	8 December 2016	N/A

Consent and Moderation Requirements (CMR) reference	0225
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact ServiceIQ qualifications@ServiceIQ.org.nz if you wish to suggest changes to the content of this unit standard.