

<b>Title</b>	<b>Demonstrate knowledge of glass ordering requirements</b>		
<b>Level</b>	<b>3</b>	<b>Credits</b>	<b>3</b>

<b>Purpose</b>	<p>This theory-based entry-level unit standard is for people who work in the glass processing or glazing sectors of the glass industry.</p> <p>People credited with this unit standard are able to demonstrate knowledge of glass ordering requirements.</p>
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<b>Classification</b>	Glass and Glazing > General Glass and Glazing
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<b>Available grade</b>	Achieved
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## Guidance Information

### Definition

*Worksite requirements* – refer to instructions to staff on policy and procedures which are documented in memo or manual format and are available in the workplace. These requirements include – company specifications and procedures, work instructions, manufacturer’s specifications, product quality specifications, legislative requirements.

## Outcomes and performance criteria

### Outcome 1

Demonstrate knowledge of glass ordering requirements.

### Performance criteria

1.1 Procedures for detailing the physical characteristics of a glass order are described in terms of worksite requirements.

Range physical characteristics include – glass type, thickness, size (height x width), area in square metres, quantity.

1.2 Procedures for detailing processing to be applied to the glass are described in terms of worksite requirements.

Range detailing includes – edgework (in lineal metres), shapes (Left, Right, Bottom, Top), coated surface orientation, safety marking, holes and notches.

1.3 Procedures for detailing administrative aspects recorded for glass sales and/or glazing services are described in terms of worksite requirements.

Range administrative aspects include – lead times, delivery, installation, completion of works orders.

1.4 Procedures for detailing terms of trade for glass sales and/or glazing services are described in terms of worksite requirements.

Range terms of trade include – pricing, invoicing, payment terms.

**This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.**

#### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 September 2002	31 December 2013
Review	2	21 November 2008	31 December 2017
Review	3	18 June 2015	31 December 2025
Review	4	24 November 2022	31 December 2025
Rollover	5	24 October 2024	31 December 2025

#### Consent and Moderation Requirements (CMR) reference

0048

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.