

<b>Title</b>	<b>Remove and refit or replace existing interior components from and to a vehicle in the coachbuilding industry</b>		
<b>Level</b>	<b>3</b>	<b>Credits</b>	<b>10</b>

<b>Purpose</b>	This unit standard is for people who work in the coachbuilding industry. People credited with this unit standard are able to: remove existing interior components in the coachbuilding industry; refit or replace body interior components; and quality control check installed interior components and complete documentation.
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<b>Classification</b>	Motor Industry > Coachbuilding
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 Legislation relevant to this unit standard includes but is not limited to – Health and Safety in Employment Act 1992; Land Transport Rules.
- 2 Land Transport Rules are produced for the Minister of Transport by Land Transport New Zealand. These rules are available online at <http://www.landtransport.govt.nz/rules/>.
- 3 Definitions  
*Company requirements* refer to instructions to staff on policy and procedures which are documented in memo or manual format and are available in the workplace. These requirements include but are not limited to – company specifications and procedures, work instructions, manufacturer specifications, product quality specifications, and legislative requirements.  
*Interior components* refer to but are not limited to – floor coverings, seats and runners, consuls, and panel trim.  
*Suitable tools and equipment* mean industry approved tools and equipment that are recognised within the industry as being the most suited to complete the task in a professional and competent manner with due regard to safe working practices.

### Outcomes and performance criteria

#### Outcome 1

Remove existing interior components in the coachbuilding industry.

**Performance criteria**

- 1.1 Interior components and materials that are to be removed are identified and checked, and damage and defects are identified, recorded, and reported in accordance with company requirements.
- 1.2 Safety critical items are identified in accordance with company requirements.
- 1.3 Interior components are removed from the vehicle and stored in accordance with company requirements.
- 1.4 Suitable tools and equipment that enable components to be installed are selected in accordance with company requirements.

Range may include but is not limited to – hand and machine tools, sockets, spanners, wrenches, screwdrivers, awl (podger), torque wrenches.

**Outcome 2**

Refit or replace body interior components.

**Performance criteria**

- 2.1 Safe working practices are carried out throughout the task in accordance with legislative requirements.  
  
Range personal safety, safety of others, vehicle safety, workshop safety, environmental safety, tools and equipment safety.
- 2.2 Interior components are assembled in accordance with company requirements.
- 2.3 Interior components are refitted or replaced in accordance with company requirements.
- 2.4 All bolts are tightened to the recommended torque in accordance with company requirements.
- 2.5 All connections are fitted in accordance with company requirements.
- 2.6 Any cross-threaded bolts are identified and rectified in accordance with company requirements.

**Outcome 3**

Quality control check installed interior components and complete documentation.

**Performance criteria**

- 3.1 Safe working practices are carried out throughout the task in accordance with legislative requirements.
- Range personal safety, safety of others, vehicle safety, workshop safety, environmental safety, tools and equipment safety.
- 3.2 Work is checked to ensure all components operate and all fits are in accordance with company requirements.
- 3.3 Defective components are identified and replaced in accordance with company requirements.
- 3.4 Safety critical areas are checked and are in accordance with company requirements.
- 3.5 Parts stock is monitored, and deficiencies and shortages are identified, recorded, and reported in accordance with company requirements.
- 3.6 Problems encountered are identified, documentation is completed, and they are reported in accordance with company requirements.
- Range includes but is not limited to – holes not lined up, parts not fitting, defective equipment and tools.
- 3.7 Work area is kept clean in accordance with company requirements.

**This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.**

**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	20 September 2002	31 December 2023
Review	2	25 February 2008	31 December 2023
Review	3	25 November 2021	31 December 2023

**Consent and Moderation Requirements (CMR) reference**

0014

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.