

Title	Tally and package wooden poles and roundwood products		
Level	3	Credits	5

Purpose	People credited with this unit standard are able to: tally wooden poles and roundwood products; package and mark wooden poles and roundwood products; and complete tallying and packaging activities.
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Classification	Solid Wood Manufacturing > Pole and Post Manufacturing
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Available grade	Achieved
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Guidance Information

- 1 Legislation
Health and Safety at Work Act 2015.
Resource Management Act 1991.
- 2 Definitions
Accepted industry practice – approved codes of practice and standardised procedures accepted by the wider wood manufacturing industry as examples of best practice.
Pole refers to a naturally round tree stem used to support wiring or used in construction.
Roundwood refers to round, and part-round, wooden posts and poles that are shorter than 3.6 metres.
Workplace procedures refer to documented policies and procedures set by the organisation carrying out the work, and to documented or other directions provided to staff, and applicable to the tasks being carried out. They may include but are not limited to – standard operating procedures, site specific procedures, site safety procedures, equipment operating procedures, codes of practice, quality assurance procedures, product quality specifications, references, Approved Codes of Practice, housekeeping standards, environmental considerations, on-site briefings, supervisor’s instructions, and procedures to comply with legislative and local body requirements relevant to the industry sector.
- 3 Assessment information
All activities and evidence must meet workplace procedures and accepted industry practice.

Outcomes and performance criteria

Outcome 1

Tally wooden poles and roundwood products.

Performance criteria

1.1 Product tally is recorded.

Range recording may include but is not limited to – hand-written records, tally cards or sheets, hand-held computer data entry recording.

1.2 Graded pole and roundwood products are checked to ensure they meet quality requirements.

Range quality includes but is not limited to – dimensional variations, physical defects, mechanical defects, biological defects, marking and branding faults, length.

1.3 Safety and further processing requirements are communicated with other workers.

Range communication may include but is not limited to – verbal, written, computer-based reporting, radio telephone (RT), hand signalling.

Outcome 2

Package and mark wooden poles and roundwood products.

Performance criteria

2.1 Product specifications are used to verify packaging and marking meets requirements.

2.2 Talled poles and roundwood products to be packaged are identified and checked.

2.3 Products are labelled.

Range labels may include but are not limited to – paint application, chalking, branding, prepared labels.

2.4 Products are stacked.

Range stacking may include but is not limited to – stacking formations, filling of bins, correct pack size, weight and/or quantity requirements, product content.

2.5 Products are packaged and stored.

Range packaging may include but is not limited to – correct pack size, pack presentation, strapping.

Outcome 3

Complete tallying and packaging activities.

Performance criteria

3.1 Documentation is completed, communicated and filed.

Range production, maintenance, quality records.

Planned review date	31 December 2024
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	28 April 2003	31 December 2012
Review	2	18 December 2006	31 December 2012
Review	3	20 October 2011	N/A
Review	4	26 March 2020	N/A

Consent and Moderation Requirements (CMR) reference	0013
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Competenz qualifications@competenz.org.nz if you wish to suggest changes to the content of this unit standard.