

<b>Title</b>	<b>Label containers manually in a manufacturing environment</b>		
<b>Level</b>	<b>2</b>	<b>Credits</b>	<b>2</b>

<b>Purpose</b>	People credited with this unit standard are able to: prepare to manually label containers, and manually label containers, in a manufacturing environment.
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<b>Classification</b>	Manufacturing Skills > Manufacturing Processes
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 Legislation relevant to this unit standard includes but is not limited to the:
  - Health and Safety at Work Act 2015.
  - Resource Management Act 1991 and subsequent amendments.
  - Hazardous Substances and New Organisms Act 1996 and subsequent amendments.
- 2 Definitions
 

*Job requirements* refer to specific requirements for the job at hand. These requirements may or may not be covered in the job documentation and may include special instructions, quality requirements expected by the customer, and/or production standards as set down by the workplace.

*Workplace procedures* refer to procedures used by the organisation carrying out the work and applicable to the tasks being carried out. Examples are – standard operating procedures, site safety procedures, equipment operating procedures, codes of practice, quality management practices and standards, and procedures to comply with legislative and local body requirements.
- 3 Assessment information
  - a All activities and evidence must be in accordance with workplace procedures, and job requirements.
  - b This unit standard will be assessed on the basis of evidence of demonstrated and repeatable performance in the workplace.
- 4 Range
 

Containers may include but is not limited to – cans, tins, bottles, jars, tubes, drums. Labels may include but is not limited to – paper, plastic, self-adhesive, requiring adhesive.

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### Outcomes and performance criteria

#### Outcome 1

Prepare to manually label containers in a manufacturing environment.

**Performance criteria**

1.1 Manual labelling hazards are identified and safety precautions are taken.

Range hazards may include – adhesive and adhesive application equipment.

1.2 The correct job specification is identified.

1.3 Containers and labels are identified, checked and prepared.

Range labels may include adhesive.

**Outcome 2**

Manually label containers in a manufacturing environment.

**Performance criteria**

2.1 Containers are manually labelled.

2.2 Labelled containers are cleaned and checked against specifications.

Range check may include – correct container, correct label and label contents, label presentation.

2.3 Labelled containers are stacked and packed.

2.4 Recording or reporting is carried out.

Range may include but is not limited to – hard copy, electronic, verbal.

2.5 Packaging and waste is disposed of, and the work area is cleared and cleaned.

Range work area may include – floors, stairs, platforms, machine surfaces, ledges, intake and output areas, hand tools.

<b>Planned review date</b>	31 December 2025
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**Status information and last date for assessment for superseded versions**

<b>Process</b>	<b>Version</b>	<b>Date</b>	<b>Last Date for Assessment</b>
Registration	1	25 September 2003	31 December 2012
Review	2	25 July 2006	31 December 2014
Review	3	18 March 2011	31 December 2023
Review	4	26 August 2021	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0013
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

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**Comments on this unit standard**

Please contact Competenz [qualifications@competenz.org.nz](mailto:qualifications@competenz.org.nz) if you wish to suggest changes to the content of this unit standard.