

<b>Title</b>	<b>Manage bus or coach passenger safety at an incident site</b>		
<b>Level</b>	<b>3</b>	<b>Credits</b>	<b>4</b>

<b>Purpose</b>	People credited with this unit standard are able to: organise passengers at an incident site until emergency services assume control; apply integrated incident scene management practices at an incident site until the arrival of emergency services; and assess the scale of an incident and communicate with emergency services.
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<b>Classification</b>	Commercial Road Transport > Passenger Service
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 Evidence presented for assessment against this unit standard must be consistent with safe working practices and be in accordance with applicable service information, company requirements and legislative requirements. This includes the knowledge and use of suitable tools and equipment.
- 2 Legislation, regulations and/or industry standards relevant to this unit standard include but are not limited to the:  
Health and Safety at Work Act 2015;  
Land Transport Act 1998;  
and any subsequent amendments and replacements.

Any new, amended or replacement Acts, regulations, standards, codes of practice, guidelines, or authority requirements or conditions affecting this unit standard will take precedence for assessment purposes, pending review of this unit standard.

- 3 The incident site can be simulated for assessment against this unit standard.
- 4 Definitions  
*Company requirements* refer to instructions to staff on policy and procedures that are available in the workplace. These requirements may include – company policies and procedures, work instructions, product quality specifications and legislative requirements.  
*Integrated incident scene management practices* refer to legal, organisational, and operational requirements covering scene management at the incident site. Integrated incident scene management practices may include but are not limited to checking for injured passengers, notifying emergency services and supplying emergency services with accurate details. This responsibility will be relinquished on arrival of and handover to the emergency services and/or recovery services and/or replacement driver or vehicle.

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## Outcomes and performance criteria

### Outcome 1

Organise passengers at an incident site until emergency services assume control.

#### Performance criteria

1.1 Organisation of passengers is in accordance with the nature of the incident and integrated incident scene management practices.

Range may include – evacuation, manual evacuation, first aid, passenger comfort, passenger safety, communications, check against trip manifest where applicable.

### Outcome 2

Apply integrated incident scene management practices at an incident site until the arrival of emergency services.

#### Performance criteria

2.1 Application of integrated incident scene management practices ensures damage to the environment is minimised or eliminated.

2.2 Application of integrated incident scene management practices ensures the incident site is secured.

Range vehicle security, intrusion of other people, contamination of evidence;  
may include – passenger luggage.

2.3 Application of integrated incident scene management practices ensures the safety of the incident site.

Range traffic management around the site, vehicle safety, passenger safety, public safety.

### Outcome 3

Assess the scale of an incident and communicate with emergency services.

#### Performance criteria

3.1 The scale of the incident is assessed in terms of the appropriate response and required emergency service and/or support service.

Range may include – police, fire, ambulance, depot, replacement driver.

3.2 Accurate information is communicated to the correct service.

Range includes – location, number and severity of injuries, traffic blockages, incident details, vehicles involved.

3.3 Emergency services are briefed on arrival.

#### Outcome 4

Complete an incident report.

#### Performance criteria

4.1 Incident is recorded, and report is completed.

<b>Planned review date</b>	31 December 2027
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#### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	24 September 2003	31 December 2019
Review	2	25 September 2006	31 December 2019
Review	3	16 April 2015	31 December 2023
Review	4	26 May 2022	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0014
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

#### Comments on this unit standard

Please contact Hanga-Aro-Rau Manufacturing, Engineering, and Logistics Workforce Development Council [qualifications@hangaarorau.nz](mailto:qualifications@hangaarorau.nz) if you wish to suggest changes to the content of this unit standard.