

<b>Title</b>	<b>Develop a plan and explain compliance and implementation considerations for a museum public programme</b>		
<b>Level</b>	<b>6</b>	<b>Credits</b>	<b>12</b>

<b>Purpose</b>	People credited with this unit standard are able to: develop a plan for a museum public programme; explain compliance factors underlying museum public programmes; and explain considerations required in implementation of any museum public programme.
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<b>Classification</b>	Museum Services > Museum Public Programmes
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<b>Available grade</b>	Achieved
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### Guidance Information

- For the purposes of this unit standard, evidence requirements may be limited to one museum.
- Definitions  
*Exhibition* includes identified audience and audience outcomes, story (includes research and key elements), use of artefacts/objects/artworks/taonga to illustrate the story, design (including layout, graphics, lighting), collection care, collection interpretation, and collection mounting.  
*Museum* includes museums, art galleries, where taonga, tribal museums, cultural centres, science centres, interpretive centres, exhibition centres, and historic places.  
*Museum policy and practice* refers to all workplace requirements for the operation of museums. These may include, but are not limited to – relevant statutory and regulatory requirements (including the Building Act 2004, Employment Relations Act 2000, and Health and Safety at Work Act 2015), a formal statement of purpose, terms of reference for the governing body, acknowledgement of the Treaty of Waitangi and mana of tangata whenua, a code of ethics, nomination process, iwi representation, statement of decision-making cycle, procedures manual for the governing body, access to special advice including Māori consultation, and other documents and arrangements as may be necessary or appropriate. Any relevant Acts, regulations, bylaws, and accepted international conventions and protocols must be complied with during assessment against this standard.  
*Public programmes* include exhibitions, tours, workshops, demonstrations, illustrated lectures, performances, research, day schools, community events, and educational programmes.  
*Taonga* are museum collection items of cultural and social significance to Māori.

- 3 Recommended skills and knowledge:  
Unit 20545, *Demonstrate knowledge of tikanga Māori in museums*; and Unit 20554, *Demonstrate knowledge of museums and responsibilities of the museum sector in Aotearoa New Zealand*; or demonstrate equivalent knowledge and skills.

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## Outcomes and performance criteria

### Outcome 1

Develop a plan for a museum public programme.

#### Performance criteria

- 1.1 A plan is developed in accordance with museum policy and practice.
- Range organisational constraints, prospective audience, partnership and stakeholder responsibilities;  
evidence is required for a programme of significant scale.
- 1.2 The scope, concept and/or storyline, objectives, resources, and intended outcomes are identified in accordance with museum policy and practice.
- Range resources include – physical, financial, human.
- 1.3 Organisational factors and requirements are identified and included in the plan in accordance with museum policy and practice.
- Range timeframes, procedures, systems, accountabilities.
- 1.4 Initial research to support the plan is completed, and any need for further research is identified in accordance with museum policy and practice.
- 1.5 Plan includes a budget in accordance with museum policy and practice.
- 1.6 Services and products that can assist the implementation of the public programme are identified in accordance with museum policy and practice.
- Range services and products may include but are not limited to – marketing department, catering, security, environmental control, graphic design, transportation, access.

### Outcome 2

Explain compliance factors underlying museum public programmes.

#### Performance criteria

- 2.1 The application of relevant legislative requirements is explained in accordance with museum policy and practice.
- Range includes but is not limited – Health and Safety at Work Act 2015, Building Act 2004, Employment Relations Act 2000.

- 2.2 Organisational and professional requirements are identified in accordance with museum policy and practice.

Range project team, ownership, ethics, insurance.

- 2.3 Observance and application of tikanga and kawa are explained in accordance with museum policy and practice.

Range may include but is not limited to – pōwhiri, poroporoaki, whakatuwheratanga, whakawātea.

### Outcome 3

Explain considerations required in implementation of any museum public programme.

#### Performance criteria

- 3.1 The implications of siting the public programme within an active museum are explained in accordance with museum policy and practice.

Range may include but is not limited to – design, lighting, visibility and audibility, audience requirements.

- 3.2 Consideration of resource constraints is explained in accordance with museum policy and practice.

Range must include but is not limited to – budget constraints, use of volunteer or contractor personnel.

- 3.3 Care and conservation of specific collection items and/or taonga is explained in accordance with museum policy and practice.

Range includes but is not limited to – physical care, cultural care and safety, security.

**This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.**

#### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	24 May 2005	31 December 2018
Rollover and Revision	2	21 September 2007	31 December 2018
Review	3	21 January 2011	31 December 2025
Review	4	18 August 2016	31 December 2025
Review	5	26 October 2023	31 December 2025

<b>Consent and Moderation Requirements (CMR) reference</b>	0078
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

This unit standard is expiring