

Title	Prepare and display floristry stock		
Level	2	Credits	10

Purpose	People credited with this unit standard are able to: prepare and clean stock and merchandise, storage and display areas; place and arrange stock and merchandise on display; prepare and arrange display labels and tickets; maintain floral displays; and protect stock and merchandise.
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Classification	Horticulture > Floristry
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Available grade	Achieved
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Guidance Information

- 1 The New Zealand Horticulture Industry Training Organisation acknowledges the assistance provided by the Australian National Training Authority (ANTA) in permitting their competency unit to be used as the basis for this unit standard. This unit standard is based on the unit of competency WRFO203B *Prepare and display floristry stock*.
- 2 *Stock and merchandise* may include: fresh, cut and container grown plants and flowers; flowers eg fresh, dry, silks, simulated; plant material eg fresh, dry, silks, simulated, plants, fruit, vegetables; ancillary items eg cards and message items, company logo, advertising items, flower preservative and conditioning agents; presentation materials eg novelties (balloons, toys), consumables (fruit, chocolates, nuts, alcohol), gift items, garden lines, floristry sundries (ribbons, parafilm); wrapping and packaging materials eg boxes, cylinders, polypropylene, paper, cellophane, sinamay, pearlwrap, vilene, bows, ribbons, raffia, containers (bowls, baskets, pots, vases, buckets, disposable water-filled vases).
- 3 *Shop/studio policies and procedures* may include merchandising of stock; preparing, conditioning, cleaning, storing and displaying of stock; safe handling techniques in relation to imported and locally grown flowers/plant products that may have been treated with toxic substances and chemicals (including pesticides and fungicides); maintaining displays; protecting and packing stock and merchandise; preparing and arranging labels and tickets; minimising disruption, stock rotation and expiry dates; housekeeping; waste disposal; waste minimisation.
- 4 *Relevant legislation* includes but is not limited to the Health and Safety in Employment Act 1992, Consumer Guarantees Act 1993, Fair Trading Act 1986, other published statutes, regulations, codes of practice, guidelines and standards relevant to the particular work site; and their subsequent amendments and replacements.

Outcomes and performance criteria

Outcome 1

Prepare and clean stock and merchandise, storage and display areas.

Performance criteria

- 1.1 Care, preparation and storage requirements of display items, stock and merchandise are identified according to relevant legislation, product requirements and shop/studio policies and procedures.
- 1.2 Containers and storage and display areas are prepared and cleaned according to shop/studio policies and procedures.
- Range containers may include buckets, cylinders, vases, baskets, pots, urns, wooden boxes, disposable water-filled vases. Storage and display areas may include floor space; windows, front of shop/outdoors; shelving; display fixtures, cabinets; bins, baskets and non permanent fixtures; cool rooms, refrigerators.
- 1.3 Preparation areas are cleaned and maintained according to relevant legislation and shop/studio policies and procedures.
- Range may include tables, sinks, benches, shelves, floors.
- 1.4 Equipment for preparing flowers and plant material is identified, used and maintained according to relevant legislation and shop/studio policies and procedures.
- Range may include cutting tools eg knives, scissors, secateurs, rose de-thorner, wire cutters; staple gun and staples; glue gun and glue; tape eg parafilm; heavy to fine gauge wire; containers.
- 1.5 Flower and plant materials are prepared, and conditioning techniques are identified and applied, according to product requirements, relevant legislation and shop/studio procedures.
- Range may include provision of nutrients, preservative solutions, conditioning solutions; cooling; removal of foliage; re-cutting of stems; bathing flowers; spraying for pests and diseases; dusting, wiping.
- 1.6 Stock and merchandise is protected or packaged according to product requirements, relevant legislation and shop/studio policies and procedures.
- 1.7 Stock and merchandise is date coded according to shop/studio policies and procedures.
- 1.8 Promotions or special displays are prepared and implemented according to shop/studio policies and procedures.

Outcome 2

Place and arrange stock and merchandise on display.

Performance criteria

2.1 Display is planned, arranged and constructed according to the elements and principles of design, product requirements, display specification, relevant legislation and shop/studio policies and procedures.

Range design elements – form, texture, colour, space;
design principles – balance, line, focal area/area of dominance, unity and harmony, scale and proportion, contrast, grouping, rhythm, repetition, transition, the third dimension, voids.

2.2 Spoilt stock is identified and corrective action is taken to deal with current or potential problems according to shop/studio policies and procedures.

Range spoilt stock may include discoloured blooms or foliage; damaged stems, foliage or buds; stock that is beyond expiry date. Corrective action may include re-cutting of stems, removal of foliage and/or buds, disposal of flower and plant materials or product, marking down of product.

Outcome 3

Prepare and arrange display labels and tickets.

Performance criteria

3.1 Display labels/tickets are prepared according to shop/studio policies and procedures.

Range may include electronic and manual labels/tickets, bar codes, shelf tickets, written labels, price boards, header boards.

3.2 Ticketing equipment is used, maintained and stored according to design specifications, relevant legislation and shop/studio policies and procedures.

Range may include pricing gun, scanning wands, chalk, pens, markers.

3.3 Tickets/labels are placed according to relevant legislation and shop/studio policies and procedures.

3.4 Correct pricing and information is maintained for products according to industry codes, relevant legislation and shop/studio policies and procedures.

3.5 Information regarding changes to labels/pricing is disseminated to other staff members according to shop/studio policies and procedures.

Outcome 4

Maintain floral displays.

Performance criteria

- 4.1 Stock and merchandise is arranged as directed and/or according to layout specifications and load bearing capacity of fixtures.
- 4.2 Flower and plant materials are rotated according to vase life, expiry dates and shop/studio procedures.
- 4.3 Unsuitable or out of date displays are identified, reset, replenished and/or removed.
- 4.4 Display areas are maintained and cleaned according to shop/studio policies and procedures and relevant legislation.
- 4.5 Soiled, damaged, illegible or incorrect labels/tickets are identified and corrective action taken.
- 4.6 Storage units, cool rooms/refrigerators are checked regularly and adjusted to ensure stock is kept at recommended temperatures according to shop/studio policies and procedures.

Outcome 5

Protect stock and merchandise.

Performance criteria

- 5.1 Appropriate handling, storage and display techniques are identified and applied according to product requirements, relevant legislation and shop/studio policies and procedures.
- 5.2 Fragile, perishable or expensive stock is identified and managed with extra care to prevent damage and control deterioration.
- 5.3 Stock and merchandise requiring temperature controlled storage is placed in appropriate units according to space limitations.
- 5.4 Temperature irregularities in equipment and/or storage units is rectified or reported to appropriate personnel without delay.

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	15 December 2004	31 December 2022
Revision	2	24 February 2006	31 December 2022
Review	3	22 October 2020	31 December 2022

Consent and Moderation Requirements (CMR) reference	0032
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

This unit standard is expiring