

Title	Produce a record of interior design work		
Level	5	Credits	6

Purpose	<p>This unit standard is for experienced people in the interior design sector.</p> <p>People credited with this unit standard are able to produce a record of interior design work.</p>
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Classification	Design > Interior Design
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Available grade	Achieved
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Explanatory notes

- 1 This unit standard must be assessed against in the workplace.
- 2 Legislation that applies to this unit standard includes – Health and Safety in Employment Act 1992, Building Act 2004, Copyright Act 1994, Consumer Guarantees Act 1993, Designs Act 1953, Fair Trading Act 1986, Patents Act 1953, Privacy Act 1993, Resource Management Act 1991, Trade Marks Act 2002.
- 3 Definitions

Worksite requirements – refer to instructions to staff on policy and procedures which are documented in memo or manual format and are available in the workplace. These requirements include but are not limited to – company specifications and procedures, work instructions, manufacturer’s specifications, product quality specifications, legislative requirements.

Project brief – includes the design brief and all other project outcomes as specified in the client’s instructions.

Outcomes and evidence requirements

Outcome 1

Produce a record of interior design work.

Evidence requirements

- 1.1 Interior design records are compiled in accordance with worksite requirements.

Range	records include but are not limited to – constructed drawings and specifications, approvals, certificates, guarantees, maintenance agreements, warranties, producer statements, local authority documents.
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- 1.2 Interior design records are assembled in accordance with the project brief and worksite requirements.
- 1.3 Any variations from the contractual agreement and/or project brief are identified and recorded in accordance with worksite requirements.
- 1.4 Written approval from the client for the completed records is sought in accordance with worksite requirements.

Planned review date	31 December 2016
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	29 July 1996	31 December 2012
Revision	2	10 December 1997	31 December 2012
Review	3	27 November 1998	31 December 2012
Revision	4	15 January 2004	31 December 2012
Review	5	20 May 2011	N/A

Consent and Moderation Requirements (CMR) reference	0073
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMRs). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact the Building and Construction Industry Training Organisation info@bcito.org.nz if you wish to suggest changes to the content of this unit standard.