

Title	Obtain client approval for design solutions		
Level	4	Credits	8

Purpose	People credited with this unit standard are able to: prepare a presentation for and present design solutions; evaluate design solutions; and obtain client approval for a design solution.
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Classification	Design > Generic Design
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Available grade	Achieved
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Guidance Information

- 1 It is suggested that activities associated with attaining this unit standard be combined with other activities involved in the design, development, realisation and presentation phases of a project.
- 2 Performance of all outcomes must be carried out in accordance with industry and/or organisation standards and procedures, unless otherwise stated. Industry and/or organisation standards and procedures may include - quality assurance, documentation, security, communication, health and safety, ethics, interpersonal behaviour, and design practice style. An acceptable standard would be comparable to ISO 9000 certified organisations and those set by an incorporated professional or trade body. Examples of such bodies are the Designers Institute of New Zealand, New Zealand Institute of Architects and Architectural Designers NZ Incorporated.
- 3 Performance of all outcomes must comply with legislation that may have an impact upon client needs and requirements such as, but not limited to – Building Act 2004, Copyright Act 1994, Consumer Guarantees Act 1993, Designs Act 1953, Fair Trading Act 1986, Health and Safety at Work Act 2015, Patents Act 2013, Privacy Act 1993, Resource Management Act 1991, Trade Marks Act 2002, and subsequent amendments.
- 4 A design solution can relate to any stage in the design process.
- 5 **Definition**
Project brief includes the design brief and all other project outcomes as specified in a brief.

Outcomes and performance criteria

Outcome 1

Prepare a presentation for and present design solutions.

Performance criteria

- 1.1 The presentation content is selected in accordance with organisation standards.
- Range may include but is not limited to – drawings, reports, sketch models, computer applications, slides, audio, video.
- 1.2 Method and presentation techniques and strategies are selected in accordance with the requirements of the project brief.
- Range may include but are not limited to – prepared answers to anticipated questions, slides.
- 1.3 Presentation materials are compiled in accordance with the project brief requirements.
- Range colour schemes, cost estimates, models, project timetable (revised), renderings, illustrations, artwork.
- 1.4 The design solutions are presented in accordance with the organisation procedures.

Outcome 2

Evaluate design solutions.

Performance criteria

- 2.1 The design solutions are evaluated against the requirements of the brief.
- 2.2 The extent of alterations is negotiated in accordance with client requirements and organisation procedures.
- Range may include but are not limited to – additions, deletions, modifications.
- 2.3 The design contract and/or fee are adjusted as required in accordance with the alterations.

Outcome 3

Obtain client approval for a design solution.

Performance criteria

- 3.1 A design solution is selected in accordance with client requirements.

- 3.2 Any revisions and/or re-design to the design solution are agreed to the client(s) satisfaction.
- 3.3 Approval of the design solution for progressing to the next stage of the project is obtained from the client.

Planned review date	31 December 2023
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	29 July 1996	31 December 2012
Revision	2	10 December 1997	31 December 2012
Review	3	27 November 1998	31 December 2012
Revision	4	15 January 2004	31 December 2012
Rollover and Revision	5	16 February 2012	31 December 2020
Rollover and Revision	6	19 September 2013	31 December 2020
Rollover and Revision	7	16 February 2017	31 December 2020
Review	8	28 March 2019	N/A

Consent and Moderation Requirements (CMR) reference	0235
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZQA National Qualifications Services nqs@nzqa.govt.nz if you wish to suggest changes to the content of this unit standard.