

<b>Title</b>	<b>Instruct employees in cave guiding skills for a specific site</b>		
<b>Level</b>	<b>4</b>	<b>Credits</b>	<b>15</b>

<b>Purpose</b>	People credited with this unit are able to: prepare for instructing cave guiding at a specific site; teach skills for cave guiding at a specific site; demonstrate instructional skills for cave guiding at a specific site; and evaluate the effectiveness of the instruction provided.
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<b>Classification</b>	Outdoor Recreation > Caving
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<b>Available grade</b>	Achieved
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<b>Prerequisite</b>	Unit 424, <i>Administer first aid in the outdoors</i> ; Unit 20142, <i>Assist with leadership of an outdoor activity</i> ; Unit 20144, <i>Demonstrate knowledge and theories and the process associated with guiding in the outdoors</i> ; Unit 20146, <i>Demonstrate basic risk management for outdoor recreation</i> ; Unit 20822, <i>Rig and operate handlines, ladders, and belay systems with safety in caves</i> ; and Unit 20823, <i>Operate vertical rope rescue systems for caving</i> ; or demonstrate equivalent knowledge and skills.
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### Guidance Information

- 1 People being assessed for this unit standard must be employed by an organisation that provides a cave guiding service.
- 2 **Definitions**  
*Specific site* refers to all or any of the caves that the specified work place has a Standard Operational Plan for and a concession to operate in. A site may include more than one cave.  
*Aspirant guide* is the employee who is working towards competence in either the Skills Active Aotearoa Cave Streamway Guide Award or Skills Active Aotearoa SRT (single rope technique) Cave Guide Award. *The Candidate* is the person instructing the aspirant guide.
- 3 Before a candidate can be assessed against this unit standard they need to have logged a minimum of 30 days of work experience (workplace and/or personal) and, in addition, a minimum of 15 days of experience as a SRT Cave Guide Instructor. When gaining instructional experience, the candidate is engaged in the role of instructor but a supervisor has the responsibility for the safety of the aspirant guides.
- 4 For assessment purposes 20 hours instructing is required. This must include at least two instructional programmes for aspirant guides training towards the Streamway

Cave Guiding Award and at least two instructional programmes for aspirant guides training towards the SRT Cave Guide Award.

- 5 The standard operational plan (SOP) of the specified workplace must comply with industry standards and it is recommended that the SOP be independently reviewed.
- 6 The specified workplace training manual must contain clear training pathways and descriptions of all the skills required to guide a specific site, including but not limited to – horizontal and vertical caving skills, SRT rescue techniques and mid ropes rescues, rigging and operating handlines, ladder and belay systems, risk management, group management.
- 7 All activities must comply with relevant environmental, legislative, and/or regulatory requirements set out in the *New Zealand Environmental Care Code*, Health and Safety in Employment Act 1992, Injury Prevention, Rehabilitation, and Compensation Act 2001, and their subsequent amendments. The *New Zealand Environmental Care Code* is available from the Department of Conservation, Head Office, PO Box 10420, Wellington, <http://www.doc.govt.nz/>.
- 8 There are minimum assessor requirements for assessment against this unit standard. The details of these requirements are available on the Skills Active Aotearoa website [www.skillsactive.org.nz](http://www.skillsactive.org.nz).

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## Outcomes and performance criteria

### Outcome 1

Prepare for instructing cave guiding at a specific site.

Range must include but is not limited to – the use of the workplace training manuals and recording systems, the specified workplace's standard operational plan.

### Performance criteria

- 1.1 Training needs of each aspirant guide are identified and recorded.
- 1.2 Instructional objectives to meet the training needs for each aspirant guide and workplace requirements are identified and recorded.
- 1.3 Training plans are prepared to meet the instructional objectives of each aspirant guide.  

Range may include but is not limited to – training activity, training dates, assessment dates.
- 1.4 Evaluation methods and requirements are identified.

**Outcome 2**

Teach skills for cave guiding at a specific site.

**Performance criteria**

- 2.1 Instruction in the workplace's standard operational plan is provided.
- Range must include but is not limited to – OSH requirements, trip logs, risk management plans, care of equipment, cave conservation, company policies and an overview of the New Zealand caving industry.
- 2.2 Instruction in site-specific cave guiding is provided.
- Range must include – streamway cave, SRT cave; must include but is not limited to – information provided in the workplace training manual.
- 2.3 Instruction models the presentation skills and techniques required of a cave guide according to the standard operational plan.

**Outcome 3**

Demonstrate instructional skills for cave guiding at a specific site.

**Performance criteria**

- 3.1 Instruction skills and techniques are demonstrated that are relevant to the needs of each aspirant guide and enable them to achieve the learning outcomes.
- Range skills and techniques may include are not limited to – different teaching styles, teaching progressions, checking for individual understanding after presenting skill progressions, adapting plans to suit needs, maintaining a positive environment; needs may include but are not limited to – individual's initial skill and understanding, learning speeds, learning styles, communication styles.
- 3.2 Rapport and/or a learning partnership is effectively established with aspirant guides.
- 3.3 Progress of each aspirant guide is evaluated and accurate feedback is delivered in a manner that matches their needs and learning style.
- Range may include but is not limited to – constructive, timely, oral, visual.

**Outcome 4**

Evaluate the effectiveness of the instruction provided.

**Performance criteria**

- 4.1 The plans and objectives are evaluated against actual outcomes and the reasons for any changes are provided and justified.
- 4.2 The instructional components of the caving training are evaluated for strengths and areas for improvement.

**This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.**

**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	21 March 2005	31 December 2021
Rollover and Revision	2	26 January 2007	31 December 2021
Review	3	23 November 2017	31 December 2021

**Consent and Moderation Requirements (CMR) reference**

0102

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

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