

Title	Demonstrate knowledge of introductory aviation terminology		
Level	2	Credits	2

Purpose	People credited with this unit standard are able to: demonstrate knowledge of the 24-hour clock; demonstrate knowledge of the phonetic alphabet; encode and decode airport and airline codes; and demonstrate knowledge of the terms and abbreviations used within the aviation industry.
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Classification	Aviation > Aviation - Core
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Available grade	Achieved
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Guidance Information

Standard industry texts referred to in this unit standard may include but are not limited to – Civil Aviation Authority publications, enterprise documentation, published aviation training manuals or textbooks and manufacturer’s publications.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of the 24-hour clock.

Performance criteria

- 1.1 The 24-hour clock is explained in terms of its purpose.
- 1.2 Time is converted between the 24-hour clock and AM/PM time.
- Range a minimum of 10 times are converted.

Outcome 2

Demonstrate knowledge of the phonetic alphabet.

Performance criteria

- 2.1 The phonetic alphabet is explained in terms of its use in the aviation industry.
- 2.2 The complete alphabet is converted into the phonetic alphabet.

Outcome 3

Encode and decode airport and airline codes.

Performance criteria

3.1 Airport three letter codes are encoded and decoded.

Range a minimum of 15 New Zealand and 20 international airport codes are encoded and decoded.

3.2 Airline two letter codes are encoded and decoded.

Range a minimum of three New Zealand and 20 international airline codes are encoded and decoded.

Outcome 4

Demonstrate knowledge of the terms and abbreviations used within the aviation industry.

Performance criteria

4.1 Each term is defined and is consistent with standard industry texts.

Range a minimum of 20 terms are defined.

4.2 Each abbreviation is interpreted and is consistent with standard industry texts.

Range a minimum of 20 abbreviations are interpreted.

Planned review date	31 December 2025
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	22 August 2005	31 December 2020
Review	2	9 December 2010	31 December 2020
Review	3	26 April 2018	N/A
Rollover and Revision	4	25 May 2023	N/A

Consent and Moderation Requirements (CMR) reference	0028
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council
qualifications@ringahora.nz if you wish to suggest changes to the content of this unit standard.