

Backfill and make good graves

Level 3

Credits 5

Purpose This unit standard is for people working in cemeteries. People credited with this unit standard are able to: prepare to backfill and make good a grave; backfill a grave following a burial or grave re-opening; and make good a grave following a burial or grave re-opening.

Subfield Horticulture

Domain Amenity Horticulture

Status Registered

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Entry information Open.

Accreditation Evaluation of documentation and visit by NZQA, industry and teaching professional in the same field from another provider.

Standard setting body (SSB) Primary Industry Training Organisation

Accreditation and Moderation Action Plan (AMAP) reference 0032

This AMAP can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Special notes

- 1 The Primary Industry Training Organisation acknowledges the assistance provided by Service Industry Skills Council of Australia in permitting their unit of competency to be used as the basis for this unit standard. This unit standard is based on the unit of competency WFSBCR314A, *Backfill and make good graves*.
- 2 A *grave site* is a place of burial, above and below ground, immediately in front of, and including a headstone (or the immediate area), where a casket is buried. The grave site may or may not be formally identified or lined.

- 3 *Workplace policies and procedures* may include but are not limited to – standard operating policies and procedures, standards and certification requirements, quality assurance procedures, health and safety procedures, emergency, fire and accident procedures.
- 4 Legislation relevant to this unit standard includes but is not limited to the Health and Safety in Employment Act 1992 and bylaws.
- 5 Tools, equipment, and machinery may include but are not limited to – spade; shovel; pick; crowbar; auger; timber tong; sledge hammer; timber mallet; explosive power tool; power saw; hand saw; timber of correct grade, size and type; ladder; backhoe/front-end loader; skidsteer loader; excavator; tractor; truck; tape measure; level and plumb bob.

Elements and performance criteria

Element 1

Prepare to backfill and make good a grave.

Performance criteria

- 1.1 Social, cultural, and religious requirements are determined prior to backfilling commencing.

Range may include but is not limited to – burial procedures, time between death and burial, time between burial and closure of graves, spiritual or religious symbolism, placing of tributes and special personal effects.
- 1.2 Appropriate grave site is identified and located.
- 1.3 Personal protective equipment is prepared and used in accordance with health and safety procedures and workplace policies and procedures.

Range may include but is not limited to – protective clothing, head protection, foot protection, eye protection, ear protection, sun protection, two-way radio.
- 1.4 Tools, equipment, and machinery are selected and assembled consistent with job requirements, are checked for serviceability, and any faults are reported.
- 1.5 Confirmation to proceed with backfilling the grave is received from appropriate person.

Range appropriate person may include but is not limited to – funeral director, supervisor, foreman or leading hand.

- 1.6 Protective restraints are placed to ensure that only authorised persons are permitted near site while work is in progress, in accordance with workplace policies and procedures and applicable legislation.
- Range may include but is not limited to – sheeting, barricades, temporary fencing, reinforced covers.
- 1.7 Safety hazards are identified and are controlled in accordance with workplace policies and procedures.
- Range may include but is not limited to – air, water, vibration, heat, slippery surfaces, overhead obstacles, loadings on top of ground (machinery, people, soil, structures), previously dug graves, monument collapse, foreign objects, drains, cables, sprinklers, pipes, trees and roots.
- 1.8 Grass mats, floral tributes, and lowering devices and planks are removed in accordance with workplace policies and procedures.

Element 2

Backfill a grave following a burial or grave re-opening.

Performance criteria

- 2.1 Burial hole is back-filled with soil free from large lumps.
- 2.2 Soil is consolidated as backfilling progresses.
- 2.3 Shoring devices are removed where applicable as each level is reached.
- Range may include but is not limited to – spreaders; boards; hydraulic braces; stabilisers; timber of correct grade, size and type.
- 2.4 Grave is filled to the top, leaving a mound, in accordance with workplace policies and procedures.
- 2.5 Backfilling techniques to minimise cavities are in accordance with workplace policies and procedures.
- 2.6 Tools, equipment, and machinery are used in accordance with supervisor's instructions and manufacturer's guidelines.
- 2.7 Access and egress to and from confined spaces is undertaken by means of an appropriate ladder.
- 2.8 Work is conducted quietly and efficiently in accordance to workplace policies and procedures.

Element 3

Make good a grave following a burial or grave re-opening.

Performance criteria

- 3.1 Turf is replaced on lawn or on top of grave as required, in accordance with workplace policies and procedures.
- 3.2 Appropriate person is notified if monumentation requires replacement.
- Range appropriate person may include but is not limited to – supervisor, foreman or leading hand, monumental mason.
- 3.3 Grave site is cleaned, and made good in accordance with workplace policies and procedures.
- 3.4 Tributes are replaced on the grave site as required.
- 3.5 Adjacent grave sites and surrounds are cleaned, and made good in accordance with workplace policies and procedures.
- 3.6 Tools, equipment, and machinery are removed, cleaned, and stored in accordance with workplace policies and procedures.

Please note

Providers must be accredited by the Qualifications Authority, or an inter-institutional body with delegated authority for quality assurance, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be accredited by the Qualifications Authority before they can register credits from assessment against unit standards.

Accredited providers and Industry Training Organisations assessing against unit standards must engage with the moderation system that applies to those standards.

Accreditation requirements and an outline of the moderation system that applies to this standard are outlined in the Accreditation and Moderation Action Plan (AMAP). The AMAP also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact the New Zealand Industry Training Organisation www.primaryito.ac.nz if you wish to suggest changes to the content of this unit standard.