

<b>Title</b>	<b>Re-open a grave</b>		
<b>Level</b>	<b>4</b>	<b>Credits</b>	<b>7</b>

<b>Purpose</b>	This unit standard is for people working in cemeteries. People credited with this unit standard are able to prepare to re-open a grave, and re-open a grave.
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<b>Classification</b>	Horticulture > Amenity Horticulture
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 The New Zealand Horticulture Industry Training Organisation acknowledges the assistance provided by the Service Industry Skills Council of Australia in permitting their unit of competency to be used as the basis for this unit standard. This unit standard is based on the unit of competency WFSBCR316A, *Re-open a grave*.
- 2 **Definitions**  
*A grave site* is a place of burial, above and below ground, immediately in front of, and including a headstone (or the immediate area), where a casket is buried. The grave site may or may not be formally identified or lined.  
*Workplace policies and procedures* may include but are not limited to – standard operating policies and procedures, standards and certification requirements, quality assurance procedures, health and safety procedures, emergency, fire and accident procedures.
- 3 Legislation relevant to this unit standard includes but is not limited to the Health and Safety in Employment Act 1992, Burial and Cremation Act 1964, and bylaws.
- 4 Tools, equipment, and machinery may include but are not limited to – spreaders; boards; hydraulic braces; stabilisers; spade; shovel; pick; crowbar; auger; timber tong; sledge hammer; timber mallet; explosive power tool; power saw; hand saw; timber of correct grade, size and type; ladder; backhoe/front-end loader; skidsteer loader; excavator; tractor; truck; tape measure; level and plumb bob.
- 5 Recommended unit standards: Unit 21961, *Perform manual grave digging* or Unit 21962, *Perform grave digging using machinery*; and Unit 21963, *Backfill and make good graves*; or demonstrate equivalent knowledge and skills.

### Outcomes and performance criteria

#### Outcome 1

Prepare to re-open a grave.

**Performance criteria**

- 1.1 Legality of reason for re-opening a grave is determined or confirmed.
- 1.2 Applicable legislation regarding grave re-opening is identified and measures taken, as required, to ensure compliance.
- 1.3 Appropriate grave site is identified on cemetery map or plan and physical location is checked against names of neighbouring plots as a reference.
- 1.4 Above and below ground lines of communication are identified in case of an emergency.
- 1.5 Personal protective equipment is prepared and used in accordance with health and safety procedures, workplace policies and procedures, and any other requirement as determined by the District Officer of Health.
- Range may include but is not limited to – protective clothing, head protection, foot protection, eye protection, ear protection, sun protection, two-way radio.
- 1.6 Tools, equipment, and machinery are selected and assembled consistent with job requirements are checked for serviceability and any faults are reported.
- 1.7 A sludge pump is provided on site where water is present.
- 1.8 Safety hazards are identified and are controlled in accordance with workplace policies and procedures.
- Range may include but is not limited to – air, water, vibration, heat, slippery surfaces, overhead obstacles, loadings on top of ground (machinery, people, soil, structures), previously dug graves, monument collapse, foreign objects, drains, cables, sprinklers, pipes, trees and roots.
- 1.9 Protective restraints are placed to limit access to the site to unauthorised personnel in accordance with workplace policies and procedures and applicable legislation.
- Range may include but is not limited to – sheeting, barricades, temporary fencing, reinforced covers.
- 1.10 Monuments, masonry, or headstones that threaten the stability of the work site and/or inhibit access are removed in accordance with supervisor's instructions.
- 1.11 Protective strategies are used to protect adjacent graves as required.
- Range may include but is not limited to – sheeting, barricades, temporary fencing, reinforced covers.

## Outcome 2

Re-open a grave.

### Performance criteria

- 2.1 Role of each team member is identified and clearly communicated to each team member.
- 2.2 Grave shoring requirements are assessed in relation to depth of excavation and soil conditions in accordance with workplace policies and procedures and applicable legislation.
- Range soil conditions may include but are not limited to – sand, clay, rock, length of time soil is exposed, breakdown of cohesive strength of soil, soil fretting, soil compaction, tension cracks.
- 2.3 The grave is excavated to required depth using appropriate tools, machinery, and equipment in accordance with health and safety procedures, applicable legislation and workplace policies and procedures.
- 2.4 Displaced earth is placed on vehicles, vacant sites, or other appropriate locations.
- 2.5 The grave is shored to prevent collapse using an appropriate shoring method and appropriate tools, grave sleeves, machinery, and equipment in accordance with health and safety procedures and workplace policies and procedures.
- Range shoring methods may include – box set; closed timbering for wet sand and/or refilled ground; soldier set or box sets for firm, hard clay; shields where suitable for rock.
- 2.6 Access and egress to and from confined spaces are undertaken using an appropriate ladder.

**This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.**

### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 June 2006	31 December 2024
Review	2	24 February 2022	31 December 2025
Rollover	3	28 November 2024	31 December 2025

<b>Consent and Moderation Requirements (CMR) reference</b>	0032
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.