

<b>Title</b>	<b>Describe and oversee burial works</b>		
<b>Level</b>	<b>3</b>	<b>Credits</b>	<b>20</b>

<b>Purpose</b>	People credited with this unit standard are able to: describe roles, requirements and procedures in relation to burial works; and oversee the conduct of burial works.
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<b>Classification</b>	Horticulture > Amenity Horticulture
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<b>Available grade</b>	Achieved
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### Guidance information

- 1 Legislation relevant to this unit standard includes but are not limited to:
  - Burial and Cremation Act 1964;
  - Health and Safety at Work Act 2015; and any subsequent amendments.
- 2 Definitions
 

*Burial works* refers to grave probing, grave digging, grave re-opening, exhumation, vault excavation and installation.

*Workplace procedures* refer to instructions to staff on policy and procedures which are communicated in verbal or written form. These requirements may include but are not limited to – manufacturers' instructions, company safety requirements, and industry codes of practice and standards. Workplace procedures must include legislative requirements.
- 3 All evidence presented in this unit standard must be in accordance with workplace procedures.

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### Outcomes and performance criteria

#### Outcome 1

Describe roles, requirements and procedures in relation to burial works.

#### Performance criteria

- 1.1 Describe the roles and duties of cemetery authorities.

Range	cemetery authorities may include but are not limited to – local authorities, cemetery trust, drivers, cemetery manager, grave diggers, grounds people, gardeners, leading hands, foreperson, supervisors; evidence of six is required.
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1.2 Describe different social, cultural, and religious burial requirements.

Range requirements may include but are not limited to – burial procedures, time between death and burial, time between burial and closure of graves, cultural rituals to assist grieving, spiritual or religious symbolism, placing special personal effects with the deceased person, use of music, placement of candles, choice and placement of flowers, photographs; evidence of six is required.

1.3 Describe health and safety requirements, and infection control practices, consistent with applicable legislation.

1.4 Describe procedures for, written burial requests or instruction, and record keeping requirements, consistent with workplace policies and procedures.

## Outcome 2

Oversee the conduct of burial works.

### Performance criteria

2.1 Monitor burial work schedules and assist staff in resolving scheduling difficulties or unexpected problems.

2.2 Monitor grave digging and vault or crypt excavations and installations to ensure they are completed safely.

2.3 Monitor grave probes and grave re-openings to ensure they are completed safely.

2.4 Identify problems arising during or after burial works and notify appropriate persons.

Range appropriate persons may include but is not limited to – supervisors, forepersons, leading hands.

2.5 Describe potential and actual breaches of health and safety procedures, or applicable legislative requirements for burial works, and take action.

<b>Planned review date</b>	31 December 2026
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### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 June 2006	31 December 2024
Review	2	24 February 2022	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0052
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

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### Comments on this unit standard

Please contact Muka Tangata - People, Food and Fibre Workforce Development Council [qualifications@mukatangata.nz](mailto:qualifications@mukatangata.nz) if you wish to suggest changes to the content of this unit standard.