

Title	Demonstrate knowledge of liquor licensing for District Licensing Agency inspectors		
Level	4	Credits	10

Purpose	This unit standard relates to the role of District Licensing Agency (DLA) inspectors in processing applications for liquor licensing for on-licences, off-licences, club licences, special licences, temporary authorities, and managers' certificates. People credited with this unit standard are able to describe: vetting for acceptance of liquor licensing applications so they may be considered by a DLA inspector; criteria and management of process for consideration of liquor licensing applications by a DLA inspector so they are able to proceed to determination; and recommendations by the DLA inspector in relation to determination of liquor licensing applications.
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Classification	Compliance and Law Enforcement > Compliance and Regulatory Control
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Available grade	Achieved
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Guidance Information

- 1 References
 Building Act 2004;
 Criminal Records (Clean Slate) Act 2004;
 Fire and Emergency New Zealand Act 2017;
 Health and Safety at Work Act 2015;
 Human Rights Act 1993;
 Local Government Acts 1974 and 2002,
 Resource Management Act 1991;
 Sale and Supply of Alcohol Act 2012;
 New Zealand Building Code;
 alcohol policy by-law (where applicable);
 and all subsequent amendments and replacements.

Outcomes and performance criteria

Outcome 1

Describe vetting for acceptance of liquor licensing applications so they may be considered by a DLA inspector.

Performance criteria

1.1 Description includes process and requirements for acceptance of on-licence, off-licence, and club licence applications.

Range variation, redefinition, new, renewal;
Sale and Supply of Alcohol Act 2012, Criminal Records (Clean Slate) Act 2004, Building Act 2004, Fire and Emergency New Zealand Act 2017, Local Government Acts 1974 and 2002, Resource Management Act 1991, New Zealand Building Code, and alcohol policy by-law (where applicable).

1.2 Description includes process and requirements for acceptance of special licence and temporary authority applications.

Range Sale and Supply of Alcohol Act 2012, Criminal Records (Clean Slate) Act 2004, Building Act 2004, Fire and Emergency New Zealand Act 2017, Local Government Acts 1974 and 2002, Resource Management Act 1991, New Zealand Building Code, and alcohol policy by-law (where applicable).

1.3 Description includes process and requirements for acceptance of managers' certificate applications.

Range new, renewal;
Sale and Supply of Alcohol Act 2012, Criminal Records (Clean Slate) Act 2004.

Outcome 2

Describe criteria and management of process for consideration of liquor licensing applications by a DLA inspector so they are able to proceed to determination.

Range acceptable to DLA in the first instance, negotiated with client.

Performance criteria

2.1 Description includes criteria and management of process for on-licence, off-licence, and club licence applications.

Range variation, redefinition, new, renewal;
Sale and Supply of Alcohol Act 2012, Criminal Records (Clean Slate) Act 2004, Building Act 2004, Fire and Emergency New Zealand Act 2017, Local Government Acts 1974 and 2002, Resource Management Act 1991, New Zealand Building Code, and alcohol policy by-law (where applicable).

2.2 Description includes criteria and management of process for special licence and temporary authority applications.

Range Sale and Supply of Alcohol Act 2012, Criminal Records (Clean Slate) Act 2004, Building Act 2004, Fire and Emergency New Zealand Act 2017, Local Government Acts 1974 and 2002, Resource Management Act 1991, New Zealand Building Code, and alcohol policy by-law (where applicable).

2.3 Description includes criteria and management of process for managers' certificate applications.

Range new, renewal;
Sale and Supply of Alcohol Act 2012, Criminal Records (Clean Slate) Act 2004.

Outcome 3

Describe recommendations by the DLA inspector in relation to determination of liquor licensing applications.

Range opposed, granted, granted with conditions.

Performance criteria

3.1 Description includes criteria and management of process for on-licence, off-licence, and club licence applications.

Range variation, redefinition, new, renewal;
Sale and Supply of Alcohol Act 2012.

3.2 Description includes criteria and management of process for special licence and temporary authority applications.

Range Sale and Supply of Alcohol Act 2012.

3.3 Description includes criteria and management of process for managers' certificate applications.

Range new, renewal;
Sale and Supply of Alcohol Act 2012, Criminal Records (Clean Slate) Act 2004.

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	15 December 2005	31 December 2023
Review	2	23 May 2019	31 December 2023

Consent and Moderation Requirements (CMR) reference	0046
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

This unit standard is expiring