

Title	Plan, organise, and lead a site visit for developing a zero waste partnering programme		
Level	5	Credits	6

Purpose	People credited with this unit standard are able to: plan and organise a site visit for developing a partnering programme for resource efficiency or cleaner production; and lead a site visit for developing a zero waste partnering programme.
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Classification	Zero Waste > Zero Waste Theory and Practice
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Available grade	Achieved
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Guidance Information

References relevant to this unit standard include but are not limited to:

The New Zealand Waste Strategy: Reducing Harm, Improving Efficiency 2010 Ministry for the Environment, available at <http://www.mfe.govt.nz>.

Outcomes and performance criteria

Outcome 1

Plan and organise a site visit for developing a partnering programme for resource efficiency or cleaner production.

Performance criteria

- 1.1 Planning confirms requirements for the visit with key personnel in sufficient time to organise participants, transport and contingency plan.

Range requirements – time, equipment, documentation, operations, safety, transport arrangements, follow-up; key personnel may include but are not limited to – project leader, senior management, site manager, site staff, potential partner representatives.

- 1.2 Determination of participants in the visit meets potential partners' requirements for establishing sufficient and relevant information to inform programme decision making.

Range participants may include but are not limited to – technical advisors, marketing staff, management, partner representatives, operations staff.

- 1.3 Organising ensures that participants receive key information prior to the visit.
- Range key information – partnering options, time, location, transport, documentation, site safety, individual responsibilities.
- 1.4 Data for resource efficiency or cleaner production are collected and recorded in accordance with requirements confirmed in planning the visit.
- Range data – quantity, type; recording may include – observation sheets, process diagrams, video.

Outcome 2

Lead a site visit for developing a zero waste partnering programme.

Performance criteria

- 2.1 Participants are welcomed to the site with a site safety induction.
- 2.2 At the commencement of the visit, key information is reviewed to inform participants of site-specific details and individual responsibilities.
- Range may include but is not limited to – partnering options, clarification of concepts, scope and limits of proposed programme.
- 2.3 Data or samples are presented from all stages of site operations to enable informed decisions to be made about the resource efficiency or cleaner production programme.
- Range data – energy use, water use, costs, material types, material quantities, waste quantities, consistency of scrap, regularity of supply; stages – design, inputs, process, packaging, waste removal.
- 2.4 Information is presented that identifies and explains local concerns and possible barriers to implementation of the programme.
- 2.5 A follow-up session, for discussion and feedback on information and issues arising from the visit, is scheduled to meet confirmed requirements.
- 2.6 Visit allows opportunities for networking among visitors and site staff that promotes zero waste.

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	26 January 2007	31 December 2025
Rollover and Revision	2	28 March 2019	31 December 2025
Review	3	27 February 2025	31 December 2025

Consent and Moderation Requirements (CMR) reference

0014

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.