

Title	Service electrical or electronic goods		
Level	4	Credits	15

Purpose	<p>This unit standard is intended for use in the training of electrical or electronic goods servicing technicians and servicepersons. Competence may be demonstrated on a wide variety of electrical or electronic goods. This unit standard meets the practical elements needed for the candidate to apply to the Electrical Workers Registration Board (EWRB) for electrical registration for the candidate's chosen electrical registration class.</p> <p>People credited with this unit standard are able to:</p> <ul style="list-style-type: none"> – identify and verify faulty operation in electrical appliances or electronic products, and decide appropriate action; – isolate electrical appliances or electronic products for servicing; – replace or repair faulty components; and – return electrical appliances or electronic products to service.
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Classification	Electrical Engineering > Electrical Appliance Servicing
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Available grade	Achieved
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Prerequisites	Unit 27911, <i>Demonstrate knowledge of workplace safety in an electrotechnology or telecommunications environment</i> , or demonstrate equivalent knowledge and skills.
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Guidance Information

- 1 This unit standard has been developed for learning and assessment on job under adequate supervision as defined in the Electricity Act 1992.
- 2 Recommended unit standards for entry
 - Unit 30641, *Demonstrate knowledge of electromechanical engineering principles for technicians*;
 - Unit 30642, *Demonstrate knowledge of specialist equipment used in electronic repairs*;
 - Unit 30643, *Demonstrate knowledge of the installation of electrotechnology systems on customer premises*;
 - Unit 30644, *Demonstrate basic knowledge of diagnostics and fault finding for service and installation technicians*.

- 3 Competency under this unit standard does not entitle the candidate to legally perform prescribed electrical work without adequate supervision until the candidate has been registered and licensed under the Electricity Act 1992.
- 4 Competence in this unit standard is required to gain electrical registration and must be achieved before assessment against unit standards 31736, 31739 or 31740 are attempted.
- 5 References
Consumer Guarantees Act 1993;
Electricity (Safety) Regulations 2010;
Electricity Act 1992;
Fair Trading Act 1986;
Hazardous Substances and New Organisms Act 1996 1 October 2018 reprint;
Health and Safety at Work (Hazardous Substances) Regulations 2017;
Health and Safety at Work Act 2015;
Privacy Act 1993;
Resource Management Act 1991;
Contract and Commercial Law Act 2017, *Part 3 Sale of Goods*;
New Zealand Electrical Codes of Practice, ISSN 0114-0663, available from www.worksafe.govt.nz;
and all subsequent amendments and replacements.
- 6 Definitions
Company practice – those practices and procedures that have been circulated by the company for use by their employees.
ESC – Electrical Safety Certificate.
Electrical technicians and servicepersons – for the purposes of this unit standard, refers to people who hold or who are working towards electrical registration as an Electrical Service Technician, Electrical Appliance Serviceperson (endorsed to disconnect and connect), or Electrical Appliance Serviceperson.
Industry acceptable time-frame – the length of time within which a competent person at this level could reasonably be expected to perform the task. In the appliance service industry, time is a significant factor in judging competence. Assessors must therefore ensure that the time taken is representative of industry expectations for the type of servicing undertaken.
Industry conventions – a set of agreed, specified, or generally accepted standards.
Industry practice – those practices that competent practitioners within the industry recognise as current industry best practice.
Safe and sound practice – as it relates to the installation of electrical equipment is defined in AS/NZS 3000:2007, *Electrical Installations (known as the Australian/New Zealand Wiring Rules)*.
SDoC – Supplier Declaration of Conformity (producer statement).
- 7 Range
- a Competence may be assessed on any one or more of the following categories of electrical appliances or electronic products – domestic appliances, portable appliances, portable tools, commercial appliances, electronic consumer goods, electronic equipment or office equipment.
- b Evidence is required of at least 12 common repairs covering at least four different types of appliances or products, in one or more categories, and involving repair or replacement of mechanical, electrical, electronic modules, electronic components,

or a combination.

- i Typical mechanical components include but are not limited to – shaft, mechanical linkage, drive coupling, drive belt, drive chain, pulley, gearbox, transmission, clutch, brake, balance weight, valve, pump, compressor, condenser, lint screen, filter, trap, agitator, air or liquid impeller, bearing, gasket, door lock.
 - ii Typical electrical components include but are not limited to – overload device, control switch, micro-switch, touch switch, capacitor switch, controller, push-button switch, pressure switch, float switch, proximity switch, fuse holder, plug, power socket, lamp socket, contactor, solenoid, heating element, induction coil, resistor, capacitor, motor, transformer, thermostat, simmerstat, thermistor, timer, time clock, electrical cord, wiring.
 - iii Typical electronic modules or components include but are not limited to – printed circuit board, plug-in control chip, displays, motor starting capacitors, radio frequency suppression circuits, power supply circuits, discreet components.
- f All servicing work must be performed within industry acceptable time-frames.
- g All activities and evidence presented for all outcomes and performance criteria in this unit standard must be in accordance with:
- i legislation;
 - ii company policies and procedures;
 - iii ethical codes;
 - iv standards which may include but are not limited to those listed in Schedule 2 of the Electricity (Safety) Regulations 2010;
 - v safe and sound practice;
 - vi applicable site, company and industry practice, and industry conventions;
 - vii where appropriate or applicable, environmental requirements, manufacturer instructions, specifications, data sheets and manufacturer, supplier and company health and safety policies and procedures.

- 8 Persons assessing against this unit standard are required to hold a current practising licence at or above the level being sought by the trainee.

Details about classes of registration for electrical workers are available at EWRB Electrical Licensing Classes.

Outcomes and performance criteria

Outcome 1

Identify and verify faulty operation in electrical appliances or electronic products, and decide appropriate action.

Performance criteria

- 1.1 Identify fault symptoms by questioning customer or from information detailed on job card.

Range may include but is not limited to – visual, sound, smell, timing of occurrences, departure from normal operation.

- 1.2 Verify fault symptoms by direct observation.
- Range may include but is not limited to – visual, sound, smell, heat sensing, checking of fault codes.
- 1.3 Assess and evaluate alternative causes of the fault symptoms prior to making a decision as to the likely cause.
- Range may include but is not limited to – mechanical versus electrical; control circuit versus power circuit; external influences; module versus wiring and terminations; alternatives listed in service diagnostics book or service manual.
- 1.4 Apply logical fault-finding techniques of analysing symptoms and taking measurements where necessary, to establish the cause of the problem and locate the fault and/or faulty components. Follow manufacturer documented procedures where available.
- Range techniques may include but are not limited to – customer feedback, questioning, observation, simulation, measurement, identification of function loss, comparison with previous fault data including frequency of occurrence, manufacturers' documentation and diagnostic procedures, trending, built-in diagnostics, half split, step by step, resetting modules, testing.
- 1.5 Match fault codes against fault code table or charts in the relevant source.
- Range fault codes matching sources may include but are not limited to – manuals, flowcharts, manufacturer specifications and diagnostic procedures, built in diagnostic modules, remote interface, hand-held interface, computer or mobile phone app interface.
- 1.6 Assess viability of repair taking into account component availability, cost and time to repair, cost of equivalent new appliance, and supervisor or customer instructions.
- 1.7 Obtain agreement from customer or supervisor to proceed with repair(s).

Outcome 2

Isolate electrical appliances or electronic products for servicing.

Performance criteria

- 2.1 Isolate appliance or product from the supply in accordance with current electrical regulations and industry practice.
- 2.2 Tag appliance or product as being under service to prevent its further use.

Outcome 3

Replace or repair faulty components.

Performance criteria

- 3.1 Select hand tools, power tools, specialist tools and equipment, and test instruments appropriate to the repair to be completed.
- Range hand tool selection may include but is not limited to – tool function, length, weight, opening width, blade width, tool type; power tools may include but are not limited to – battery operated drills and screwdrivers, dremel, powered hand and bench tools, bench power supply; specialist tools and equipment may include but are not limited to – bearing puller, torque spanners, soldering irons, soldering stations, solder sucker, solder wick, battery chargers; test instruments may include but are not limited to – multimeter; insulation resistance tester; clampmeter; temperature probes; meters; oscilloscope; logic probes; signal generator; work requirements – size and type of material, risk of damage to the work.
- 3.2 Remove faulty components in accordance with manufacturer guidelines, without damage to other components, and taking electrostatic precautions where appropriate.
- 3.3 Obtain replacement components in accordance with company practice or repair the original components as appropriate in accordance with manufacturer instructions.
- 3.4 Re-install replacement or repaired parts in accordance with manufacturer instructions, industry practice, and current regulations and standards where they apply.
- 3.5 Use hand tools, power tools, specialist tools, and test instruments in accordance with manufacturer documentation, industry best practice and health and safety requirements, and ensure that the use of test instruments do not impact on circuit operation.
- 3.6 Clean, maintain, and store hand tools, power tools, specialist tools, and test instruments after completion of the repair.

Outcome 4

Return electrical appliances or electronic products to service.

Performance criteria

- 4.1 Complete electrical, mechanical, and visual safety tests in accordance with current regulations and standards.
- 4.2 Re-connect the electrical supply in accordance with current regulations and standards.

- 4.3 Carry out operational tests and adjustments where relevant or necessary to ensure that the appliances or products perform according to manufacturer specifications.
- 4.4 Complete documentation, post-job tasks and advise the customer and/or supervisor in accordance with company procedures.

Range may include but is not limited to – arrange faulty module repair or replacement, log and file information, customer report, close out job task in management system, safety testing, ESC, SDoC.

Planned review date	31 December 2023
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 June 2006	31 December 2021
Rollover and Revision	2	20 September 2012	31 December 2021
Revision	3	15 January 2014	31 December 2021
Review	4	14 December 2017	31 December 2021
Review	5	28 March 2019	N/A

Consent and Moderation Requirements (CMR) reference	0003
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact The Skills Organisation reviewcomments@skills.org.nz if you wish to suggest changes to the content of this unit standard.