

<b>Title</b>	<b>Prepare cores and make paper joins for paper products</b>		
<b>Level</b>	<b>3</b>	<b>Credits</b>	<b>5</b>

<b>Purpose</b>	People credited with this unit standard are able to: select and prepare cores for use at the winder; prepare to make paper sheet joins; and perform paper sheet joins on the winder.
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<b>Classification</b>	Wood Fibre Manufacturing > Paper Making
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 Definition  
*Worksite documentation* refers to instructions to staff on policy and procedures (including the application of legislation to worksite situations) which are formally documented, and are available for reference at the worksite. Examples are standard operating procedures, specifications, manuals, and manufacturer's information.
- 2 The following apply to the performance of all outcomes of this unit standard:
  - a All work practices must meet recognised codes of practice and documented worksite health and safety and environmental procedures (where these exceed code) for personal, product, and worksite health and safety, and must meet the obligations required under current legislation, including the Health and Safety in Employment Act 1992, and subsequent and delegated legislation.
  - b All work practices must meet documented worksite operating procedures. This includes the recording (by electronic or non-electronic means) of activities, events, and decisions.
  - c All communications made in relation to this unit standard must be made in accordance with worksite procedures for content, recipient, timing, and method.

### Outcomes and performance criteria

#### Outcome 1

Select and prepare cores for use at the winder.

#### Performance criteria

- 1.1 Cores are selected from stock to match order requirements and in accordance with worksite documentation.

- 1.2 Core requirements are matched with paper orders.
- Range core requirements may include but are not limited to – quality, core dimensions, core construction, time-frames for delivery to the winder.
- 1.3 Cores are cut to order in accordance with worksite documentation.
- 1.4 Prepared cores are stored in accordance with worksite documentation.
- 1.5 Cores are transported and distributed in accordance with worksite documentation.

## Outcome 2

Prepare to make paper sheet joins.

### Performance criteria

- 2.1 Types of splicing tape used at the candidate's worksite are identified, and their specific product uses are explained, in accordance with worksite documentation.
- 2.2 The method used to apply splicing tape is explained, and the characteristics of an acceptable join are described, in accordance with worksite documentation.

## Outcome 3

Perform paper sheet joins on the winder.

### Performance criteria

- 3.1 Safe work practices associated with performing sheet joins are identified and used in accordance with worksite documentation and legislative requirements.
- Range practices may include but are not limited to – isolation procedures, lock-outs, emergency stops, machine guarding, wearing appropriate safety equipment.
- 3.2 Joining of customer and parent reels is carried out in accordance with worksite documentation.
- 3.3 Excess paper and tape are removed in accordance with worksite documentation.
- 3.4 Join defects are identified and corrective action is taken in accordance with worksite documentation.
- Range tape exposure, sheet movement, sheet misalignment, tears, uneven tension, weakened sheet.

<b>Replacement information</b>	This unit standard was replaced by unit standard 33296. This unit standard replaced unit standard 12901 and unit standard 12902.
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**This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.**

#### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	18 December 2006	31 December 2025
Review	2	24 October 2014	31 December 2025
Review	3	30 November 2023	31 December 2025

<b>Consent and Moderation Requirements (CMR) reference</b>	0173
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.