

Title	Prepare cores and make paper joins for paper products		
Level	3	Credits	5

Purpose	People credited with this unit standard are able to: select and prepare cores for use at the winder; prepare to make paper sheet joins; and perform paper sheet joins on the winder.
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Classification	Wood Fibre Manufacturing > Paper Making
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Available grade	Achieved
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Explanatory notes

- 1 Definition
Worksite documentation refers to instructions to staff on policy and procedures (including the application of legislation to worksite situations) which are formally documented, and are available for reference at the worksite. Examples are standard operating procedures, specifications, manuals, and manufacturer's information.
- 2 The following apply to the performance of all outcomes of this unit standard:
 - a All work practices must meet recognised codes of practice and documented worksite health and safety and environmental procedures (where these exceed code) for personal, product, and worksite health and safety, and must meet the obligations required under current legislation, including the Health and Safety in Employment Act 1992, and subsequent and delegated legislation.
 - b All work practices must meet documented worksite operating procedures. This includes the recording (by electronic or non-electronic means) of activities, events, and decisions.
 - c All communications made in relation to this unit standard must be made in accordance with worksite procedures for content, recipient, timing, and method.

Outcomes and evidence requirements

Outcome 1

Select and prepare cores for use at the winder.

Evidence requirements

- 1.1 Cores are selected from stock to match order requirements and in accordance with worksite documentation.

- 1.2 Core requirements are matched with paper orders.
- Range core requirements may include but are not limited to – quality, core dimensions, core construction, time-frames for delivery to the winder.
- 1.3 Cores are cut to order in accordance with worksite documentation.
- 1.4 Prepared cores are stored in accordance with worksite documentation.
- 1.5 Cores are transported and distributed in accordance with worksite documentation.

Outcome 2

Prepare to make paper sheet joins.

Evidence requirements

- 2.1 Types of splicing tape used at the candidate's worksite are identified, and their specific product uses are explained, in accordance with worksite documentation.
- 2.2 The method used to apply splicing tape is explained, and the characteristics of an acceptable join are described, in accordance with worksite documentation.

Outcome 3

Perform paper sheet joins on the winder.

Evidence requirements

- 3.1 Safe work practices associated with performing sheet joins are identified and used in accordance with worksite documentation and legislative requirements.
- Range practices may include but are not limited to – isolation procedures, lock-outs, emergency stops, machine guarding, wearing appropriate safety equipment.
- 3.2 Joining of customer and parent reels is carried out in accordance with worksite documentation.
- 3.3 Excess paper and tape are removed in accordance with worksite documentation.
- 3.4 Join defects are identified and corrective action is taken in accordance with worksite documentation.
- Range tape exposure, sheet movement, sheet misalignment, tears, uneven tension, weakened sheet.

Replacement information	This unit standard replaced unit standard 12901 and unit standard 12902.
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Planned review date	31 December 2019
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	18 December 2006	N/A
Review	2	24 October 2014	N/A

Consent and Moderation Requirements (CMR) reference	0173
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact Competenz qualifications@competenz.org.nz if you wish to suggest changes to the content of this unit standard.