

Title	Complete a pre-assessment of a motor vehicle to determine compliance with Certificate of Fitness requirements		
Level	4	Credits	2

Purpose	<p>This unit standard is intended for people in the automotive industry who are required to pre-assess a motor vehicle for compliance with Certificate of Fitness (CoF) requirements prior to the vehicle being inspected by a Waka Kotahi Land Transport New Zealand certified Vehicle Inspector; it does not permit the candidate to issue or influence the issue of a CoF.</p> <p>People credited with this unit standard are able to determine CoF requirements of a motor vehicle and pre-assess a motor vehicle to determine compliance with CoF requirements.</p>
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Classification	Motor Industry > Automotive Preventive Maintenance
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Available grade	Achieved
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Prerequisites	Appropriate driver's licence for the vehicle being driven.
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Guidance Information

- Evidence presented for assessment against this unit standard must be consistent with safe working practices and be in accordance with applicable service information, and company requirements and legislative requirements. This includes the knowledge and use of suitable tools and equipment.
- Performance of the outcomes of this unit standard must comply with the following:
 - Health and Safety at Work Act 2015;
 - Vehicle Inspection Requirements Manual (VIRM): In-service Certification;
 - Heavy Motor Vehicle Regulations 1974;
 - Traffic Regulations 1976;
 - Land Transport Rule: Heavy Vehicle Brakes 2006;
 - Land Transport Rule: Heavy Vehicles 2004;
 - Land Transport Rule: Vehicle Repair 1998;
 - Land Transport Rule: Vehicle Standards Compliance 2002;
 - Waka Kotahi NZ Transport Agency factsheets available at <https://www.nzta.govt.nz/resources/factsheets/>.
- Any new, amended or replacement Acts, regulations, standards, codes of practice, guidelines, or authority requirements or conditions affecting this unit standard will take precedence for assessment purposes, pending review of this unit standard.

4 Definitions

Company requirements refer to instructions to staff on policy and procedures that are available in the workplace. These requirements may include – company policies and procedures, work instructions, product quality specifications and legislative requirements.

Service information refers to technical information for a vehicle, machine, or product detailing operation; installation and servicing procedures; manufacturer instructions; technical terms and descriptions; and detailed illustrations.

Suitable tools and equipment refer to industry approved tools and equipment that are recognised within the industry as being the most suited to complete the task in a professional and competent manner with due regard to safe working practices.

5 The VIRM may be used for reference by the candidate when carrying out this assessment.

6 Being credited with this unit standard does not entitle the candidate to inspect a motor vehicle for the purposes of withholding or issuing a CoF.

Outcomes and performance criteria

Outcome 1

Determine CoF requirements of a motor vehicle.

Performance criteria

1.1 The class of vehicle required to be pre-assessed for compliance with CoF requirements is identified.

Range may include but is not limited to – licensed passenger service, licensed rental service, licensed vehicle recovery, goods service, heavy motor vehicle as a place of abode, motor vehicle with a gross laden weight of 3500 kg or more.

1.2 The VIRM and legislative requirements relevant to any section of a motor vehicle subject to CoF inspection are sourced for reference.

Outcome 2

Pre-assess a motor vehicle to determine compliance with CoF requirements.

Performance criteria

2.1 Vehicle components are assessed to determine compliance with the VIRM and relevant legislative requirements, and faults are recorded.

Range components may include but are not limited to – lights, horn, mirrors, wipers, windows, sun visor, seat belts, seats, upholstery and trim, cleanliness, doors and door fastenings, direction indicators, reflectors, mudguards and flaps, dangerous fittings, steering and suspension, corrosion and weakening of the structure, exhaust system, noise, fumes, tyres, hubometer, brakes, drive train, speedometer, warning devices, couplings, alternative fuels, TV or monitoring systems, first aid kit, wheel changing equipment, fire extinguisher, body security, vehicle documentation, owner identification, vehicle identification, tare weight marking.

2.2 A recommendation on any faults found that are subject to a CoF is made.

Planned review date	31 December 2025
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	28 September 1994	31 December 2022
Review	2	21 February 1999	31 December 2022
Review	3	23 April 2008	31 December 2022
Review	4	29 April 2021	N/A

Consent and Moderation Requirements (CMR) reference	0014
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact MITO New Zealand Incorporated info@mito.org.nz if you wish to suggest changes to the content of this unit standard.