

Title	Move goods using mechanical equipment in a retail or distribution facility		
Level	3	Credits	3

Purpose	People credited with this unit standard are, in a retail or distribution facility, able to: explain safe working practices for using mechanical equipment to move goods; and move goods safely using mechanical equipment.
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Classification	Retail, Distribution, and Sales > Stock Control
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Available grade	Achieved
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Guidance Information

- 1 All tasks are to be carried out in accordance with organisational procedures.
- 2 Definitions

Distribution facility refers to a workplace where the primary focus is on storage and distribution of stock.

Mechanical equipment refers to equipment used for moving goods and may include but is not limited to – trolley, pallet jack, hoist, jib, gantry, crane, lift. Mechanical equipment does not include equipment requiring a licenced driver such as a forklift.

Organisational procedures may include but are not limited to the applicable procedures found in the following – organisational performance guidelines and standards; Government and local body legislation.

Retail facility refers to workplaces where the primary focus is on customers purchasing goods or services.
- 3 Legislation relevant to this unit standard includes but is not limited to – Hazardous Substances and New Organisms Act 1996, and Health and Safety at Work Act 2015.

Outcomes and performance criteria

Outcome 1

Explain safe working practices for using mechanical equipment to move goods in a retail or distribution facility.

Performance criteria

- 1.1 Safety requirements for use of mechanical equipment are explained in accordance with legislative requirements.

1.2 Techniques and procedures for safe movement of goods using mechanical equipment are explained in accordance with legislative requirements.

Range may include but is not limited to – stability of load, size of load, weight of load, balance of load, projections from load, checking of pre-movement position, checking of post-movement position, free movement of the equipment, maintenance of quality of goods, clearances, warnings, signage, speed of movement.

1.3 Procedures for reporting faults in mechanical equipment are explained.

Outcome 2

Move goods safely using mechanical equipment in a retail or distribution facility.

Range evidence for two different loads is required;
evidence for two different sets of equipment is required.

Performance criteria

2.1 Mechanical equipment is checked to ensure that it is operational and fit for purpose, and any defects are actioned.

2.2 Goods are shifted and stacked safely.

Range health and safety requirements, manufacturer's instructions.

2.3 Mechanical equipment is maintained and stowed.

Planned review date	31 December 2027
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 November 2006	31 December 2016
Review	2	16 April 2015	31 December 2024
Review	3	8 December 2016	31 December 2024
Review	4	26 January 2023	N/A

Consent and Moderation Requirements (CMR) reference	0112
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council qualifications@ringahora.nz if you wish to suggest changes to the content of this unit standard.