

Title	Move goods using mechanical equipment in a retail or distribution facility		
Level	3	Credits	3

Purpose	People credited with this unit standard are, in a retail or distribution facility, able to: explain safe working practices for using mechanical equipment to move goods; and move goods safely using mechanical equipment.
----------------	--

Classification	Retail, Distribution, and Sales > Stock Control
-----------------------	---

Available grade	Achieved
------------------------	----------

Guidance Information

- All tasks are to be carried out in accordance with organisational procedures.
- Definitions**
Distribution facility refers to a workplace where the primary focus is on storage and distribution of stock.
Mechanical equipment refers to equipment used for moving goods and may include but is not limited to – trolley, pallet jack, hoist, jib, gantry, crane, lift. Mechanical equipment does not include equipment requiring a licenced driver such as a forklift.
Organisational procedures may include but are not limited to the applicable procedures found in the following – organisational performance guidelines and standards; Government and local body legislation.
Retail facility refers to workplaces where the primary focus is on customers purchasing goods or services.
- Legislation relevant to this unit standard includes but is not limited to – Hazardous Substances and New Organisms Act 1996, and Health and Safety at Work Act 2015.

Outcomes and performance criteria

Outcome 1

Explain safe working practices for using mechanical equipment to move goods in a retail or distribution facility.

Performance criteria

- Safety requirements for use of mechanical equipment are explained in accordance with legislative requirements.

- 1.2 Techniques and procedures for safe movement of goods using mechanical equipment are explained in accordance with legislative requirements.

Range may include but is not limited to – stability of load, size of load, weight of load, balance of load, projections from load, checking of pre-movement position, checking of post-movement position, free movement of the equipment, maintenance of quality of goods, clearances, warnings, signage, speed of movement.

- 1.3 Procedures for reporting faults in mechanical equipment are explained.

Outcome 2

Move goods safely using mechanical equipment in a retail or distribution facility.

Range evidence for two different loads is required;
evidence for two different sets of equipment is required.

Performance criteria

- 2.1 Mechanical equipment is checked to ensure that it is operational and fit for purpose, and any defects are actioned.

- 2.2 Goods are shifted and stacked safely.

Range health and safety requirements, manufacturer's instructions.

- 2.3 Mechanical equipment is maintained and stowed.

Planned review date	31 December 2027
----------------------------	------------------

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 November 2006	31 December 2016
Review	2	16 April 2015	31 December 2024
Review	3	8 December 2016	31 December 2025
Review	4	26 January 2023	N/A
Revision	5	25 July 2024	N/A

Consent and Moderation Requirements (CMR) reference	0112
--	------

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council
qualifications@ringahora.nz if you wish to suggest changes to the content of this unit standard.