

Title	Move goods using mechanical equipment in a retail or distribution facility		
Level	3	Credits	3

Purpose	People credited with this unit standard are able, in a retail or distribution facility, to: explain safe working practices for using mechanical equipment to move goods; and move goods safely using mechanical equipment.
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Classification	Retail, Distribution, and Sales > Stock Control
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Available grade	Achieved
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Explanatory notes

- 1 All tasks are to be carried out in accordance with organisational procedures.
- 2 Definitions
Distribution facility refers to a workplace where the primary focus is on storage and distribution of stock.
Mechanical equipment refers to equipment used for moving goods and may include but is not limited to – trolley, pallet jack, hoist, jib, gantry, crane, lift. Mechanical equipment does not include equipment requiring a licenced driver such as a forklift.
Organisational procedures referred to in this unit standard may include but are not limited to the applicable procedures found in the following: organisational performance guidelines and standards; Government and local body legislation.
Retail facility refers to workplaces where the primary focus is on customers purchasing goods or services.
- 3 Legislation relevant to this unit standard includes but is not limited to: Hazardous Substances and New Organisms Act 1996, and Health and Safety at Work Act 2015.

Outcomes and evidence requirements

Outcome 1

Explain safe working practices for using mechanical equipment to move goods in a retail or distribution facility.

Evidence requirements

- 1.1 Safety requirements for use of mechanical equipment are explained in accordance with legislative requirements.

- 1.2 Techniques and procedures for safe movement of goods using mechanical equipment explained in accordance with legislative requirements.

Range may include but are not limited to – stability of load, size of load, weight of load, balance of load, projections from load, checking of pre-movement position, checking of post-movement position, free movement of the equipment, maintenance of quality of goods, clearances, warnings, signage, speed of movement.

- 1.3 Procedures for reporting faults in mechanical equipment are demonstrated.

Outcome 2

Move goods safely using mechanical equipment in a retail or distribution facility.

Range evidence for two different loads is required;
evidence for two different sets of equipment is required.

Evidence requirements

- 2.1 Mechanical equipment is checked to ensure that it is operational and fit for purpose, and any defects are actioned.

- 2.2 Goods are shifted and stacked safely.

Range health and safety requirements, manufacturer's instructions.

- 2.3 Mechanical equipment is maintained and stowed.

Planned review date	31 December 2021
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 November 2006	31 December 2016
Review	2	16 April 2015	N/A
Review	3	8 December 2016	N/A

Consent and Moderation Requirements (CMR) reference	0225
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMRs). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact ServicelQ qualifications@ServicelQ.org.nz if you wish to suggest changes to the content of this unit standard.