

Title	Describe and demonstrate jewellery store and stock security		
Level	3	Credits	3

Purpose	People credited with this unit standard are able to: describe security procedures for a jewellery store; demonstrate security procedures for a jewellery store; describe security procedures for jewellery stock; and demonstrate security procedures for jewellery stock.
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Classification	Retail, Distribution, and Sales > Jewellery Sales and Service
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Available grade	Achieved
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Explanatory notes

- 1 This unit standard is based on the unit of competency SIRRRPK008A, *Recommend jewellery products and services*. ServiciQ acknowledges the assistance provided by the Australian Service Industries Skills Council (Service Skills Australia) in permitting the unit of competency to be used as the basis for this unit standard.
- 2 Definitions
Jewellery includes rings, necklaces, bracelets, chains, brooches, earrings, watches.
Jewellery store refers to an establishment where jewellery is sold and may include but is not limited specialist jewellery stores, department stores, and duty free stores.
Organisational procedures referred to in this unit standard may include but are not limited to the applicable procedures found in the following: organisational performance guidelines and standards; manufacturer's procedures and specifications; Government and local body legislation.
- 3 All tasks are to be carried out in accordance with organisational procedures, the organisation being the enterprise carrying out the work.
- 4 Any relevant Acts, regulations, and bylaws must be complied with during assessment against this standard.

Outcomes and evidence requirements

Outcome 1

Describe security procedures for a jewellery store.

Evidence requirements

- 1.1 The routines to open and close the jewellery store, and arm and disarm alarms are explained.

- 1.2 Security procedures for keys, safe combinations and codes are described.
- 1.3 Security procedures to be followed in the event of an emergency are explained.
- Range emergency may include but is not limited to – fire, earthquake, flood, armed robbery, burglary; evidence is required for the security procedures for three types of emergency.

Outcome 2

Demonstrate security procedures for a jewellery store.

Evidence requirements

- 2.1 The routines to open and close the jewellery store are demonstrated.
- 2.2 The routines to arm and disarm the jewellery store alarm system are demonstrated.
- 2.3 Security procedures for keys, safe combinations and codes are demonstrated.

Outcome 3

Describe security procedures for jewellery stock.

Evidence requirements

- 3.1 Security procedures for jewellery stock on display are described.
- 3.2 The security procedures for transfer of jewellery stock between safe and display are described.
- 3.3 Jewellery handling procedures in the presence of customers are described.
- 3.4 Security arrangements for inwards and outwards transfer of stock are described.

Outcome 4

Demonstrate security procedures for jewellery stock.

Evidence requirements

- 4.1 Jewellery stock is shown to customers.
- 4.2 Jewellery stock is returned to designated location after showing.
- 4.3 Jewellery displays are secured.

Planned review date	31 December 2021
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 March 2008	31 December 2018
Review	2	8 December 2016	N/A

Consent and Moderation Requirements (CMR) reference	0225
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact ServiceIQ qualifications@ServiceIQ.org.nz if you wish to suggest changes to the content of this unit standard.